**USF Staff Senate General Meeting**

**8/13/19**

**Green and Gold Room**

**10:00 a.m.**

The meeting was called to order at 10:04 a.m. S. Howle introduced B. Dean as a new Senate member.

**Speaker – Marquita Armstead, Senior Associate Director of Athletics.**

* Joined USF Athletics in 2016 as Associate Athletic Director for Compliance. Promoted to Senior Associate Director of Athletics in August 2017.
* Responsible for oversight of academic service, admissions, athletics council, compliance, drug testing, financial aid, housing, sports medicine, strength and conditioning, student athlete enhancement, student rights and responsibilities, and Title IX.
* Also is the sport supervisor for women’s basketball and secondary sport administrator for football.
* Came from Georgia Tech where she was the Athletic Association Director of Compliance since 2013. Was at the University of Tennessee – Chattanooga for six years prior to that position.
* Originally from Columbus, OH. Graduate of Mississippi State. Has a bachelor’s in English and a Master’s in Sports Administration. Awarded her MBA from the University of Tennessee – Chattanooga in 2013.
* At USF, oversees 450 student athletes. Half are on scholarship and half are walk ons.
* A lot of students are here year round. Football and basketball practice over the summer.
* Why don’t we have gymnastics?
* It’s too expensive right now.
* The practice facility would have to be shared with basketball.
* Plans for an indoor practice facility for football due to the weather. All sports will be able to use it.
* A building will be attached to hold football staff.
* Would cost around $220 million for an on campus stadium.
* This would have to be all soft money. No money from the state.
* We receive no revenue from our games at Raymond James Stadium.

**President’s Report – S. Howle**

* Introduction of Senators.
* Senate Operations chair is now vacant. C. Jewett had to resign.
* L. Crider stepped down.
* C. Kelly will help us with the budget and replaces the assistance we received from C. Chefalas.
* Benefits Fair
* Applications not available yet. Usually in September.
* Homecoming – application is not available yet.
* Be thinking of where we would like to have our holiday luncheon. This typically takes place on a Tuesday and replaces our December meeting.

**Vice President’s Report – M. Washington**

* We placed an order for QQA items:
* Classic tote bags
* Glass coffee mugs
* Mugs for monthly speakers
* Still need to purchase frames and certificates.
* Total was $1,206.34.

**Secretary’s Report – W. Jennings**

* The minutes for June and July were distributed electronically.
* A motion was made by M. Washington to approve the minutes as they stand. B. Harris-Johnson seconded that motion. The motion was unanimously approved.

**Sergeant at Arms – M. Nickless**

* G. Gates-Fowler will check on website access for M. Nickless.
* Please send your Senate contracts back as soon as possible. There will be a letter sent to your supervisor from VP Williams.

**Treasurer’s Report – T. Wilds**

* E&G funds - $3,110.00
* Carry Forward funds - $2,793.66 (opening balance less $1,206.34 for QQA awards).
* Concession funds - $900.00
* Gift-in-Kind funds - $1,250.00
* Dollars for Staff Scholars - $2,766.56.

**Parliamentarian – B. Vojnovic**

* Unable to attend.

**Committee Reports**

* **Communications – G. Gates-Fowler**
* Website training is available. Please check with G. Gates-Fowler for additional information.
* **QQA – S. Louise-Jeune**
* Need to update the past winners on our web page.
* Need to update pictures as well.
* **Senate Operations – K. Sellers**
* Discussion regarding what to award for the scholarships. It was suggested to wait and see how many applicants we have.
* Will send out the scholarship information 9/2/19-9/13/19.
* **Staff Morale – T. Pierson**
* Waiting for applications to become available for the Benefits Fair and Homecoming.
* Support-a-Bull
* Move the event to the front of Cooper Hall.
* Will need to bring our own tables. Can see how much it would cost to rent tables. Will need another eight.
* G. Gates-Fowler will check and see where we could move the event.
* **University Wide – M. Brown**
* Working on guest speakers.

**Miscellaneous**

* B. Dean mentioned the National Student Success Conference.
* Proposals due August 26th.
* Registration is $50 through November 8.
* Two keynote speakers.
* Contact B. Dean for additional information.

With no further business the meeting was adjourned at 11:06 a.m. and a tour of the facility was provided.

Respectfully submitted,

Wendy S. Jennings

Secretary