

October 2018

Newsletter for the Office of Administrative Services

Guiding Principle Be Responsive

The grounds unit constantly practices the guiding principle of being responsive. On October 25th at 8:00 AM the grounds team quickly responded to a request to have the trees trimmed at the Campus Safety Day event. Some low hanging limbs were interfering with exhibitor's set ups.

During the event set-up the grounds unit responded and cleared the tree limbs before the event to make sure exhibitors could set-up as intended. Their quick response kept the event running on schedule. This is a WOW moment!



Raymond Centeno, Parum Maraj, and Deacon (Louis) Frazier from the grounds unit after helping clear limbs piror to the Campus Safety Day Event



On the Job: Glen Aleo, Assistant Director of Maintenance, went the extra step with wearing pink for Breast Cancer Awareness Month (check out his shoes!).

Reminders



Veterans day is Nov. 12th.



Thanksgiving Holiday is November 22nd and 23rd.

ASBC Homcoming Decorating

On Monday, October 25, USF kicked off homecoming week. "Superbull" celebrations fill the campus with school spirit every year. From the concerts and comedy shows to the carnival, USF provides a variety of activities for students, staff, and alumni to participate in as well as show off their Bull pride in anticipation of the homecoming football game.

During homecoming week USF wanted the entire campus to represent the Bulls' colors. This was accomplished by painting the windows of the MSC and hosting a campus-wide office decorating contest. Departments could enter the contest and be judged by a panel of student judges to win the competition. The ASBC participated

and went all out with their own take on Raymond James Stadium.

The ASBC pulled off this theme with a mini football field, a concession stand with snacks, cupcakes placed in miniature homecoming crowns, and even a Tampa Bay Buccaneers pirate ship that was redesigned to show off the Bulls logo and our colors - courtesy of Devanshi Tank. The smell of burgers and hot dogs on the grill, the sound of co-workers sharing stories, and the amazing decorations inside gave everyone a nice Friday treat.



OAS employees line up to get their plate of potluck food on the sidelines of the football field.



The Raymond James Stadium Pirate Ship that was themed to match USF Athletics branding was part of the homecoming decorations.



Supplier Diversity Day

Since 2017, the Office of Supplier Diversity (OSD) has been working to create relationships with minority, women, and veteran-owned companies, and has increased purchases through these suppliers by almost ten million dollars. Supplier diversity is beneficial because it promotes diverse ideas and offers an opportunity to relate to consumers in a variety of demographics.

This month, the OSD hosted the second annual Supplier Diversity day in an attempt to connect minorityowned businesses with different units on USF's campus. A member of the Administrative Services Business Center staff, Tobin McCall, received the "Above and Beyond" award at this event for supporting OSD's initiatives and purchasing from local businesses owned by veterans, women, or minorities.



Tobin McCall (right) accepts the "Above and Beyond" award at the Supplier Diversity Day event from Terrie Daniel, AVP of Supplier Diversity.

Campus Safety Day

The Department of Emergency Management, USF Police Department, and the Community Emergency Response Team hosted the third annual Campus Safety Day. This event aimed to inform attendees of the dangers of natural disasters, prepare them for emergency situations, and demonstrate the safety resources on campus and around Tampa Bay. Emergency vehicles from local agencies were on display alongside emergency personnel that were available to answer any questions attendees had.

Over 28 booths provided information and tools to attendees. For example, Environmental Health & Safety provided fire extinguisher training and fire safety awareness information. Some of the other demonstrations at this event included a rollover vehicle crash demonstration, SWAT bomb detection technology, and impaired driving simulations.



Daniel Gessman with Emergency Mangement hands out cards at their Campus Safety Day tent that atendees could get signed by vendors to be entered into a raffle drawing.

Welcoming New Additions...

Nelson Rodriguez JR., Transit Bus Driver Parking & Transportation Services

Betty A Badillo, Custodial Superintendent Facilities Management

Frederick S Berrian, Facilities Project Mgr. Facilities Management

Peter Allen Albritton, Custodial Worker Facilties Management

Natalja Konovalova, Custodial Worker Facilties Management

Estanislao Salas Felix, Custodial Worker Facilties Management

Anniversaries

October 2018

Business Center

Willie Jones	13
Dontae Alexander	6
Shawna Neckar	4
Sharon Smiling	2

acilities Management	
Anthony Williams	34
Cecelia Mitchell	34
Gregory See	33
Lee Capehart	32
Pooran Partap	30
Valerie Chapman	29
Margie Wright	29
James Campbell	19
Kimberly Tomkinson	18
Matthew Knowles	17
Anthony Penny	17
Ralph Pettus Jr	9
Jorge Nieto	9
Suchitramba Daniels	8
Wayne Sharp	8
Dusan Alavanja	7
Jean Desir	7
Paula Darby	7
Saul Ponce	7
Edwin Tidwell	7
Tania Pascual	5
Selecha Anderson	5
Shelli McNeal	5
Eric Ramos	4
Carmen Cruz	4
Eliezer Rodriguez	4
Paul Mullins	2

Savor Taylor

Kevin Hansen

Breast Cancer Awareness Project

National Breast Cancer Awareness Month provides an opportunity to raise awareness on the risks, signs, and importance of early detection. Tom Schlick, Assistant Director of Services within Facilities Management, took part in raising awareness on campus by teaming up with the Sigma Chi fraternity. They completed a Breast Cancer Awareness project in which they placed pots of pink

flowers around campus. Schlick joined the group that helped provide pots, soil, planting instructions, transportation, and assistance watering plants. By accomplishing this project as well as wearing pink throughout the month, Sigma Chi aimed to remember the victims of breast cancer, support active patients, and celebrate the survivors.



Members of the Sigma Chi fraternity posing for a photo outside the grounds office after having potted plants to be distributed around campus.

USF Emergency Management Deploys

Jen Fleischman, USF System Emergency Manager and Director of the Department of Emergency Management, was deployed as part of the Florida Region 4/6 All Hazards Incident Management Team to North Carolina to assist in response operations to Hurricane Florence.

The team assisted in Emergency Operations Center and logistics support, as well as tracking resources and teams. The area they were deployed to was impacted by severe flooding which essentially broke the county into four islands requiring air operations, swift water rescue teams, and the Army National Guard to assist.

Lance Rocks, Emergency Coordinator, was also deployed to assist in recovery efforts in the Florida Panhandle after Hurricane Michael made landfall earlier this month.

Anniversaries cont...

October 2018

Facilities Management cont...

Olga Slavick 1
Tanya Cain 1
Claudia Faessler 1
Nell Johnson 1

Parking & Transportation Services

Christina Moss 2
James Groover 2

Office of the Vice President

Wayne Espinola 12

Retirements

Suze M Jean-Louis, Custodial Worker Facilities Management (11 years)

Beverly S Eckhardt, Asst Manager, Building & Maintenace

Facilities Management (11 years)

Do you have an idea that will help make Administrative Services one of the "best places to work in Tampa Bay"?

Submit an Idea Proposal!



"WE **IMPACT** LIVES EVERY DAY BY **EXCEEDING** EXPECTATIONS AND CREATING **WOW** MOMENTS"





Know your Pillar

Champions

Communications

Boniswa Joseph (ASBC) Robert Gonzalez (FM) Yassen Abdel-Baki (PATS) Zachary Romano (FM)

Advisor: Aaron Nichols

This team is responsible for ensuring effective communication exists at all levels of OAS, the Communication Pillar Champions work to develop and implement ways to improve communication both upstream and downstream.

Professional Development & Training

April Propes (FM)
Eric Tate (PATS)
Nicole Licari (ASBC)

Advisor: Gabriel Montalvo

This team promotes the value of professional development and encourages all employees to have basic computer literacy. They work to identify training needs and suggest opportunities that will help OAS employees realize their advancement goals.

Technology & Equipment

Hollie Chancey (ASBC) Joe Balloon (FM) Joseph Fazio (PATS) Sean Rainey (FM)

Advisor: Christopher Duffy

In order to successfully do their jobs, employees must have the right technology and/or equipment. This team makes sure these tools are available and works with employees to identify needs. They bring deficiencies to the attention of OAS leadership and play an active role in finding solutions.

Recognition & Awards

Brian Davis (PATS)
Eliezer Rodriguez (FM)
Wayne Wilcox (ASBC)
Roosevelt Reid (FM)

Advisor: Raymond Mensah

The Recognition & Awards Pillar Champions drive the OAS Excellence Awards program, develop and implement morale improvement programs, and ensure division and department level recognition needs are being met.