

SINGLE SOURCE CERTIFICATION

Authority is requested to make the following purchase under the provision of USF System Regulation USF4.02010(IV)(A)(2)(b) as a non-competitive purchase available from only one source. By submitting this form, department acknowledges that existing [exemptions](#) will not apply to this purchase. Single source requests exceeding \$75,000 must be signed by a Procurement Director and posted publicly for (3) business days.

DATE: 1/13/23

ITEM(S): Regional Ambassador to Miami (Consulting)

PRICE: \$ \$75000 FUND #: 21000

SUPPLIER ID: 0000097359 REQUISITION#: _____

SUPPLIER NAME: Guardian Cyber LLC

FEDERAL GRANT: Y N

In your words, describe the equipment, commodity, or contractual service. Explain how these specifications are essential to the accomplishment of your work:

Guardian Cyber LLC will be working with Cyber Florida on the Critical State Infrastructure Risk Assessment, a cybersecurity risk assessment being performed at the request of the State Legislature. Guardian Cyber LLC will be acting as a Regional Ambassador to promote awareness of and participation in the Risk assessment by providing outreach and customer support on a local level in Miami. This will be done through coordinating site visits with organizational points of contact, providing outreach and information to organizations regarding CIRA, and providing regular reports to Cyber Florida.

In your own words, describe the reason(s) the item is not subject to competition from other sources and how the stated specification(s) restrict the requisition to only one supplier. Description may include unique features/compatibility/specifications/availability/delivery time frame etc. (Note: Price is not a valid reason).

Cyber Florida received a state appropriation to perform a Critical Infrastructure (CI) Risk Assessment on the State of Florida's CI. A draft report is due to the state January 9, 2023, and the final report is due June 30, 2023. Cyber Florida has been working to engage with and hire Regional Ambassadors throughout the State of Florida to network with local officials and encourage participation in the CSET Survey tool. These positions have been posted on Careers@USF, but have received no applications beyond the Tampa Bay region. Guardian Cyber LLC has experience working on similar projects and has existing contacts within the Miami Dade Government that they can work with to ensure participation in the CSET Survey Tool and State of Florida Critical Infrastructure Risk Assessment.

In your own words, describe the due diligence conducted to validate this supplier as Single Source. Description SHOULD list all other suppliers with item(s)/service(s) with similar functions, your efforts to identify other suppliers, and why these suppliers would not qualify to submit a competitive quote.

This position has been posted on careers@usf, with the intention of hiring a Regional Ambassador for every Region of Florida, but we have not received any viable applicants for the Miami region other than Guardian Cyber LLC.

DocuSigned by:

Brianne Mater

1/20/2023

START 1/20/2023

END 1/24/2023

Approved By: (Procurement)

DATE

PUBLIC POSTING DATES

Authority: USF4.02010(IV)(A)(2)(b)

Last Modified: 05/10/2021

OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES

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