**USF Staff Senate General Meeting Minutes**

**3/9/21**

**10:00 a.m.**

**Microsoft Teams**

Present: M. Brown, L. Connelly, C. Edwards, G. Gates-Fowler, S. Howle, D. Pollock, K. Sellers, T. Wilds, L. Crider, J. Peterson, P. Hallman, L. Woodwine, and T. Wilds, W. Jennings.

**President – M. Brown**

* February meeting minutes – change name of March speaker to A. Sklenka.
* A motion was made to approve the minutes with the above change by T. Wilds. W. Jennings seconded the motion. The motion was unanimously approved.
* Meeting with Brian from the President’s Office today. K. Sellers will also attend.
* Discuss what our collaboration will be with him and how often we will meet with him.
* Thoughts about the announcement of USF’s reopening plans.
* There will be a survey coming out. Please complete it.
* A lot of unknowns and many questions.
* Roles of Committees
* These need to be updated. Please forward your thoughts.
* Connecting with out Staff Senates with the Florida University System.
* University of West Florida – their President was laid off. Waiting for a response from the interim President.
* Brainstorm on ideas to continue to connect with the staff.
* Ideas for the end of the semester to connect with students during finals.
* May want to do a video from the Senate. Can post on Instagram and Facebook.
* Student Success Council Update
* Not much to report at this time.
* Hired a consultant to work on declining diversity enrollment, especially among blacks.

**Vice President – K. Sellers**

* Staff Salary Equity Task Force
* Meet twice a month.
* Working on a survey subcommittee.
* Senate Committee Roles
* Chairs should send a list of tasks and the amount of time they take.

**Secretary – W. Jennings**

* February minutes were approved with changes. Nothing else to report.

**Assistant Recording Secretary – Vacant**

**Treasurer’s Report – T. Wilds**

* E&G - $3,036.00
* Carry Forward - $10,479.00
* Concession Fund - $675.00
* Dollars for Staff Scholars - $2,080.56
* She has most of the shirt sizes for the Senate polo shirts.

**Sergeant-at-Arms – P. Hallman**

* Nothing to report.

**Parliamentarian – B. Vojnovic – on leave**

**Committee Reports**

* **Communications – A. Ruiz/G. Gates-Fowler**
* We now have an Instagram account.
* Working with IT on a web page issues with the calendar.
* Working on training with our intern, Javier, as he will be leaving this term. We should be getting another one.
* Should we include a list of retirees on the web page?
* Should we let that go as each department seems to handle their own retirees?
* We used to get that information from HR. Maybe ask A. Sklenka at our next meeting if we can still get that information.
* Let’s vote on this at the next meeting after we speak to HR.
* Need January 2019 to present QQA winners for our web page.
* **Quiet Quality Awards – S. Louis-Jeune**
* Unable to attend. K. Sellers reporting.
* Eleven February nominations. Waiting on HR to confirm they are eligible. Had two weeks worth of nominations in one month!
* All of the Senate property has been moved to the Marshall Student Center and S. Jeune’s area.
* Can’t use an FWSP student right now.
* **Senate Operations – B. Dean**
* Unable to attend. K. Sellers reporting.
* 2/11/21-2/22/21 – open applications for Dollars for Staff Scholars.
* Had 15 applicants that qualified.
* Propose $75 scholarship for each recipient.
* A motion was made by W. Jennings to award $75 to each scholarship recipient. D. Pollock seconded the motion. The motion was approved.
* B. Deen will contact the recipients and submit the scholarships.
* **Staff Morale – B. Harris-Johnson**
* Unable to attend.
* She sent out birthday greetings.
* Kudos for Women’s Day!
* **University Wide – S. Howle/E. Trott**
* A. Sklenka, Human Resources – April 2021 speaker.
* J. Ocasio, President, AFSCME Local – May 2021 speaker.
* You can forward questions to S. Howle ahead of time so he can be equipped to answer them.
* W. G. Jones, Associate Dean of Students – June 2021 speaker.
* D. Pepper, Human Resources – July 2021 speaker.

With no further business, the meeting was adjourned at 11:16 a.m.

Respectfully submitted,

Wendy S. Jennings, Secretary