Guidelines for Planning Summer and Fall Class Schedules in 2021

Institutional messaging approved by the USF Executive Policy Group
(December 2020)

Summer 2021:

In support of USF’s commitment to student access for success, the university is preparing to significantly increase the number of on-campus classes and activities in Summer 2021, especially during Session B (currently scheduled to begin June 28). Continuing the shared responsibility demonstrated in mitigating transmission of the COVID-19 virus throughout 2020, USF will carefully monitor public health conditions as we plan for a safe and supportive Summer term. As part of this shared responsibility, we are grateful to all members of our campus communities — in Tampa, St. Petersburg, and Sarasota-Manatee — for their continued compliance with preventive health measures. At all times, we will be guided by the scientific advice of our public health and infectious disease experts at USF along with government agencies. Recognizing that public health conditions can change quickly, our faculty and staff will be prepared to rapidly adapt, as needed, during Summer 2021.

If, as we expect, Summer classroom seat availability will continue to be limited due to physical distancing requirements, and recognizing the difficulties and disappointments faced by recent high school graduates, on-campus class priority will be set for freshmen entering USF in Summer/Fall 2020, and Spring/Summer/Fall 2021.

Fall 2021:

In support of USF’s commitment to student access for success, the university is planning for a full return to on-campus classroom delivery and activities beginning Fall 2021. Continuing the shared responsibility demonstrated in mitigating transmission of the COVID-19 virus throughout 2020, USF will carefully monitor public health conditions as we plan for a safe and supportive Fall semester. As part of this shared responsibility, we are grateful to all members of our campus communities — in Tampa, St. Petersburg, and Sarasota-Manatee — for their continued compliance with preventive health measures. At all times, we will be guided by the scientific advice of our public health and infectious disease experts at USF along with government agencies. Recognizing that public health conditions can change quickly, our faculty and staff will be prepared to rapidly adapt, as needed, during Fall 2021. As we have done for many years, we will continue to deliver an array of quality online classes for students who find them more convenient and to ensure choice of student access and progress to timely graduation.
Guidelines for Planning Summer and Fall Class Schedules in 2021

For Deans, Directors, Chairs and Class Schedule Planners

**Summer 2021 Class Schedule**: To be posted for students to view no later than January 25, 2021.

1. Plan to meet student class/seat demand consistent with Summer 2020.
2. Increase the number of CL/HB sections and seats for students in Summer sessions A & C across all campuses and colleges. We expect to continue limited COVID-capacity for CL/HB sections while providing for “overflow” enrollment through companion sub-sections delivered synchronously. **Note**: if AD/PD class sections were delivered in sessions A & C in Summer 2019, they can also be planned for sessions A & C in Summer 2021. At all times, instructors must be prepared to transition to quality online delivery should it be necessary.
3. In Summer B, 2021, all classes will provide access to CL/HB sections before AD/PD sections/seats are added. **Note**: if AD/PD class sections were delivered in Summer session B in 2019, they can also be planned for Summer session B in 2021. Summer session B CL/HB classes may be limited by COVID capacity – although this should not be a problem given the wider availability of classroom space in Summer. If additional seats are needed to meet a section’s student demand then a companion sub-section must be added for synchronous delivery. **Note**: if space availability of modified COVID capacity permits, additional seats may be opened-up for CL/HB delivery allowing for students in synchronous sub-sections to migrate to the CL/HB section. At all times, instructors must be prepared to transition to quality online delivery should it be necessary.
4. We do not anticipate any changes in tuition/fees in Summer 2021.

**Fall 2021 Class Schedule**: To be posted for students to view no later than February 15, 2021.

1. Plan to meet student class/seat demand consistent with Fall 2020. The expected distribution of class modality should equate to Fall 2019 as we plan “for a full return to on-campus classroom delivery” in Fall 2021.
2. In Fall 2021 all classes will provide access to CL/HB sections before AD/PD sections/seats are added. **Note**: if AD/PD class sections were delivered in Fall 2019, they can also be planned for Fall 2021. CL/HB classes may be limited by COVID capacity. If additional seats are needed to meet a section’s student demand then a companion sub-section must be added for synchronous delivery. **Note**: if space availability of modified COVID capacity permits, additional seats may be opened-up for CL/HB delivery allowing for students in synchronous sub-sections to migrate to the CL/HB section. At all times, instructors must be prepared to transition to quality online delivery should it be necessary.

January 14, 2021