



### Overview of Residential Education

Student Success at the University of South Florida (USF) is a preeminent organization that inspires learning and transforms the lives of students for lifelong success. Student Success provides learning opportunities and environments for students to discover, integrate, and apply new knowledge that increases their capacity for personal growth, responsible citizenship, and ethical leadership.

Guided by the direction of Student Success, Residential Education at the University of South Florida provides a safe community, groundbreaking initiatives, and quality high-impact services and practices that contribute to residential student success. Our dynamic residential experience produces proud USF alumni and engaged global citizens and we strive to achieve our motto of being the best place to live, work, and learn.

The Educational Priority of Residential Education is: *At the conclusion of the residential experience, students will be global citizens who are holistically well, interpersonally competent, and academically engaged.*

### About the Position

Residential Education seeks a talented and dedicated educator to join our dynamic team as the Graduate Assistant (GA) for Leadership Education. USF utilizes a holistic approach to residential education. In collaboration with the Assistant Director for Selection, Training, and Leadership, the Leadership Education GA will support the advising of the Residence Hall Association (RHA) and the National Residence Hall Honorary (NRHH). The Leadership Education GA will create and develop dynamic teams of student leaders. They will also oversee the creation and implementation of curricular leadership initiatives. They will intentionally contribute to student learning, growth, and success, especially as it relates to wellness, interpersonal skills, academic engagement, and global citizenship.

### Position Responsibilities

Framed by the values of Student Success, the major responsibilities of this position include:

#### *Co-Advise the Residence Hall Association (RHA) & National Residence Hall Honorary (NRHH)*

- Oversee the recruitment, selection, onboarding, training, ongoing development, and recognition of RHA and NRHH members.
- Oversee the programmatic and advocacy initiatives of RHA and NRHH to ensure that these initiatives reflect the needs of residential students and utilize resources responsibly.
- Support the development of RHA and NRHH traditions that increase campus pride and support student success, including: Week of Welcome, Hall Council Leadership Retreats, Just Desserts, NRHH Induction Ceremonies, RezFest, etc.
- Attend and provide ongoing feedback about RHA and NRHH Executive Board and General Assembly meetings.
- Coordinate all involvement in state, regional, and national conferences and initiatives, including elevation of USF throughout FARH, SAACURH and NACURH.
- Coordinate the preparation of conference delegations; typically, one state conference, two regional conferences, and one national conference.
- Attend and participate in at least two conferences each academic year to serve as the delegation advisor, including the utilization of university vans to transport delegates.

#### *Supervision*

- Directly supervise at least four members of the RHA Executive Board and at least three members of the NRHH Executive Board to facilitate leadership development and support their positional success.
- Oversee the partial compensation of the RHA Executive Board in collaboration with Human Resources.

- Participate in performance evaluations of the RHA Executive Board and NRHH Executive Board twice a year.
- Oversee the successful transition of all RHA Executive Board members and NRHH Executive Board members, including the creation of sustainable resource sharing strategies and accountability structures.

#### *Curricular Leadership Development*

- Develop and implement training and ongoing development for advisors of Hall Councils to ensure that effective advising is a priority and reflective of research-informed behaviors.
- Support departmental recruitment, selection, training, and ongoing development processes for Hall Council student leaders.
- Develop and refine lesson plans to enhance the leadership development of residential students.

#### *Student Success*

- Initiatives: Promote and participate in Residential Education, Student Success, and university initiatives, including, but not limited to sustainability efforts, student behavior, peer education, and other initiatives.
- Student Advocacy: Champion the success of all individuals by taking into account all aspects of identity that may impact student persistence at the university.
- Implement initiatives to support student populations with retention barriers.

#### *Inclusivity/Diversity*

- Advocacy: Advocate and empower individuals using a social justice lens, through role modeling, advising/supervising, and assisting students in their exploration of personal identity in a global society.
- Social Justice Education: Support and promote social justice education initiatives, sponsored departmentally and throughout the university; take initiative to develop the individual skills needed to become a social justice educator.

#### *Administrative Duties*

- Develop a working knowledge of Housing & Residential Education and other university departments to insure proper administration of departmental and university policies and procedures.
- Demonstrate and continuously improve effective communication, planning, and organizational skills as they relate to job responsibilities.
- Attend weekly Residential Education Staff meetings and other meetings as necessary.
- Complete other duties as assigned.

#### *Crisis Management (If Live-On)*

- Be knowledgeable of departmental and university protocol and resources, prepare staff and students for potential crisis situations, and address concerns in area.
- Serve as a primary emergency response person for an on-campus community up to 6200 residents.
- Participate in an on-call rotation throughout the academic year.
- Provide basic counseling and crisis management interventions with students while referring students to the appropriate campus resource available to enhance their collegiate experience.
- Be an educator to student staff to be able to manage low-level referral situations.

#### **Compensation**

The Leadership Education Graduate Assistant is a live-off position that receives a competitive stipend of approximately \$16,000 per 12 months (before tax) and a tuition waiver for up to nine (9) graduate credit hours per semester (not including fees) and partial reimbursement for Student Health Insurance policy premium.

**USF is an Affirmative Action, Equal Opportunity, Equal Access Institution committed to diversity.**