**ARC Academic Renewal Personal Statement Work Sheet**

 U

LAST NAME FIRST NAME M.I USF ID NUMBER

**Please review and initial the following statements below:**

1

I understand that the ARC Representative has a right to contact other University offices for purposes of consultation.  My information will only be shared for purposes related to the decision making process for the petition.

I understand that the ARC Representative may request that I meet with other offices on campus that can support and/or add relevant information for my ARC Petition.

I understand that if my petition is approved, it could impact my eligibility to receive financial aid, either by reducing my course completion rate or by resetting my grade point average to 0.00. I have reviewed the Satisfactory Academic Progress Policy at [www.usf.edu/finaid](http://www.usf.edu/finaid) for more information.

2

**We recommend that if your situation is difficult to document for ARC, but related to any of the following, you should first visit the associated USF office for assistance before submitting your petition:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **USF Office** | **Phone** | **Location** |
| **Emotional Support** | [Counseling Center](http://www.usf.edu/student-affairs/counseling-center/) | 813-974-2831 | SVC 2124 |
| **Financial Aid** | [Office of Financial Aid](http://usfweb2.usf.edu/finaid/default.aspx)  | 813-974-4700 | SVC 1102 |
| **Newly Diagnosed Disability** | [Student Disabilities Services](http://www.sds.usf.edu/) | 813-974-4309 | SVC 1133 |
| **Survivor of Crime or Abuse** | [Victim Advocacy](http://www.sa.usf.edu/ADVOCACY/page.asp?id=72)  | 813-974-5756 | SVC 0067 |

**Personal Statement Quality:**   Please ensure that your personal statement worksheet answers are well written and without typos.  Not only is it important that you can effectively communicate your thoughts to the committee, your use of grammar and structure demonstrates your sincere interest and readiness to be successful upon return to USF.  If your answers are unclear or have excessive mistakes, you will be directed to rewrite your answers, which could delay your return to the university. (If you need assistance writing your personal statement you are still eligible to make an appointment with USF’s Writing Studio <http://www.lib.usf.edu/writing/schedule-an-appointment/>)

3

PLEASE ANSWER THE FOLLOWING QUESTIONS BY SUBMITTING A **TYPED** PERSONAL STATEMENT ON A SEPARATE SHEET OF PAPER

1. What obstacle(s) impacted your ability to be successful when you were first at USF?
2. What steps have you taken to overcome that/those obstacle(s) so that you are confident you will be successful when you return to USF?
3. To return to USF, you must attach documentation of academic or non-academic success which began after you were academically dismissed from USF. Summarize below what you chose to do and why you chose that path.
4. Why are you pursing the major identified in your petition? What do you hope to accomplish by earning this degree?
5. Knowing that a second dismissal from USF is final and that you would be unable to return again, what plans have you made to ensure that you can be successful above and beyond overcoming your previous obstacle(s) identified in question #1?