NOTICE TO CONSTRUCTION MANAGERS

The University of South Florida (USF) announces that Construction Management services will be required for the project listed below:

PROJECT NUMBER:  USF Project 567
PROJECT AND LOCATION:  USF Honors College, University of South Florida, Tampa Campus, Tampa, Florida.

PROJECT DESCRIPTION: The University of South Florida has engaged an A&E Design Team who is developing plans for a new Honors College facility that will enhance the student experience for USF’s top students. The University desires to select, according to Section 287.055, Florida Statutes and Board of Governors regulation 14.0055, a Construction Management firm to assist with pre-construction services and to deliver the project as Construction Manager.

The new USF Honors College facility will be on the Main Campus in Tampa, Florida and will provide a superior teaching and collaboration environment in a five-story building of approximately 80,000 GSF. The intent is to have the facility create a centralized space for Honors students, faculty, and staff that will naturally increase the interaction and collaboration that enhances the Honors experience.

The A&E Design Team is working with the USF Stakeholders to generate the USF Facilities Program providing specific, detailed information to guide building design. The facility may include seminar/meeting rooms, a large lecture hall, smaller classrooms, café, library, student lounges, amphitheater and other facilities and spaces that enhance student success. Also included are the necessary spaces for administrative and faculty offices and building support.

The project will be an integral component of the university fabric. The vision for this project is to reflect the fresh image and brand of USF in the campus environment. The A&E Design Team has determined the following important themes, which serve as the Core Values, Principles, and Organizational Ideas for the project: Social Connectivity & Community, Discovery & Surprise, Hands-on Learning, Intimate & Personal, Well Being & Sustainability, and Flexibility & Growth. The estimated construction cost is approximately $33,000,000, with a Total Project Cost of $40,000,000.

The Contract for Construction Management services will consist of two phases. Phase one is pre-construction services, for which the Construction Manager will be paid a fixed fee and will be responsible to the University to assist in working with the A&E firm to manage the process to meet the Project Budget, Scope and Schedule. Phase one services include development of a cost model, constructability analyses, value analysis and potential value engineering, estimating, and the development of a Guaranteed Maximum Price (GMP) to include all construction and labor necessary to deliver a fully-functional and complete building based upon the 50% Construction Documents. If the GMP is accepted, phase two, the construction phase, will be implemented. In phase two of the Contract, the Construction Manager becomes the single point of responsibility for performance of the construction of the project to meet the project goals and shall publicly bid trade contracts, ensuring the inclusion of Certified Business Enterprise (CBE) including certified Minority (MBE), Women (WBE), and Veteran (VBE) Business Enterprises. Early bid packages for fast track and multi-phase development may be required to meet project goals. Failure to negotiate an acceptable fixed fee for phase one of the contract, or to arrive at an acceptable GMP within the time provided in the agreement may result in the termination of the construction manager’s contract. The respondent must be capable of bonding at 100% of the value of the contract with a surety licensed to do business in the State of Florida with a Best Rating A, Class IX. Project development including construction management services is contingent upon availability of funds. If additional funding is realized, the USF has the option to incorporate additional scope/funding under this Contract. Any new construction projects shall be USGBC LEED certified, to a minimum certification level of Silver, as required by the Owner, and shall be included as part of basic services and will not be considered as an additional service.
PROJECT SELECTION CRITERIA:
Selection of finalists for interviews will be made on the basis of Construction Manager qualifications, including experience and ability; past experience; bonding capacity; recordkeeping/administrative ability; critical path scheduling expertise; cost estimating; cost control ability; quality control capability; and qualification of the firm’s personnel, staff and consultants. Finalists will be provided with a copy of the building program and the latest documentation prepared by the project architect/engineer, a description of the final interview requirements and a copy of the standard USF Construction Management Agreement. The Construction Manager shall have no ownership, entrepreneurial or financial affiliation with the selected Architect/Engineer involved with this project.

As part of the USF Strategic Plan, USF made a commitment to foster a diverse community distinguished by a shared purpose, collaboration, open and timely communication, mutual respect, trust, and inclusiveness. The USF is an equal opportunity institution, and, as such, strongly encourages the lawful use of Certified Business Enterprises (CBE) in the provision of design and construction-related services by providing a fair and equal opportunity to compete for, or for participation in, design and/or construction-related services. CBE participation information shall be provided by the firm in response to a periodic request from the USF Supplier Diversity Program office.

As required by Section 287.133, Florida Statutes, a construction management firm may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected construction management firm must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of $25,000.00 in connection with this project for a period of 36 months from the date of placement on the convicted vendor list.

In accordance with Section 287.055, Florida Statutes and Board of Governors regulation 14.0055, a fair, competitive and reasonable compensation shall be evaluated based upon the following information: (1) Compensation on similar projects; (2) other compensation reference data; and (3) after approval of the ranking, proposals requested from the shortlisted firms based upon a scope of services document to be provided at the time of negotiations.

INSTRUCTIONS:
Firms desiring to provide professional services shall submit one (1) original submittal and nine (9) spiral bound copies consisting of the information as required in the submittal requirements of the Construction Manager Request for Qualification (RFQ) including a letter of interest, a completed USF Construction Manager Qualifications Supplement (CMQS) form, and any required or additional information within the proposal limits. Applications on any other form will not be considered. Applications which do not comply with the above instructions may be disqualified. Submittals are part of the public record. Application materials will not be returned. All applicants must be licensed to practice as General Contractor in the State of Florida at the time of application. If the applicant is a corporation, or a joint venture, it must be chartered by the Florida Department of State to operate in Florida.

Request for Meetings: No verbal communication shall take place between the applicants and the employees of the USF except as provided at the Pre-Submittal Meeting, the Pre-Interview Meeting and in the CMQS and Construction Manager Request for Qualifications (RFQ) which includes project information and selection criteria. Requests for meetings by individual firms will not be granted.

Request for Information: Requests for any project information, including the CMQS and RFQ must be submitted in writing or email to: Terry Mead, University of South Florida, Facilities Management - Design & Construction, 4202 East Fowler Avenue / OPM 100, Tampa, FL 33620-7550, tmead@usf.edu, (813) 974-0843, or Fax: (813) 974-3542.

Pre-Submittal Meeting: All interested firms are invited and encouraged to attend a Pre-Submittal Meeting to be held at 9:00 AM EST, June 13, 2018 at the: University of South Florida, Patel Center for Global Solutions, Conference Room CGS 136, 11710 Maple Drive, Tampa, FL 33620, to review the scope and requirements of this project. (Directions and parking information can be obtained at the Campus
Information Center at the Fowler entrance, or view map at website: www.usf.edu/administrative-services/parking/maps/index.aspx).

**Submission**: Submittals are to be received in the University of South Florida, Facilities Management-Design & Construction Office, 4202 East Fowler Avenue / OPM 100, Tampa, FL 33620-7550 by 2:00 PM EST, July 13, 2018 Facsimile (FAX) or electronic submittals are not acceptable and will not be considered. Submittals that do not comply with the above instructions may be disqualified. The Selection Committee may reject all proposals and stop the selection process at any time.