

TEACHING PROTOCOL: SPRING 2021

We have enhanced our protocols to help us more quickly identify anyone at risk and to communicate that information immediately to those that need to know, including faculty. We ask faculty to follow these simple steps:

▶ IF YOU ARE TEACHING IN PERSON:

1. Assure all required mitigation measures are maintained in the learning space (physical distancing, face covering, disinfecting)
2. Ask to see the Campus Pass to make sure no one with symptoms or potential exposure is in the classroom.
3. Let the task force know immediately at assesscovid@usf.edu if you learn that a student has tested positive, has symptoms or may have been exposed to COVID-19. You may tell us the name of the student; in the case of a public health emergency, where time is of the essence, there is no FERPA nor HIPAA issue with sharing the name.
4. Respond as quickly as possible to requests for information from the task force. Whether the task force learns of a positive student registered for your class or you report a positive or potentially positive student to the task force, they will reach out to ask you about the classroom environment, whether the student has attended class and when they last attended.
5. Be prepared to transition to remote instruction should you be directed to do so by the task force (in the event a student attended class during an infectious period).
6. Be lenient and flexible with students who report illness or exposure. It is imperative that we not create any disincentive for students to stay away from campus. If you believe a student is not being truthful with you, you should discuss this with Dr. Danielle McDonald but you should not require a doctor's note or a copy of a test result or demand that a student attend class. We must err on the side of limiting exposure and we cannot be placing additional burdens on the health care system.
7. Maintain your own health, monitor your own systems and do not come to campus if you are not feeling well, have tested positive, believe you may have been exposed, or are awaiting a test result. This is also true of any teaching assistants you may be working with.

▶ IF YOU ARE TEACHING REMOTELY:

1. You should still let the task force know at assesscovid@usf.edu immediately if you learn that a student has tested positive, has symptoms or may have been exposed to COVID-19. You may tell us the name of the student; in the case of a public health emergency, where time is of the essence, there is no FERPA nor HIPAA issue with sharing the name.
2. You should still respond to any queries from the task force; it is not always clear to us if a class is meeting in person or not.
3. You should still be lenient and flexible with students who report illness or exposure. It is imperative that we not create any disincentive for students to stay away from campus. If you believe a student is not being truthful with you, you should discuss this with Dr. Danielle McDonald but you should not require a doctor's note or a copy of a test result or demand that a student attend class. We must err on the side of limiting exposure and we cannot be placing additional burdens on the health care system.
4. Maintain your own health, monitor your own systems and do not come to campus if you are not feeling well, have tested positive, believe you may have been exposed, or are awaiting a test result. This is also true of any teaching assistants you may be working with.