UNIVERSITY of SOUTH FLORIDA
USF World

USF WORLD ADVISORY COUNCIL BYLAWS

Article I. *Name:*

The name of this organization shall be the **USF World Advisory Council** at the University of South Florida (USF) located in Tampa, St. Petersburg, and Sarasota.

Article II. *USF World Vision & Mission:*

Vision: USF World envisions comprehensive and sustainable globalization that prioritizes innovation through research and scholarship, mutually beneficial partnerships, international mobility coupled with globalized learning at home, and events and programs that bridge geographical, cultural, and political boundaries.

Mission: USF World leads the university's global engagement by providing resources and services that empower the university community to function as global leaders and stewards. Global engagement is essential in our internationally connected world. The University of South Florida's mission as a global, research university includes a deep commitment to addressing the greatest challenges facing communities locally, nationally, and across the world through impactful research, a dedication to student learning that prioritizes intercultural awareness and global literacy, and purposeful collaboration with partners.

Article III. *USF World Advisory Council Objectives*:

The objectives of the Advisory Council are to:

A. Promote and advocate for USF World and its constituent units.

B. Enhance USF World's connections and collaborations within the Tampa Bay community.

C. Provide advice to the Vice President of USF World regarding:

   i. Tampa Bay's economic development, diplomatic, and other globally oriented initiatives,

   ii. The development of strategic and mutually beneficial community partnerships,

   iii. The development of strategic and mutually beneficial international partnerships.

D. Strengthen and enhance the financial resources of USF World including new sources of funding for study abroad scholarships and the international student support fund.

Article IV. *Membership*:

A. The USF World Advisory Council shall be comprised of executive leadership from private and public entities with a strong interest in global engagement.

B. Membership will include up to 25 members from the Tampa Bay region.

C. Membership may grow to be international in scope, concentrating on areas where USF World student and alumni populations are most active.

D. Members of the USF World Advisory Council need not be graduates of the University of South Florida.

E. Active service will be taken into consideration when determining membership status. Members who do not provide active service may be asked to resign their membership.

F. Typically, members of the USF World Advisory Council will be announced at the spring quarter meeting.

G. Members will be appointed to a term of three years. Members may serve two consecutive terms. After a year rotation off the Advisory Council, a member may be reinstated for a third and final term.

    i. The Vice President of USF World reserves the right to make special appointments or extend terms as needed.

Article V. *Executive Committee:*

A. The USF World Advisory Council will have an Executive Committee consisting of the Vice President of USF World, a chair, a vice chair, nominating chair, a fundraising chair, and up to two special appointees by the Vice President of USF World.

B. The chair shall be selected by the Vice President of USF World from among interested parties and shall serve for a period of three years, renewable for a maximum of one additional year. The chair shall serve as the presiding officer.

C. The vice chair shall also be selected by the Vice President of USF World from among interested parties and shall serve a like term of three years, renewable for a maximum of one additional three-year term. The vice chair shall preside at meetings in the absence of the chair and represent him/her at such other times, and in such a manner as may be designated by the chair.

D. The nominating chair will also be selected by the Vice President of USF World from among interested parties and shall serve for a period of three years, renewable for a maximum of one additional three-year term. The nominating chair will administer the Advisory Council roster making sure roster composition is consistent with bylaws and

will facilitate the process by which the executive committee will seek nominations and appoint new members.

E. The fundraising chair will also be selected by the Vice President of USF World from among interested parties and shall serve for a period of three years, renewable for a maximum of one additional three-year term. The fundraising chair shall serve as the lead for development initiatives.

F. Service terms of the executive committee members are managed independent of and excluded from the broader Advisory Council term limits for participation. The Vice President of USF World reserves the right to make special appointments or extend terms as needed.

Article VI. *Sub-Committees:*

A. In consultation with the Vice President of USF World, the Advisory Council membership may establish sub-committees to provide targeted attention and engagement regarding key strategic initiatives.

Article VII: *Nominations:*

A. Potential members of the USF World Advisory Council may be submitted to the Executive Committee by current members in writing at any time.

B. The Executive Committee will prepare a list of nominees for recommendation to the Vice President of USF World.

   i. Recommendations will be provided at least 60 days prior to the annual spring meeting, typically sometime in February.

   ii. The Vice President of USF World, in consultation with the Executive Committee, will determine to whom membership will be extended.

   iii. The nominating chair will facilitate the invitation process and extending membership admittance on behalf of the Executive Committee.

   iv. New Advisory Council members shall be introduced at the spring meeting.

Article VIII. *Member Expectations:*

A. Members will serve in a plenary capacity, attending full Advisory Council meetings and providing strategic support for initiatives where appropriate. Members may serve beyond this plenary capacity by assuming additional responsibility as a member of a sub-committee.

B. Advisory Council members will actively support and advocate for programs and initiatives tied to the vison and mission of USF World, and may provide service to the Council in a variety of ways, including, but not limited to:

   i. Providing the Vice President of USF World or his/her designees with feedback and advice on areas of strategic importance or concern to USF World.

   ii. Aiding in the advancement of relationships with corporations, foundations, institutions, or individuals of strategic interest to USF World.

   iii. Identifying opportunities for USF World to contribute to activities and initiatives of strategic importance to the Tampa Bay community and the organizations represented on the Advisory Council.

   iv. Facilitating, sponsoring and/or participating in the formation of career readiness experiences that prepare USF students for jobs in the global marketplace.

   v. Providing personal financial support or promoting and facilitating financial support for key USF World funds, including study abroad scholarships and the international student support fund.

   vi. Endorsing and advocating for the importance of global learning and cultural awareness as critical components of the university experience and a student's career readiness.

   vii. Encouraging community involvement in activities, programs, and initiatives designed to facilitate global understanding and cross-cultural communication.

Article IX. *Meetings:*

A. The USF World Advisory Council shall meet four times a year – or quarterly. One additional meeting may be called by either the Vice President of USF World or the chair of the Advisory Council at their discretion.

B. The Vice President of USF World, in consultation with the membership of the Advisory Council will determine the time and the date of regular meetings.

C. Committees established by the Advisory Council may be asked to meet more frequently throughout the year. These meetings can be conducted in person, virtually, or by any other means of group communication convenient and accessible to all members.

D. A meeting agenda shall be distributed to all members of the Advisory Council at least 7 days in advance of any meeting.

E. Advisory Council members are expected to prioritize attendance for scheduled quarterly meetings and make reasonable accommodations to attend additional meetings called by the Vice President of USF World or the Chair.

F. There shall be a learning component included in each scheduled Advisory Council meeting for the benefit of the council and its membership. Topics may include but will not be limited to:

   I. Presentations by USF faculty and staff or council members on current trends in international education, global engagement at home and abroad, partnerships, or other topics relevant to global engagement and higher education.

   II. Roundtable discussion among Advisory Council members to share information about their company, industry, or areas of expertise.

   III. Guest speakers who can provide unique and meaningful insights into current global opportunities and challenges.

G. A representative of USF World shall be designated by the Vice President of USF World to record minutes of Advisory Council meetings and any sub-committee meetings. Minutes will be distributed within 14 days of the meeting.