

## SINGLE SOURCE CERTIFICATION

*Authority is requested to make the following purchase under the provision of USF System Regulation USF4.02010(IV)(A)(2)(b) as a non-competitive purchase available from only one source. By submitting this form, department acknowledges that existing [exemptions](#) will not apply to this purchase. Single source requests exceeding \$75,000 must be signed by a Procurement Director and posted publicly for (3) business days.*

DATE: 2 June 23

ITEM(S): Archeological services

PRICE: \$ 120,580

FUND #: TPA 120110 18330 000000

SUPPLIER ID: 0000093576

REQUISITION#: \_\_\_\_\_

SUPPLIER NAME: Instituto Peruano Estudios Arqueológicos

FEDERAL GRANT:  Y  N

**In your words, describe the equipment, commodity, or contractual service. Explain how these specifications are essential to the accomplishment of your work:**

This is professional archaeological services in Peru on Peruvian cultural patrimony. Work will be in the field obtaining data, in the lab analyzing data, registering the materials for accession into government museums, preparing materials for analysis. The work cannot be done without these services.

**In your own words, describe the reason(s) the item is not subject to competition from other sources and how the stated specification(s) restrict the requisition to only one supplier. Description may include unique features/compatibility/specifications/availability/delivery time frame etc. (Note: Price is not a valid reason).**

This activity is carried out in Peru subject to Peruvian law. The Ministry of Culture determines and approves the Peruvian citizens who will work on the project. I have no discretion other than to accept or reject.

**In your own words, describe the due diligence conducted to validate this supplier as Single Source. Description SHOULD list all other suppliers with item(s)/service(s) with similar functions, your efforts to identify other suppliers, and why these suppliers would not qualify to submit a competitive quote.**

Peruvian law requires each professional to be certified with minimal degree and experience requirements. There are no private businesses that can compete with the Ministry.

*Michael A. Hernandez*

Approved By (Procurement)

DATE

START 7/07/2023

END 7/12/2023

PUBLIC POSTING DATES

Authority: USF4.02010(IV)(A)(2)(b)

Last Modified: 05/10/2021

**OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES**

University of South Florida | 4202 E Fowler Avenue, | Tampa, FL 33620-4301

813-974-2481 | usf.edu/