



# HOT WORK PERMIT

**BEFORE INITIATING HOT WORK, ENSURE THAT PRECAUTIONS ARE IN PLACE!  
MAKE SURE AN APPROPRIATE FIRE EXTINGUISHER IS READILY AVAILABLE!**

This hot work permit is required for any operation involving open flames or producing heat and/or sparks. This includes, but is not limited to: welding and allied processes, hot mopping, heat treating, grinding, thawing pipe, the use of power-driven fasteners, hot riveting and similar applications.

### INSTRUCTIONS

- A. Verify precautions listed at right (or do not proceed with the work).
- B. Complete and retain this permit.

### COMPANY NAME AND ADDRESS

### DATE(S)

### NAME AND CONTACT INFO OF PERSON(S) DOING HOT WORK

### ADDRESS WHERE HOT WORK IS BEING PERFORMED

### SPECIFIC LOCATION HOT WORK WILL BE PERFORMED

### TYPE OF HOT WORK BEING PERFORMED

I verify the above location has been examined, the precautions checked on the Required Precautions Checklist have been taken to prevent fire, and permission is requested for work.

### SIGNED:

DATE PERMIT  
EXPIRES:

TIME EXPIRES:

This permit is issued by University of South Florida Environmental Health & Safety (EH&S). This, and all permits, is subject to a permit fee. Jobs are subject to inspection and may be terminated at the discretion of EH&S if appropriate precautions are not in place.

Send completed form to: [ehs@usf.edu](mailto:ehs@usf.edu)

EH&S Approval \_\_\_\_\_

### REQUIRED PRECAUTIONS CHECKLIST

- Available fire protection systems (e.g., fire sprinkler systems, etc.) are in service/operable with current inspection tags.
- Hot work equipment is in good repair.

### Requirements within 35 feet of work:

- Flammable liquids, dust, lint and oil deposits removed.
- Explosive atmosphere in area eliminated.
- Floors swept clean.
- Combustible floors wet down, covered with damp sand or fire-resistant sheets.
- Remove other combustibles where possible. Otherwise, protect with fire-resistant tarpaulins or metal shields.
- All wall and floor openings covered.
- Fire resistant tarpaulins suspended beneath work.

### Work on walls or ceilings/enclosed equipment:

- Construction is non-combustible and without combustible covering or insulation.
- Combustibles on other side of walls moved away.
- Enclosed equipment cleaned of all combustibles.
- Containers purged of flammable liquids/vapors.

### Fire Watch/hot work area monitoring:

- Fire watch will be provided during and for a period of 30 minutes after work. (including any breaks)
- Fire watch is supplied with suitable extinguishers.
- Fire watch is trained in use of this equipment and in sounding alarm.
- Fire watch may be required for adjoining areas, above and below.
- Monitor hot work area for 30 minutes after job is completed.