CALL FOR NOMINATIONS

2017 Faculty Outstanding Research Achievement Awards
For the calendar year January 1 through December 31, 2016

Deans, Department Chairs, and Center/Institute Directors are cordially invited to nominate faculty for the Faculty Outstanding Research Achievement Award. The deadline for receipt of nominations is **Wednesday, March 29, 2017, by 5:00 pm.** [Click here](#) for the nomination form.

Awards, which include $2,000 to each winner, will be presented to USF faculty with exceptional research achievements accomplished or recognized during the calendar year January 1, 2016 through December 31, 2016. Awardees will be recognized at the Faculty Outstanding Research Achievement Awards Luncheon on Monday, October 23, 2017.

**Eligibility:**

- Nominee must be a USF faculty member from any USF System institution.
- Must be nominated by the Chair or Director of the department/center/institute.
- Nomination must also be endorsed by the Dean of the college where the nominee has their primary appointment.
- Achievement must have been accomplished or formally recognized during the calendar year January 1, 2016 to December 31, 2016.

**Nomination Process:**

- Faculty cannot self-nominate for the award.
- Each nomination must include (1) Letter of Nomination (2) Nomination Form, which includes a 150 word biographical sketch focused on the nominee’s achievements for 2016 only, and (3) Supporting Documents as specified in the form.
- A Letter of Nomination describing the nominee’s achievements and its significance must be submitted by a Department Chair or institute/center director and be endorsed by the Dean.
- Nomination Form and Supporting Documents must be sent as a single PDF document from the Dean endorsing the nominee to Melody Spencer via email to spencer66@usf.edu, to be received by Wednesday, March 29, at 5:00 pm.
- Supporting documents must include a copy of the publication, award certificate, or other documentation of the significant achievement that occurred during the 2016 calendar year.
- Include key information about the relative significance of the award, uniqueness of the recognition, and stature of the sponsoring organization. Provide links to the relevant website.
- Nominations will be reviewed by the USF Senate Research Council. The Council’s recommendations will be provided to the Senior Vice President for Research, Innovation & Economic Development for use in the final selection process.

**Contact:**

Melody Spencer, Sponsored Research
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