

SINGLE SOURCE CERTIFICATION

Authority is requested to make the following purchase under the provision of USF System Regulation USF4.02010(IV)(A)(2)(b) as a non-competitive purchase available from only one source. By submitting this form, department acknowledges that existing [exemptions](#) will not apply to this purchase. Single source requests exceeding \$75,000 must be signed by a Procurement Director and posted publicly for (3) business days.

DATE: June 14, 2023

ITEM(S): TEDDY Consultant Services

PRICE: \$ 96,000

FUND #: 6163110301

SUPPLIER ID: _____

REQUISITION#: _____

SUPPLIER NAME: Dr. Suzanne Bennett-Johnson

FEDERAL GRANT: Y N

In your words, describe the equipment, commodity, or contractual service. Explain how these specifications are essential to the accomplishment of your work:

Dr. Suzanne Johnson has been the TEDDY Study Psychosocial Committee chair since the inception of the study in 2003.

In your own words, describe the reason(s) the item is not subject to competition from other sources and how the stated specification(s) restrict the requisition to only one supplier. Description may include unique features/compatibility/specifications/availability/delivery time frame etc. (Note: Price is not a valid reason).

Dr. Johnson has been serving as a consultant for the TEDDY Study for several years now. She provides expertise pertaining to the psychosocial studies for TEDDY. TEDDY is a multi-site domestic/international study.

In your own words, describe the due diligence conducted to validate this supplier as Single Source. Description SHOULD list all other suppliers with item(s)/service(s) with similar functions, your efforts to identify other suppliers, and why these suppliers would not qualify to submit a competitive quote.

Dr. Johnson has detailed and unique knowledge of TEDDY's study population and the study protocol. It would be very unlikely that we could find another consultant with these unique skills which are needed on an ongoing basis for the TEDDY study.

DocuSigned by:

Jeff Elliott

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7/28/2023 | 10:27 EDT

START 7/31/23

END 8/2/23

Approved By (Procurement)

DATE

PUBLIC POSTING DATES

Authority: USF4.02010(IV)(A)(2)(b)

Last Modified: 05/10/2021

OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES

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