

April 2023

Newsletter for the Office of Administrative Services



Learn ways you can prevent stormwater pollution on campus

Did you know that one gallon of oil can contaminate up to one million gallons of water? Human activity is largely responsible for stormwater pollution. Anything that goes on the ground or down the storm drain can end up in our lakes, rivers, and eventually our drinking water. Examples of stormwater pollution include vehicle washing and maintenance in parking lots, dumping trash or wastewater into storm drains, and allowing runoff from pressure washing into storm drains.

Water in the USF storm sewer system enters Lake Behnke and other area streams, eventually running into the Hillsborough River. In general, curb drains and drains with open metal grates are part of the USF storm sewer system. Any discharge to these structures, intentionally or accidentally, is an illicit discharge and is prohibited at USF.

Remember - Only Rain Down the Drain!

Please visit the USF Stormwater Management program website to learn about:

- Stormwater regulations
- Why stormwater pollution is harmful
- How you can help USF minimize stormwater pollution

To report illicit discharges or spills to the storm sewer system, please contact Environmental Health & Safety at 813-974-4036. Outside of business hours, contact University Police at 813-974-2628.



EMPLOYEE PROFILE

TUK SOMBOONNOK

ASSISTANT MANAGER POST OFFICE

Tuk joined OAS in January 2022 as a Postal Service Representative. She was promoted to Assistant Postal Manager in December of that same year. Before that, she worked as a cook at the MacDill Air Force Base.

Her typical day at work involves managing her team and ensuring that all incoming and outgoing mail is handled correctly. She also trains new employees and teaches them the correct processes and procedures in the Post Office.

Tuk's favorite part of working at OAS is the sense of community and teamwork that she experiences daily with her coworkers.

Her advice to new employees is to take notes to remember important information, and not to be afraid to ask questions when they need help.

Tuk was born in Khorat, Thailand, and moved to Florida when she was 21. She grew up in the restaurant business and ran her own Thai restaurant called *Thai Boat* in Brandon for over three years.

She has several interests outside of work and particularly enjoys being creative and using her skills to help others and contribute to her community. Her hobbies include sewing, gardening, carpentry, and volunteering at *Wat Mongkolratanaram*, a Buddhist Thai temple where she organizes various fundraisers and sings in a band.

WE WANT YOUR FEEDBACK!

Fill the online form at tinyurl.com/OASfeedbackform or drop a paper in one of the "excellence box" locations!



SE PLANT TOUR WITH ENGINEERING STUDENTS

A group of USF mechanical engineering students recently had the opportunity to tour the SE Mechanical Plant. This is the newest plant with state-of-the-art systems and functionality. The tour was led by Maintenance and Utilities staff, Chris Fleischer, Toufic Moumne, Phillip Ippolito, and Don Crosby, who each have different roles in keeping the plant running efficiently.

The Maintenance and Utilities staff began the tour by providing an overview of the plant's operation, highlighting the various pumps, compressors, and turbines used to generate power. Throughout the tour, the students observed the various systems used in the plant, from the water treatment process to the steam generation system. The Maintenance and Utilities staff explained how mechanical engineering principles are used in the plant's design and operation.

The students displayed a great deal of curiosity, asking questions about the plant's operation, design, and maintenance. The Maintenance and Utilities staff were impressed by the students' level of engagement and interest in the plant's mechanics.

Overall, the tour was a valuable, hands-on experience for the students, and the Maintenance and Utilities staff were happy to share their knowledge and expertise with the next generation of mechanical engineers.



Chris Fleischer explaining the water treatment process and the effects on the chiller condenser tubes.



Phillip Ippolito explaining the cooling tower operation and how the system rejects heat from campus buildings.

WORK ANNIVERSARIES

OFFICE OF THE VP

Aaron Nichols 8

FACILITIES MANAGEMENT

Orville Sosa, JR.	2
Carlos Ramirez Padua	2
Mark Tighe	4
Bryan VanSant	8
Sean Rainey	9
Phillip Ippolito	9
Jerry McGinnis	9
Donald Crosby	10
Ana Garcia Quintana	13
Tony Hardy	16
Florencio Molina	16
Sarah Baynard	18
Jose Marte	19
Harry Veras-Rodriguez	22
Ramon Gonzalez	26
Chris Fleischer	29
Barry Fernandez	36

PARKING & TRANSPORTATION

Jairo Fierro	4
Mary Colini	7
Walton Mattei	7
Nereo Rojas	15
Manuel Bermudez	23

NOTICE: NEW ID CARD REPLACEMENT PROCESS

OAS employees required to use their USF ID card as part of their job responsibilities can now have lost or damaged ID cards replaced without paying out of pocket. To obtain a replacement ID card, you must go to the USF ID Card Shop in SVC 1032. Advise the staff in the Card Shop that you are an OAS employee in need of a replacement ID. Free replacement IDs cannot be requested online, you must go in person to the Card Shop.



QUIET QUALITY AWARD CALL FOR NOMINATIONS!

Do you work with a staff member who goes above and beyond? Please consider nominating them for a Quiet Quality Award!

The Quiet Quality Awards are awarded monthly. They were implemented in the fall of 1996 by the Staff Senate with strong support from USF administration in a collaborative effort to increase employee recognition. This award is for staff employees only and does not include administrative or temporary/ops employees.

The nomination process is very simple and will take just a few minutes of your time. All you have to do is complete this form: https://tinyurl.com/qqaform.

Members of the Staff Morale/QQA committee evaluate the nominees based on the nomination form submitted. Letters of support are optional, but always prove helpful to the evaluators.

Submit a nomination now! Submit by May 15 to be considered for June awards or by June 15 to be considered for July awards.

WELCOMING NEW ADDITIONS

Andres Ramos
Sr Custodial Worker

Facilities Management

Everet Simmons

Assistant Vice President Facilities Management

Jose Garcia

Contract Admin II Facilities Management

Katrice Outlaw

Custodial Worker Facilities Management

Shanna Munn

Custodial Worker Facilities Management

Sheldon Francis

Groundskeeper Facilities Management

CONGRATULATIONS ON THE PROMOTION

Shannon KellySafety & Compliance Officer
Facilities Management