

Staff Senate General Meeting
5/10/16
Marshall Center Chamber Room
10:00 a.m.

The meeting was called to order at 10:05 a.m.

Speaker – Willie Taggart, USF Football Coach

- Last couple of seasons have not gone well, but last year was exceptional after a slow start.
 - Talked about L. Selmon's vision for the team. One of community involvement, which has declined in the past few years. Wants to increase community support.
 - Players and coaches on the ground meeting people, going to Boys and Girls Clubs, community groups, and sports organizations to build interest back up.
 - Believes in destiny, but destiny doesn't guarantee success. Only hard work does.
 - Great recruiting season. Looking for competitive season in the fall.
 - Wants us to encourage people to purchase season tickets and increase attendance.
 - Stadium on campus is all talk. No plans for using MOSI land for a stadium after the relocate downtown. USF needs to prove they can fill Raymond James before they can make that argument.
 - M. Washington thanked Coach and his staff for providing football tickets to our QQA recipients at our awards reception.
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- **President's Report – C. Chefalas**
 - Elections – Scheduled for the June meeting. Senate executive positions are up for voting on this year. It is a two year commitment. If you are interested in being a committee chair or running for a leadership position, let C. Chefalas or P. Cleveland know.
 - Quiet Quality Awards Reception – moved to July 7, 2016 to accommodate the President's schedule in the Oak Room of the Marshall Center
 - Please assist with set up and tear down.
 - Need to vote on awards gifts and the Aramark contract.
 - Try to acquire door prizes for the reception. Contact C. Chefalas to obtain the vendor tax form that has to accompany any gift card/gift certificates or prizes over \$75.00.
 - Need to vote on polo shirts for the Senators and umbrellas and QQA certificate paper for the Quiet Quality awards.
 - Baked Goods Giveaway was a great success. Big turnout early in the event and then steady throughout until 11:00 a.m. We need to vote to accept the "Support-a-Bull" brand as the new name for the event.
 - Trip to Sarasota campus on August 2nd. This would take the place of our regularly scheduled meeting. We need to encumber funds for the Bull Runner service that will provide transportation for this event.

Voting (had a quorum of 11)

- A motion was made to change the name of our student support event during finals week to Support-a-Bull. The motion was seconded and approved by the Senate with no dissent.
- A motion was made to purchase awards from Baudville for the QQA Reception, an amount not to exceed \$2,300. The motion was seconded and approved with no dissent.
- A motion was made to purchase additional men's and women's polo shirts from 4Imprint with the Senate logo, an amount not to exceed \$700. The motion was seconded and approved with no dissent.
- A motion was made to purchase 50 umbrellas from Club Colors printed with the Senate logo, an amount not to exceed \$850. The motion was seconded and approved with no dissent.
- A motion was made to purchase additional QQA certificate paper from Office Depot, an amount no to exceed \$75. The motion was seconded and approved with no dissent.
- A motion was made to encumber funds for the Bull Runner for the August 2nd trip to the Sarasota Campus for a Senate meeting, an amount not to exceed \$500. The motion was seconded and approved with no dissent.
- A motion was made to encumber funds for the Support-a-Bull Fall 2016 and Spring 2017 events to purchase snacks/fruit, an amount not to exceed \$100 each semester. The motion was seconded and approved with no dissent.

Vice President Report – C. Mercurio Dove

- Waiting on a response from Athletics on the football tickets given as gifts to QQA recipients at the reception.
- Upcoming guest speakers:
 - June – Dr. Paul Sanberg, Senior VP, USF Research & Innovation, President, USF Research Foundation.

Treasurer's Report – S. Connelly

- Certificate paper, polo shirts, and engraved awards will be purchased from current E&G funds. Those purchases will reduce our E&G to around \$100. Umbrellas, Marshall Center room rental for the QQA reception and the Bull Runner will be paid from carryforward funds. Since the QQA reception will not be held this fiscal year, G. Lombardi has suggested that we request a rollover of our Gift-in-Kind (Aramark) allocation and Concession allocation. We may end up having two QQA receptions if we can schedule next year's in May and we will need extra funding.
- Spring scholarships have posted. P. Cleveland is working with those staff who were awarded scholarships, but have yet to accept in Oasis.

Secretary's Report – W. Jennings

- Unable to attend.

Sergeant at Arms – A. Reeher

- Unable to attend.

Parliamentarian – B. Waiz

- Nothing to report. Voting was successful and followed parliamentary procedure.

Regional Reports – Sarasota

- Nothing to report.

Committee Reports

- **Staff Morale** – previously discussed. See President's Report.
- **Quiet Quality**
 - Y. Frank ended her term on Friday, May 6th. J. Hepburn will assume the responsibilities as Chair. C. Chefalas has the QQA supplies and will transfer them to J. Hepburn.
- **Communications – G. Gates-Fowler**
 - Unable to attend.
- **Senate Operations – P. Cleveland**
 - Unable to attend.
- **University Wide**
 - Lunch with the President is July 13, 2016.
- **Retirement Card – S. Connelly**
 - **April**
 - Jean MacNeill – Tampa – Behavioral & Community Sciences – Florida Center for Inclusive Communities – 13 years, 1 month.
 - Other April retirements reported in the April minutes.
- **Communications and Marketing – W. Jennings**
 - Unable to attend.

New Business

- A Senator asked the difference between the Communications Committee and the Communications and Marketing position. The Communications Committee is responsible for the web site and posting information including the President's Lunch, QQA recipients, retirees, and other documents. Communications and Marketing is responsible for crafting all communications to outside audiences so that the Senate speaks with a singular voice and brand. We should consider changing the name of the Communications Committee to Web Master. If it is added to the agenda for June, we can vote at that time and then proceed to change the By Laws to accommodate.

With no further business, the meeting was adjourned at 11:17 a.m.

Respectfully submitted,

Wendy S. Jennings, Secretary with S. Connelly