

Faculty-Authored Textbooks

Sec. 112.313, F.S.

A faculty member who is the author of a textbook, book, software, or collateral materials and who requires the use of that material in his or her course or courses, must inform the Provost if more than \$500 is received in one year from the required use of the textbook in his or her class. The faculty member must certify that the required text is the only text that is uniquely suited for use in the author's class. The number of students expected to enroll in the class for the year should be included. The above reporting requirements also apply when the faculty member assigning the materials is a relative of the author, a member of a teaching team of which the author is a member, or if the author is in a position to require the materials in any University course or program

Interpretation

This policy is not intended to prevent faculty from using their books in their courses but to ensure the books are used for the right reason. The Department Chair should review the request first and make recommendation to the Dean. For courses with large enrollment, the potential monetary gain from royalty can be substantial and it invariably raises the issue of conflict of interest for the faculty involved. Naturally those requests will require further approval by the Provost's Office.

Request from the faculty should include the following information for consideration by the Chair and the Dean:

- Semester(s) that the faculty-authored materials will be used
- Name of the textbook, book, software or collateral materials
- Course number and sections
- Estimated enrollment per year
- Potential royalty based on estimated enrollment
- Justification for requiring the faculty-authored materials in his/her class

It is the responsibility of the faculty to obtain approval prior to submitting the book order to the Campus Bookstore.