**Notice to Design/Build Teams**

**Request for Qualifications**

**NOTICE TO DESIGN/BUILD TEAMS REQUEST FOR QUALIFICATIONS**

The University of South Florida (USF), announces that Qualifications Based Design/Build Services, for design and construction services will be required for the project listed below.

**PROJECT NUMBER: USF 350-2**

**PROJECT AND LOCATION: Holly C, D, G Renovation**, University of South Florida, Tampa Campus, Tampa, Florida.

**PROJECT DESCRIPTION:** Each of the three buildings is three or four stories and has two three or four - story pods of four bedroom apartments with shared bathrooms, living and kitchenette. There are four apartments per pod yielding eight apartments per floor. The pods are connected at each floor by common corridors to the center elevator and stair lobby. Previously open corridors, they were enclosed with walls which have insufficient insulation and an inadequate air conditioning. New infill walls and DX air conditioning system have been installed successfully on four Holly Apartment buildings and this project will install the identical aluminum and insulated glass curtainwalls and air conditioning systems for the common areas in the three remaining Holly C, D & G Apartment buildings, when these buildings are vacant for three months between May and August 2018. Additionally, the following scope will also be included in this project:

* Replace existing ERV units located in the stair accessible attic space of each building.
* New vinyl flooring surface for all the common pod areas and corridor circulation.
* New wood doors for all Apartment entrances.
* Refurbishment of Apartment interiors, rooms, baths, kitchenettes and living rooms which includes cabinets, counters, painting and new flooring installations.
* New domestic water plumbing risers (PEX-A tubing) to each apartment from the main new copper distribution lines recently installed in the respective attics.
* New LED lighting for common areas.

The estimated construction cost is $9,000,000.

The Design/Build Team, also known as the Design and Construction Services Team (DCST) shall be responsible for the management of the process and project to meet project scope, budget and schedule requirements. The DCST services contract shall be in compliance with the Qualifications Based Design/Build selection provisions in Section 287.055, Florida Statues, and Board of Governors Regulation 14.0055, including pre-construction fees, construction related service costs and a Guaranteed Maximum Price (GMP).

It is the University’s responsibility to negotiate a fair, competitive and reasonable compensation per Section 287.055, Florida Statutes. A fair, competitive and reasonable compensation shall be evaluated based upon the following information: (1) Compensation on similar projects; (2) other compensation reference data; and (3) after approval of the ranking, proposals requested from the shortlisted firms based upon a scope of services document to be provided at the time of negotiations.

The University of South Florida (USF), will contract with a single contract entity DCST who shall provide all services including, but not limited to development of the Facilities Program, professional services, budgeting, cost estimating, construction services, labor, materials, and equipment required to design, construct, and furnish the project. The selected team will be required to provide computer drawings according to the standards of USF, including computer record drawings reflecting as-built conditions. Blanket professional design liability insurance will be required for this project in the amount of $500,000 and will be provided as a part of Basic Services. The respondent must be capable of bonding at 100% of the value of the contract with a surety licensed to do business in the State of Florida with a Best Rating A, Class VIII. Project development including professional services is contingent upon availability of funds. If additional funding is realized, USF has the option to incorporate additional scope/funding under this contract. Any new construction projects shall be USGBC LEED certified, to a minimum certification level of Silver, as required by the Owner, and shall be included as part of basic services and will not be considered as an additional service.

**INSTRUCTIONS**:

Teams desiring to apply for considerations shall submit a Request for Qualification submittal consisting of the information as required in the Submittal Requirements of the Request for Qualifications (RFQ) dated June 2017, including a letter of interest, a completed USF Design and Construction Services Qualification Supplement (DCSQS) dated June 2017 with attachments, and any required or additional information within the proposal limits as described in the RFQ. Applications on any other form may not be considered. The Request for Qualifications (RFQ) dated June 2017 and the USF Design and Construction Services Qualification Supplement (DCSQS) dated June 2017 which includes project information and selection criteria, may be obtained by contacting **Terry Mead** Facilities Management- Design & Construction, University of South Florida, 4202 East Fowler Avenue, OPM 100, Tampa, FL 33620-7550, **tmead@usf.edu, (813) 974-0843**, Fax: (813) 974-3542. Applications which do not comply with the above instructions may be disqualified. Submittals are part of the public record. Application materials will not be returned. Teams must be properly registered to practice its profession(s) and licensed as General Contractor in the State of Florida at the time of application. If the applicant is a corporation, or a joint venture, it must be chartered by the Florida Department of State to operate in Florida at the time of application. If the applicant is the contract entity and has a consultant to perform the design or construction services, the contract entity and consultant must have an agreement at the time of application to formally contract for consulting services. Firms applying as “Associations” without a registered joint venture agreement or a contract entity and consultant without an agreement will not be considered.

**Pre-Submittal Meeting**: All interested firms are invited and encouraged to attend a Pre-Submittal Meeting to be held at 4:00 PM EST, June 29, 2017, at the: University of South Florida, Tampa Campus, PTB Training Room, 4202 E. Fowler Avenue, Tampa, FL 33620-7550 to review the scope and requirements of this project. (Directions and parking information can be obtained at the Campus Information Center at the Fowler entrance, or view map at website: www.usf.edu/administrative-services/parking/maps/index.aspx).

**Request for Meetings**: Requests for meetings by individual firms will not be granted. No communication shall take place between the applicants and the Selection Committee members, employees of USF except as provided at the Pre-Submittal Meeting, the Pre-Interview Meeting and the USF Design and Construction Services Qualification Supplement (DCSQS) and Request for Qualifications (RFQ) dated June 2017 (which includes project information and selection criteria).

**Submission**: One (1) original and Four (4) spiral-bound copies of the submittals are to be submitted to the attention of Steve Lafferty, Interim Director, University of South Florida, Facilities Management- Design & Construction Office, 4202 East Fowler Avenue / OPM 100, Tampa, FL 33620-7550 by 2:00 PM EST, July 13, 2017 Facsimile (FAX) or electronic submittals are not acceptable and will not be considered. Submittals that do not comply with the above instructions may be disqualified. The award of this contract is subject to availability of funds. The University reserves the right to suspend, discontinue or cancel the selection process at any time and reject any or all submissions without obligation to the respondent.

**PROJECT SELECTION CRITERIA**:

Selection of finalists for interview will be made on the basis of professional qualifications of the proposed Design and Construction Services Team (DCST), including team qualifications, team experience, and ability to provide services in meeting the project requirements and the goals and objectives of the of the project and USF Strategic Plan.

As part of the USF Strategic Plan, USF made a commitment to foster a diverse community distinguished by a shared purpose, collaboration, open and timely communication, mutual respect, trust, and inclusiveness. USF is an equal opportunity institution, and, as such, strongly encourages the lawful use of certified Minority and Women-owned Business Enterprises (MBE) in the provision of design and construction-related services by providing a fair and equal opportunity to compete for, or to participate in design and/or construction-related services.

The plans and specifications for the USF projects are subject to reuse in accordance with the provisions of Section 287.055, Florida Statutes.

As required by Section 287.133, Florida Statutes, a consultant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected consultant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of $25,000 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.