CUTR Executive Director
USF Center for Urban Transportation Research

The College of Engineering is seeking an individual to serve as the Center for Urban Transportation Research (CUTR) Executive Director. This individual must be an entrepreneurial visionary capable of anticipating and analyzing trends in transportation policy, framing responsive strategies, and finding innovative ways to launch and sustain new research efforts. The Executive Director will be adept at outreach and building traditional and nontraditional collaborative partnerships, diversifying the funding base, and growing CUTR. The ideal individual may qualify as a tenured faculty member in the College of Engineering.

CUTR was established in 1988 by Florida statute, is internationally recognized and serves as a resource for state policymakers, transportation agencies, transportation professionals, and the public. CUTR conducts over $14 million in research annually for a variety of sponsors including the U.S. Department of Transportation’s Federal Transit Administration and Federal Highway Administration, the Florida Department of Transportation, the Florida Legislature, the Florida Transportation Commission, and state and local governments, agencies, and organizations. Areas of research include public transportation, transportation planning, intelligent transportation systems, vehicle automation, transportation safety, transportation demand management, transportation economics and finance, freight, geographic information systems, access management, alternative fuels, and transportation policy. CUTR is a resource to the transportation community through the provision of research, workforce development and outreach, knowledge dissemination, and problem solving technical support.

CUTR provides specific expertise in the area of public transportation and houses the National Center for Transit Research (NCTR), designated by the U.S. Congress in 1991 and reaffirmed through competition in 2002, 2006, 2011 and 2013, and the National Bus Rapid Transit Institute (NBRTI), sponsored by the Federal Transit Administration. Through NCTR and NBRTI, CUTR conducts research in urban, suburban and rural areas to develop innovative, pragmatic approaches that enable public transportation to better meet the evolving needs of U.S. citizens. They also provide transportation professional development, training and educational opportunities for the transportation industry.

With over 230 degree programs at the undergraduate, graduate, specialty and doctoral levels, including the doctor of medicine, there’s something for everyone at USF. The university offers a dynamic learning environment that inspires innovation, creativity and collaboration and is focused on student success. More than 2,000 distinguished scholars, researchers and expert teachers, nearly all holding PhDs or the highest degrees in their fields, make up the USF faculty – including the 2012 U.S. Professor of the Year.

USF is a member of the American Athletic Conference, with 17 men’s and women’s varsity teams competing at the NCAA-level. New facilities for practice and competition, along with a completely renovated USF Sun Dome, put the university’s athletic facilities on par with virtually every top program in the country. For more information about USF please visit: http://www.usf.edu/

The Executive Director must be an entrepreneurial visionary national leader capable of anticipating and analyzing trends in transportation policy, framing responsive strategies, and finding ways to launch and sustain new research efforts. In addition, CUTR’s new Executive Director will be responsible for maintaining the strong foundation CUTR has developed in transportation research, training, and technical assistance. The ideal candidate will be familiar with the academic environment, have a demonstrated record of obtaining extramural funding, must be able to leverage that expertise and experience to expand the research capability by collaborating across and outside the university to
address current and evolving critical problems associated with transportation and its impacts on the natural, physical, social, and economic environment. Also the individual must have extensive experience in managing a research organization and in dealing with faculty and staff affairs, project management and budgeting.

Reporting to the Dean of Engineering, the Executive Director will be adept at outreach and building traditional and nontraditional collaborative partnerships, diversifying the funding base, and growing CUTR. The Executive Director will also be responsible for the oversight of the current research, workforce development and outreach programs, which include over 180 active projects.

To learn more about CUTR and USF, please visit [www.cutr.usf.edu](http://www.cutr.usf.edu). For full position description and application instructions, please visit: [http://www.usf.edu/administrative-services/human-resources/careers/index.aspx](http://www.usf.edu/administrative-services/human-resources/careers/index.aspx) (job opening 7665).

**Principal Responsibilities of the Executive Director:** The Executive Director's responsibilities include strategic direction and oversight of the current research, training, and technical assistance programs, which include over 180 active projects. CUTR employs 40 fulltime research faculty, more than 50 student research assistants, and an administrative staff of 10. The Executive Director will be responsible for managing these resources, ensuring collaborative partnerships, and building a diverse grant portfolio necessary to maintain and grow its leadership role in objective transportation research. Specific areas of responsibility include Center operations, work program oversight, personnel and fiscal management, grant management, resource development, and community outreach.

**Minimum Qualifications (Education & Experience):** Master's degree from an accredited institution or the highest degree appropriate in the field of specialization with at least a ten (10) year record of progressive management experience and demonstrated leadership and achievement in the transportation sector.

**Preferred Qualifications (Education & Experience):** The following lists attributes of the ideal candidate for this position:

- Ability to maintain and strengthen intra-campus relationships and collaborative partnerships with other relevant disciplines for the purpose of integrated interdisciplinary inquiry and enhancing USF's ability to attract federal and private funding related to the transportation sector.
- Proven administrator adept at complying with University policies and procedures and managing financial resources of the center to foster long-term growth.
- Teaching experience at the graduate/undergraduate level.
- Strong motivator of a diverse group of employees and students.
- Demonstrated leadership presence through transportation sector leadership positions, and national/international awards.
- Possess a PhD and have the qualifications to be a tenured faculty member in the College of Engineering.
- Demonstrated track record of successfully leading large transportation programs or transportation related organizations.
- Demonstrated capacity to be an excellent relationship builder, collaborator, and innovator with a bias for action.
- Demonstrated success in leveraging organizational expertise in securing and sustaining revenues from diverse sources, including federal/national research awards, state/local contracts, and
private foundations.

- Demonstrated success at building and motivating a highly competent team of professionals, and setting clear performance expectations.
- Effective communication skills and experience with public officials and media.
- Demonstrated success at managing a multimillion dollar research portfolio.

Applicants must electronically submit the application packet to the following website: http://www.usf.edu/administrative-services/human-resources/careers/index.aspx. The packet must contain a cover letter, complete vitae, names and addresses of at least four references, and a statement of leadership, managerial, and research philosophy. Women and minorities are strongly encouraged to apply. To request disability accommodations in the application and interview process, please call Brett Annette at (813) 974-7736. Screening of applicants will begin immediately and will continue until the position is filled. Candidates are highly encouraged to submit materials by August 15, 2015 to receive full consideration.

USF is an equal opportunity/equal access/affirmative action institution.