

SINGLE SOURCE CERTIFICATION

Authority is requested to make the following purchase under the provision of USF System Regulation USF4.02010(IV)(A)(2)(b) as a non-competitive purchase available from only one source. By submitting this form, department acknowledges that existing [exemptions](#) will not apply to this purchase. Single source requests exceeding \$75,000 must be signed by a Procurement Director and posted publicly for (3) business days.

DATE: _____

ITEM(S): _____

PRICE: \$ _____ FUND #: _____

SUPPLIER ID: _____ REQUISITION#: _____

SUPPLIER NAME: _____

FEDERAL GRANT: ___Y___N

In your words, describe the equipment, commodity, or contractual service. Explain how these specifications are essential to the accomplishment of your work:

In your own words, describe the reason(s) the item is not subject to competition from other sources and how the stated specification(s) restrict the requisition to only one supplier. Description may include unique features/compatibility/specifications/availability/delivery time frame etc. (Note: Price is not a valid reason).

In your own words, describe the due diligence conducted to validate this supplier as Single Source. Description SHOULD list all other suppliers with item(s)/service(s) with similar functions, your efforts to identify other suppliers, and why these suppliers would not qualify to submit a competitive quote.

Approved By (Procurement) DATE

Authority: USF4.02010(IV)(A)(2)(b)

START _____ END _____

PUBLIC POSTING DATES

Last Modified: 05/10/2021

OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES

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Lori Vanhelden

From: Danny Lindsay
Sent: Thursday, December 1, 2022 2:43 PM
To: Lori Vanhelden; Joni Firat
Subject: RE: CB-13522 Purchasing Request

Hi Lori,

I spoke with many builders over that last six years.

- 1) Steve Pritchett was the only competitor I could find for Cleary. He has retired from building since we originally contacted him. His last verbal quote in 2022 was \$299,000. It was a 30% increase from the previous written quote in 2019 of \$239,000. **He was the first choice, but he will no longer build for us.**
- 2) Other options explored on 2016-2017 were steel prefab buildings. At the time, none of them offered “general contractor” services, so we wouldn’t be able to use them. Plus the prices have increased dramatically.
 - a. Western Steel Buildings
 - b. Allied Buildings
 - c. Nucor
 - d. Braemar Commercial buildings
 - e. Steel design LLC
- 3) As an alternative, I made many calls to find prefab units over the last six months. The minimum was \$250/sq.ft. So, \$800,000.
- 4) I tried to rent mobile units. \$20,000 set up and \$20,000 removal. Plus ~\$4,000/month rental.

The rural location of the property in Mackay, Idaho requires a contractor that is regional to the site. The closest viable source for sub-contractors is Idaho Falls (100 miles away). I called many other builders over the years, but they couldn’t or wouldn’t build for us. Especially in the time frame we now need. I have been working with Cleary Builders for six years to make this project happen. If there are other options today, it would take more time to find them, develop plans, and get complete estimates. The project will be stalled. Currently, we need the building up and running for our summer 2023 field camps. The current price from Cleary includes a seasonal discount that end Dec. 5. The price will increase after that. They also said the building structure will be ready in late spring or early summer 2023 barring any unforeseen circumstances. This would give us time to finish the interior bathrooms and kitchen for field camps 2023.

The current rental property, King Mountain Ranch, may not be an option in 2023 (they are actively trying to sell), and they are increasing the rent, so it will be out of our budget in the near future.

Let me know if you need anything else.

Danny
