

# Transcript Request

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Student Success  
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### SPECIAL INSTRUCTIONS:

Notarized Transcript

#### Hold for:

Current Term Grades: Spring / Summer / Fall Year \_\_\_\_\_

Current Term Degree Posted: Spring / Summer / Fall Year \_\_\_\_\_

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Complete this form and bring it to the Office of the Registrar along with a credit card for payment; no other form of payment is accepted in person. Once payment is confirmed, your transcript(s) will be released.

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Pick up in the Office of the Registrar

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Attach your check or money order (\$10 per copy) made payable to the University of South Florida to this form and mail to:

**Transcript Request**  
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**P.O. Box 946571**  
**Atlanta, GA 30394-6571**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

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Submit questions to:  
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