



## SINGLE SOURCE CERTIFICATION

Authority is requested to make the following purchase under the provision of USF System Regulation USF4.02010(IV)(A)(2)(b) as a non-competitive purchase available from only one source. By submitting this form, department acknowledges that existing [exemptions](#) will not apply to this purchase. Single source requests exceeding \$150,000 must be signed by a Procurement Director and posted publicly for (3) business days.

DATE: October 23, 2023

ITEM(S): On-Campus Stadium Design Services

PRICE: \$ ~\$15M+ to be negotiated (includes payments to date)

FUND #: Various

SUPPLIER ID: TBD

REQUISITION#: TBD

SUPPLIER NAME: Populous

FEDERAL GRANT:  Y  N

**In your words, describe the equipment, commodity, or contractual service. Explain how these specifications are essential to the accomplishment of your work:**

Services to be provided are complete design services for the on-campus stadium project, to include, but not limited to, pre-construction services, design costs and construction phase services.

**In your own words, describe the reason(s) the item is not subject to competition from other sources and how the stated specification(s) restrict the requisition to only one supplier. Description may include unique features/compatibility/specifications/availability/delivery time frame etc. (Note: Price is not a valid reason).**

Populous has been the design firm of record as part of the design-build team awarded through a public solicitation process, an Invitation to Negotiate. Significant design effort has been completed to the satisfaction of the university. The design-build contract has been terminated with the intent to publicly source a replacement construction management firm. It is in the university's best interest to maintain the Populous relationship for timing, continuous work product and knowledge purposes. Populous was a major factor in the design-build team selection but was not the contracted entity.

**In your own words, describe the due diligence conducted to validate this supplier as Single Source. Description SHOULD list all other suppliers with item(s)/service(s) with similar functions, your efforts to identify other suppliers, and why these suppliers would not qualify to submit a competitive quote.**

In the original ITN for the Design-Build team, 3 responses were received after engaging over 50 firms/teams for participation in the ITN.

DocuSigned by:

*Jennifer Condon*

11/28/2023 | 15:06 EST

START 11/29/23

END 12/4/23

Approved By (Procurement)

DATE

PUBLIC POSTING DATES

Authority: USF4.02010(IV)(A)(2)(b)

Last Modified: 05/10/2021

Vice President, Deputy CFO & Controller

**OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES**

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