Important Post-Offer Steps

- ✓ *Activating your Net ID (*https://netid.usf.edu/una/*)*
    - o Important Note: Once your hire information is added to the Human Resource System, you will be able to activate your NetID, which will provide access to the Self-Service system.
    - o Self-service is an important resource where you will be able to perform a variety of functions such as view personal information, make address changes and view paycheck detail.

- ✓ *Log into GEMS Self-Service (see* www.my.usf.edu*)*
    - o We invite you to use Self-Service to Self-Identify Veteran Status and/or a Disability.

- ✓ *Visit our HR Website for additional information regarding your first day, Parking and Transportation, USF ID Card, and other valuable details.*
    - o https://www.usf.edu/work-at-usf/accepted/