

## SINGLE SOURCE CERTIFICATION

Authority is requested to make the following purchase under the provision of USF System Regulation USF4.02010(IV)(A)(2)(b) as a non-competitive purchase available from only one source. By submitting this form, department acknowledges that existing [exemptions](#) will not apply to this purchase. Single source requests exceeding \$150,000 must be signed by a Procurement Director and posted publicly for (3) business days.

DATE: 9/27/2023

ITEM(S): General Safety Support

PRICE: \$ 150,000.00

FUND #: 20000

SUPPLIER ID: 126

REQUISITION#: \_\_\_\_\_

SUPPLIER NAME: Cambridge Systematics, Inc.

FEDERAL GRANT:  Y  N

**In your words, describe the equipment, commodity, or contractual service. Explain how these specifications are essential to the accomplishment of your work:**

The requisition is for the vendor to provide professional services and technical assistance as requested to support the State Safety Office (SSO), and to create materials that accurately and concisely convey the activities conducted in support of Florida's Highway Safety Plan (HSP) and through the State's Traffic Safety Coalitions.

**In your own words, describe the reason(s) the item is not subject to competition from other sources and how the stated specification(s) restrict the requisition to only one supplier. Description may include unique features/compatibility/specifications/availability/delivery time frame etc. (Note: Price is not a valid reason).**

The firm's staff have worked closely with FDOT and were a part of the development of the HSP. They have also partnered with the FDOT to run the some of their coalitions. With 40+ years of experience in transportation safety planning, the firm brings a high level of subject-matter expertise, HSP specialized knowledge, and experience to the table. And with the past experiences working with FDOT, they are equipped with unique and specialized knowledge that qualify them to complete this task.

**In your own words, describe the due diligence conducted to validate this supplier as Single Source. Description SHOULD list all other suppliers with item(s)/service(s) with similar functions, your efforts to identify other suppliers, and why these suppliers would not qualify to submit a competitive quote.**

CUTR worked with FDOT on this, and due to the firm being a part of the development of the Highway Safety Plan, the firm currently running some of FDOT's coalitions, and their 40+ years of experience in transportation safety planning, they bring specialized knowledge to the table that uniquely qualify them to complete this task.

DocuSigned by:

*Clifton James*

10/30/2023 | 11:59 EDT

START 10/30/2023 END 11/2/2023

Approved By (Procurement)

DATE

PUBLIC POSTING DATES

Authority: USF4.02010(IV)(A)(2)(b)

Last Modified: 05/10/2021

**OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES**

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