

CFS Governance Council

**April 14, 2011
10:00-11:30 AM
WESTSIDE A**

Minutes

Members in attendance: Kimberly Crosland, Lise Fox, Storie Miller, Ruby Joseph, Timothy Weil, Cindy Hipple, Raymond Miltenberger, Maricel Hernandez, Rose Iovannone, Tracy Ann Gilbert-Smith, Mary Armstrong, Aleatha Neal

Members Absent: Robert Lucio, Janet Reyes

Special Guests: Dr. Larry Schonfeld, Chair, Department of Aging and Mental Health Disparities and Interim FMHI Director and Dr. Mario Hernandez, Chair, Department of Child and Family Studies.

Guests: Glenda Kilpatrick, Nancy Burrus, Don Policella, Dawn Khalil, Cindy Shockley, Richard Briscoe, Debra Mowery, Sonya Jones, Frank Reyes, Marty Kledzik, Shirley Baer, Bill Herstek, Emily Novicki, Dabaram Rampersad.

- A. **Call to order:** The meeting was called to order by Tracy-Ann Gilbert-Smith at 10:08am.
- B. **Minutes Approval:** The minutes were approved with the following corrections: items E& F, were corrected (last sentence removed)
- C. **Agenda Items:** The agenda was approved without modification
- D. **Special guests:**
 - I. Dr. Larry Schonfeld introduced himself. He informed that they are looking for initiatives, as well as faculty and staff opinions and suggestions across Departments regarding:
 - i. Recruitment of new Dean – Should we have 2 people due to the new College Structure?
 - ii. Keeping the current FMHI structure (3 Departments) in CBCS
 - iii. How to describe the organizational structure
 - iv. Where do we see the structure and direction of the College and the role of FMHI?

Dr. Schonfeld explained that it is a very confusing picture and complex process. He welcomes e-mails suggestions with regards to those subjects. Timothy Weil asked if the Dean can handle both rolls (FMHI Dean and College Dean) and Dr. Schonfeld responded that the dilemma is trying to figure out FMHI's unique structure. Dr. Hernandez commented that he believes that the two rolls should not be linked together.

Dr. Schonfeld also talked about the revitalization of the FMHI Website. The goal is to maximize the website to match what the College is doing. Cross department initiatives will be determined by budget. Example: Data project, website, methodology, more team

oriented, increased emphasis in Community Sciences, being proactive on teaching issues, and being creative by way of teaching.harmony.com – a tool that could help advertise our courses to match expertise. Dr. Hernandez mentioned that USF is very confused about FMHI and they are asking what we want to be. The question made Dr. Hernandez realize that FMHI is an interdisciplinary entity which helps to get funding from different sources unlike the rest of the University due to our focus on research vs. teaching. Dr. Hernandez described the importance of having a very good website to ensure we communicate clearly what we do. He also emphasized the importance of making sure the new dean has a clear understanding of FMHI.

- II. Dr. Mario Hernandez informed the meeting that he met with the Provost and suggested that Catherine Bastche should be considered for the Dean Position even though she doesn't have the teaching background. Mario also presented budget reduction target amounts. He explained that the 3% cuts at College level must be made from hard money (E&G) but that the real percentage for CFS translates to around 10%. He was also informed that all research support personnel should be paid from research funds instead of E&G and that State dollars are to be used only for education and teaching, therefore cuts will impact staff/administrative personnel not faculty. The final decisions regarding cuts are still pending.

E. Committee Reports:

I. **FMHI Executive Committee:**

No report.

II. **CFS Leadership Meeting:**

The CFS leadership committee requested a revision to the CFSGC document, regarding the addition of a scheduled annual faculty meeting. The ABA program had 93 students applying for admission in 2011. The ABA program applied for accreditation from ABAI. The Doctoral proposal passed the FMHI/CBCS Committees.

III. **CBCS Governance Council Meeting:**

The CBCS Governance Council met and discussed the Dean's search. Concerns were raised about blending both positions for Dean (FMHI Director and Dean). The issue around the diversity of our College was also discussed. The faculty assembly is scheduled for 4/27/11 at 2pm. The committee is currently working on revising the CBCS Governance document to align with the procedures. The procedure of the election of faculty members to be part of the CFS Governance Council is also under revision. The next meeting of the Committee will be 5/6/11 at 10:30am.

F. New Business:

1. *Voting results of revised CFS Governance Council Documents:* Ensure assigned duties are include in document.

2. *CBCS Governance Council nominations and elections process*: Need to nominate CFS representative to the CBCS Governance Council. Revisions to match the CFS Governance Council document.
3. *CFSGC upcoming nominations and election process for new members*.
4. Glenda Kilpatrick will be launching her budget workshop during fall.

G. Reminders/Announcements:

1. Next meeting June 9, 2011
2. Notes/Snacks meeting schedule: Next meetings August 11, October 13, December 8, 2011; locations TBD.

H. Adjournment: Meeting adjourned at 11:29 am.