

## 2017 / 2018 PERT REPORTING SCHEDULE

		<u>Boundary Pay Periods &amp; Proration Basis</u>		<i>Friday</i>		<i>Thursday</i>	<i>Friday</i>	<i>Friday</i>	
<u>PERT Reporting Periods</u>		<u>Beginning (PPd Ending)</u>	<u>Ending (PPd Ending)</u>	<u>Pay Date for End of PERT Period</u>	<u>Expected Date for Depts to Receive PR Registers</u>	<u>Receipt Date for RETs in RFM to be Processed Before Generation of PERT Report (see Note 1)</u>	<u>PERT Report Generation Date</u>	<u>PERT Report Release Date</u>	<u>PERT Report Due Date</u>
Spring 17	12/21/2016-5/7/2017	12/29/2016 (7/10)	5/18/2017 (1/10)	5/26/2017	6/1/2017	6/12/2017	7/6/2017	7/7/2017	8/18/2017
Summer 17	5/8/2017-8/6/2017	5/18/2017 (9/10)	8/10/2017 (6/10)	8/18/2017	8/24/2017	9/4/2017	9/28/2017	9/29/2017	11/13/2017
Fall 17	8/7/2017-12/19/2017	8/10/2017 (4/10)	12/28/2017 (3/10)	1/5/2018	1/11/2018	1/22/2018	2/15/2018	2/16/2018	3/30/2018
Spring 18	12/20/2017-5/6/2018	12/28/2017 (7/10)	5/17/2018 (1/10)	5/25/2018	5/31/2018	6/11/2018	7/5/2018	7/6/2018	8/17/2018

- Note 1: There are exceptions to this receipt date, which would include the RETs which can not be processed through the system in a timely manner. Those RETs might include:
1. RETs which require additional review and documentation for above the 90 day threshold.
  2. RETs which include payroll movement from multiple accounting periods.
  3. RETs which include payroll movement from multiple projects for the same empl ID.
  4. Others may fall into this category and will need to be addressed separately.