College Research Administrators Network

IDR Building, Oak View Rooms I & II April 27, 2017, 10:00 – 11:30am

Meeting Agenda

Topic	Speaker	Time Frame
Welcome & Introductions	Elizabeth Foster, Program Manager, TRAIN® **elizabethf@usf.edu**, 813.974.6081 CRAN Members	10:00-10:05 (5 minutes)
Comparative Medicine ▪ Accreditation process and new DVMs	Dr. Engelman, DVM Assistant VP, Research & Innovation	10:05-10:15 (10 minutes)
University Controller's Office -Travel ▪ Archivum – new system for creating travel transactions	Sheraine Araujo, Manager **sheraine@usf.edu**, 813.974.5672	10:15-10:30 (15 minutes)
Information Technology ▪ DUO Two-Factor Authentication (TFA) and other updates	Karen Taylor, Associate Director Product and Service Promotion **karen@usf.edu**, 813.974.7055	10:30-10:50 (20 minutes)
USF Research and Innovation -Sponsored Research ▪ NIH Salary Cap ▪ Telecommunication charges in FY2018 ▪ CCHIP#17 – best practices for expensing unused gift cards ▪ Purge schedule ▪ Status of updated forms (GBR, Underwrite, Sub/Project Transfer, Budget Transfer) ▪ Project set-up & underwrite timeframes ▪ Uniform Guidance Session ▪ Subrecipient Modification Form ▪ PERT Department Rep Training -Research Integrity & Compliance ▪ Biosafety Program – electronic submissions for IBC applications	 Keith Anderson, Director **kanderson@usf.edu**, 813.974.6329 Elizabeth Foster, Program Manager, TRAIN® **elizabethf@usf.edu**, 813.974.6081 Debra Howeth, Biosafety Manager **dhoweth@usf.edu**, 813.974.7091	10:50-11:20 (25 minutes) (5 minutes)
Open Discussion	CRAN Members	11:20-11:30 (10 minutes)

*Meeting agenda is subject to change without notice. Every effort is made to conduct the meeting within the scheduled timeframes, and in keeping with the scheduled topics and speakers. Your understanding is appreciated when circumstances necessitate last minute, or on-the-spot changes. ***NOTE: 11:30 – 12:00 CRAN members are invited to continue the discussion on any agenda items. The Oak View Room will remain available until Noon for those who wish to stay after the meeting for the purposes of discussing CRAN-related topics in a smaller group setting.***