



UNIVERSITY OF  
SOUTH FLORIDA

Naval ROTC  
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July 6, 2018

Congratulations on your acceptance to the University of South Florida (USF) and welcome to the Naval ROTC program. This summer, the USF NROTC unit will hold a Midshipman Orientation for the incoming freshmen to help acclimate them to military and college life. The orientation program will be held 14-16 August, during the week prior to the start of the Fall Semester, at the University of South Florida, Tampa.

All participants will meet in C.W. Bill Young Hall (CWY), Room 206 on the University of South Florida Tampa campus at **0700 (7 AM) Tuesday, 14 AUGUST 2018**, to commence Midshipmen Orientation. All students should arrive in slacks (e.g. khaki trousers) with a belt, collared shirt (e.g. polo-type shirt), and comfortable shoes and with an appropriate haircut (additional information is in the attached Gear List). Parents and guardians are welcome to attend the initial "welcome" portion of orientation, where I will be available to discuss and answer any questions you may have. Following the "Welcome" portion, all guests must then exit. The orientation program will conclude with a graduation ceremony in the CWY Room 206 auditorium on 16 August at 1600 (4 PM). Family and friends are invited to attend the graduation ceremony, as well as a small dinner held afterward at Champions, an on campus dining facility.

The physical address for CWY is 12303 Maple Drive. Directions are as follows: Drive to the main gate off Fowler Ave. onto Leroy Collins Blvd. and turn right at the first light (Alumni Dr.). Continue to the next light (Maple Dr.) and take a left. You will continue past the Sun Dome and Recreation Center. The CWY building will be on your right with flags out front. There is a parking lot just north of the CWY building on the right, next to the tennis courts.

Incoming freshman that are driving to Freshman Orientation will be required to have a valid driver's license and valid insurance. To avoid any training delays, incoming freshman that are driving to orientation are required to purchase daily parking passes. Utilize the parking lots designated for daily parking passes. Failure to abide by the USF parking regulation may result in a parking ticket. For more information visit <http://www.usf.edu/administrativeservices/parking/permits/visitor-daily-permits.aspx>.

As for family member parking, there are a limited number of guest parking spaces next to the CWY building with Pay-by-Space parking for a minimal cost for 30 minute to 3 hour increments. Pay-by-Space parking machines only accept credit cards. If you decide to skip the visitor's pass, you can look CWY up on the USF parking map website ([http://usfweb2.usf.edu/parking\\_services/maps/visitor\\_map.pdf](http://usfweb2.usf.edu/parking_services/maps/visitor_map.pdf)) just to get your bearings of campus.

Included in the enclosed documents to this letter are an orientation questionnaire, and orientation gear/cost lists. All forms are also posted on the USF NROTC website. It is strongly recommended that you become familiar with the contents of the entire package. Please comply with the following directions:

- Complete not later than 31 July 2016, the single page orientation questionnaire **immediately** and return via email ([mciver@usf.edu](mailto:mciver@usf.edu)) or fax (813- 974-0058) along with a copy of your weekly class schedule (See "Week at a Glance" from OASIS system). As part of this questionnaire please indicate if you will have any family members or friends attend the dinner on 16 August. **If family members are military members, please include their rank and whether they are still serving.** If you do not have names at this time, please include an estimate of the number of guests to help our planning.
- Bring cash or a check with you to Orientation check-in. All freshman must bring \$58.00 for meals and laundry. An additional \$51.00, can be paid at the same time for unit shirts that will be used throughout the semester during physical training and unit functions. An itemized cost list is enclosed. Please ensure checks are specifically made payable to "USF NROTC Battalion Activities Fund."

- Also included is an administrative package with separate instructions to be returned in the **brown** pre-addressed envelope provided. Please complete this package and return it **no later than 31 July 2016**. It is imperative you are **medically cleared** to fully participate in the orientation program. **This point cannot be overemphasized.** If anyone is not medically cleared by the Department of Defense Medical Examination Review Board (DODMERB) or by certification from a physician stating that you are physically qualified to participate in “**rigorous physical training including running, swimming, and calisthenics,**” participation in and the advantages of orientation will be limited. Additionally, any medication currently being administered requires a physician’s explanation and should be brought to orientation. Be sure to bring all requested gear and additional funds for personal use.
- All Marine-option students attending orientation also need to bring the following documents and be prepared to have photographs taken of all tattoos so that we can begin the paperwork required for a commission in the Marine Corps:
  - Social Security Card (original)
  - Birth Certificate (original)
  - ACT/SAT scores official transcripts
  - Minor Traffic Incidents (tickets/court documentation)
  - Non-Traffic Arrest Incidents (court documentation)

In the meantime, you should do everything possible to ready yourself for the physical challenges ahead. You should conduct some form of rigorous physical training at least 3 to 4 times per week. We will conduct an inventory Physical Readiness Test (PRT) during orientation. The PRT consists of curl-ups, push-ups, and a 1.5 mile run. You can find Navy PRT Standards at [www.navy-prt.com](http://www.navy-prt.com). The Marine Physical Fitness Test (PFT) consists of crunches, pull-ups/flex hang, and a three-mile run. You can find Marine PFT Standards at [www.fitness.marines.mil](http://www.fitness.marines.mil). You are expected to be in superb physical condition to pass and excel in the PRT. Further, you are required to be within the Height and Weight standards.

Those freshmen desiring to move into on-campus housing prior to orientation can do so no earlier than **14 August**. For further information, contact the USF Residence Services at (813) 974-0001 or visit their website at <http://www.housing.usf.edu/apply/first/>. **NOTE: There will be an extra charge added to your student account from Residence Life for the early check in.** (On average, \$25/day until 20 August.)

University of Tampa students may begin move in no earlier than **19 August**. Contact the UT housing office at (813) 253-6239 to ask specific questions concerning resident check-in times and locations. University of Tampa students that need to move in immediately after orientation graduation are required to contact Gunnery Sergeant Hamilton, Freshman Orientation Coordinator, at (941) 960-0726 to coordinate appropriately.

Due to limited space, we cannot store personal belongings during orientation. It is recommend you plan accordingly prior to your arrival and only bring what is specifically required for orientation. For those who have special circumstances, again please contact Gunnery Sergeant Hamilton at [Ichamilton@mail.usf.edu](mailto:Ichamilton@mail.usf.edu) to coordinate appropriately.

Please direct all Freshman Orientation 2018 questions to our Freshman Orientation 2018 Facebook event on our Facebook page or you may contact us at [nrotc-naval@usf.edu](mailto:nrotc-naval@usf.edu) or call Mr. Harold McIver at (813) 974-3592. The attached Orientation Forms can be found on our website at: <http://web.usf.edu/nrotc/nrotc/-Orientation.htm> under the “Freshman forms” link. Please visit our website (<http://web.usf.edu/nrotc/nrotc/index.html>) and our Facebook page (<http://www.facebook.com/43734394974>) for more information about our unit.

On behalf of my staff and the Buccaneer Battalion, Welcome Aboard! We look forward to your arrival at Orientation. Go Buccaneer Battalion!



J. R. SCHMIDT  
Captain, U.S. Navy  
Commanding Officer