ORGANIZE
ANNOTATING TEXTBOOKS

WHILE PREVIEWING
- Activate your thoughts only, try not to mark yet.

QUESTION
- Turn headings into questions.

READ AND REVIEW
- After each section, paraphrase what you learned in your own words!

ORGANIZE
- ONLY after reading and reviewing should you highlight or annotate the key word or phrase or write organizer notes note in the margin because NOW you know what’s important.

STUDY & TEST YOURSELF
- Manipulate, organize, compress information; develop study notes, cards, etc. and test yourself; answer questions actively; practice different examples.

USE THE 2-PAGE FORMAT
ORGANIZE: INTEGRATE TEXTBOOK NOTES AND CLASS NOTES

Leave page blank at first and integrate additional details as you organize for test preparation.

Add details, diagrams, formulas, concept maps, info from textbooks, etc.

NOTES
Print Power Point slides and use them to take notes on only the right side of your paper, leaving the opposite page blank so you can enhance your notes later by adding info from your textbook and other sources.