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Introduction

The University of South Florida is committed to providing excellent education and services while supporting the health and well-being of the USF community, across all campuses, during the COVID-19 pandemic. This will be a shared responsibility for those students, faculty, and staff coming to campus. This document provides students with health and safety guidance and an overview of services and activities as you plan your spring semester at USF.

This is a living document that will be updated as conditions change and posted on the USF Coronavirus website at www.usf.edu/coronavirus.
Informative Quick Links

For the latest updates on university operations and facilities, regularly visit the USF Coronavirus website at www.usf.edu/coronavirus/index.aspx. Key information for students can be found with these links:

- **Student FAQs:** [www.usf.edu/coronavirus/students.aspx](http://www.usf.edu/coronavirus/students.aspx)
- **International Students**
  - **FAQs:** [www.usf.edu/world/international-services/about-us/faq.aspx](http://www.usf.edu/world/international-services/about-us/faq.aspx)
- **Current Student Toolkit:** [www.usf.edu/academic-continuity/student-toolkit/index.aspx](http://www.usf.edu/academic-continuity/student-toolkit/index.aspx)
- **USF Returning to Campus Information:** [www.usf.edu/coronavirus/returning-to-campus](http://www.usf.edu/coronavirus/returning-to-campus)
Message from the Vice President of Student Success

Dear Students,

I want to share with you the USF Student Guidance for Spring 2021. This document will help you prepare to come to our campuses in these unprecedented times of a global pandemic. I urge you to take the time to read this important document and bookmark the online Current Student Toolkit, another go-to resource offering helpful information.

At the outset, please know that student success remains an unwavering commitment of USF. We remain steadfast in our belief that every student can and will succeed. The pandemic has not changed this core value. An extensive set of course offerings for spring 2021 has been developed that will allow you to study, learn, progress, and graduate on time. So, too, we have made sure that all services – from advising to careers, from wellness to campus recreation – are available in different forms. Many will be virtual, but some will be in-person or a combination of both, and we sincerely hope that, as conditions improve, additional face-to-face services will be offered.

As we continue to track the course of COVID-19, you should know that USF’s decisions will be guided by epidemiological data and the most current scientific findings. I know you are concerned about current levels of community spread and the potential threat to you, family members, and friends. Please know that USF has significant health and safety provisions in place across our campuses, including signage, plexiglass screens, hand sanitizer vending machines, plus numerous other measures both in and out of our classrooms.

Coming to campus safely is a shared responsibility for students, faculty, and staff. Everyone is required to comply with USF expectations regarding daily symptom checks, regular handwashing, sanitizing spaces, physical distancing, mandatory face covering, and following positive testing and self-isolation protocols, which you can learn more about in this document.

In closing, I’d like to take this opportunity to thank all of you in advance for your help in coming together as one USF community. Have a great spring semester and Go Bulls!

Paul Dosal, Ph.D.
Vice President for Student Success
Message from the Student Government President

Welcome back USF Bulls!

2020 truly has been a year of unexpected challenges. However, like many of you, my excitement grows as spring 2021 is about to begin! Whether you are a new student coming to USF for the first time or a returning student, campus life as we know it has dramatically changed. With this newfound world we live in, health and safety are of the utmost priority. Your Student Government wants you to know that our university is primed for your success as a student despite the obstacles the coronavirus has placed before us. Although the university environment may feel much different with physical distancing guidelines and face coverings, there are still so many amazing ways to engage with other students. We must now approach our college experience with a different lens of viewing and doing.

In 2020, we saw countless new virtual programs come to life through student engagement offices on all three campuses. With the hard work of our campus departments, many of our beloved USF traditions continue to happen in a virtual setting and I am so excited to share in these special moments with fellow students!

Although living among COVID-19 has become our new normal, it is important as we move forward into 2021 that we continue to individually do our part in protecting those around us to keep our greater community safe. Every student, faculty member, and staff member will be required to comply with USF expectations regarding daily symptom checks, regular handwashing, sanitizing spaces, required physical distancing, mandatory face covering, and following protocols for positive testing and self-isolation. Your Student Government is dedicated to your success as a student and we encourage you to utilize the online Current Student Toolkit to help you navigate the campus environment.

If you have any questions, concerns, and/or recommendations please send them our way. As your elected or appointed officials and the voice of the student body, we are here to represent you. Please contact us as needed at studentgovernment@usf.edu or sg-president@usf.edu. There is nothing quite as satisfying as the college experience and it truly is a once in a lifetime experience even during uncertain times. However, it is now more than ever that we feel the unwavering community support and bond of the USF family. Wishing you an amazing spring semester!

In Bull Pride,

Claire Mitchell

USF Student Body President/Board of Trustee Member
University of South Florida Student Government
Section 1

General Public Health Considerations

1A. UNIVERSITY HEALTH AND SAFETY STANDARDS
USF students, faculty, and staff will be returning to on-campus classes, residency, and activities in a phased approach; this includes but is not limited to students in classrooms, residence halls, dining areas, and offices. When planning to come to campus, students must comply with university health and safety standards.

- Students should monitor the university’s website for current student guidelines.
- University leadership will continue to promote measures designed to maintain a healthier, safer campus based on the best scientific evidence and the latest data.
- All students, faculty, staff, and visitors must follow the university’s health and safety policies and guidelines in order to access, use, or visit campus. All students, faculty, staff, and visitors must familiarize themselves with the guidelines and protocols before coming to campus.
- A student’s failure to comply with the university’s health and safety policies and guidelines, may result in one or more of the following:
  - Immediate removal from campus building, housing, classroom, or other learning environment
  - An instructor submitting an academic disruption report for disciplinary action in accordance with the Disruption of Academic Process Regulation (usf.app.box.com/v/usfregulation3025)
  - A referral to Student Conduct and Ethical Development for disciplinary action in accordance with the Student Code of Conduct (usf.app.box.com/v/usfregulation60021)
  - Repeated non-compliance may result in an increase in the severity of imposed sanctions and outcomes.

1B. COVID-19 SPREAD AND SYMPTOMS
COVID-19 is spread from person to person via close contact with an infected individual (less than six feet apart for a cumulative 15 minutes or more over the course of a day), through airborne and aerosolized droplets released when a person coughs, sneezes, or talks, or by touching a contaminated surface or object and then touching one’s mouth, nose, or eyes.

Coronavirus may be spread by individuals who are not showing symptoms of the disease (asymptomatic persons). Symptoms of COVID-19 usually develop 2-14 days after exposure to the virus and include: fever/chills, cough, shortness of breath/difficulty breathing, fatigue, muscle or body aches, headache, loss of taste and/or smell, sore throat, nasal congestion or runny nose, nausea or vomiting, and/or diarrhea.
Certain individuals are at higher risk for contracting COVID-19 and having worse outcomes, such as: those 65 years and older, people with chronic lung disease or moderate/severe asthma, people with serious heart conditions, immunocompromised individuals, people with severe obesity (BMI³ 40), people who are pregnant, and people with diabetes, chronic kidney disease, or liver disease. If you have one of these conditions, please consult with your healthcare provider concerning the particular risk associated with your return to campus at this time.

Students aged 65 years or older auditing courses must take classes online to comply with state mandates due to COVID-19; degree-seeking individuals in this age group are strongly encouraged to take classes online.

**1C. RETURN TO CAMPUS ASSESSMENT AND DAILY SYMPTOM CHECK TOOL**

USF has implemented a monitoring program involving surveys and screenings to help reduce risk on our campuses. See this link for more details: [www.usf.edu/coronavirus/returning-to-campus/testing-tracing-surveillance.aspx](http://www.usf.edu/coronavirus/returning-to-campus/testing-tracing-surveillance.aspx).

All students, faculty, and staff will be required to complete an assessment prior to coming to campus. In December, students received an email from USF with a link to the USF Return to Campus COVID-19 Assessment, which must be completed by January 11, 2021. Students planning to be on campus during spring semester will be asked a series of questions. The results are confidential, but depending on their responses to the initial assessment, students may receive a follow-up request to be tested for COVID-19.

Starting January 11, 2021 and throughout the semester, all students, faculty, and staff planning to be on campus will be required to submit daily symptom checks in a simple (yes/no) questionnaire that must be completed prior to coming to campus or leaving their residence halls using the USF Daily Symptom Check tool. This tool, updated from the fall semester, can be accessed via myUSF or the USF Archivum app, which students can download from their app store.

Everyone should monitor their own health and determine if they have any COVID-19 symptoms. Students must be free of all symptoms, have not tested positive recently, and have not been exposed to an individual positive for COVID-19 to be eligible to attend in-person classes or use campus facilities and public spaces. If a student responds positively to any questions in the USF Daily Symptom Check, they will be requested to stay off campus or in their assigned residence hall suite. Students should promptly notify their instructors of the situation by phone or email. They will receive a message from Student Health Services advising of next steps to be cleared.

If a student is free of symptoms, the USF Daily Symptom Check will generate a digital Campus Pass (green check mark) for the day and an email will be sent, either of which students must be able to show when asked upon entering university facilities and any classrooms, labs, or studios. The Daily Symptom Check must be completed and a Campus Pass (green check mark) must be generated every day that the student plans to come to campus.
1D. COVID-19 TESTING

MANDATORY TESTING
At regular intervals, a random sample of students, faculty, and staff coming to campus will be contacted to be tested for the virus. Individuals randomly selected for this testing will be notified by email with instructions on how and where to get tested. Participants will not be charged for the testing. As of this writing, the random testing protocol simply involves the collection of saliva; samples are analyzed in pools of five or more individuals. If the pool indicates the presence of the virus, everyone who contributed saliva to that pool will be contacted for follow-up diagnostic testing.

There are several types of testing being used for COVID-19 infections. RNA/PCR-based testing is the most common and is used to determine if an individual is currently infected. This test generally involves a nasal or oral swab to collect a sample, and results may be available a few hours or days after the sample is taken. These tests are highly sensitive and specific. A negative result only indicates that the individual was not positive for the COVID-19 virus at the time of testing but does not guarantee that an infection has not been acquired after the test was administered.

The university is also using rapid antigen tests; these are useful in that they provide quicker results (typically in under an hour) and, if positive, they are highly accurate. The test has a high false-negative rate however, so if a negative test result is obtained and the individual has symptoms or is known to have been exposed, an RNA/PCR test will have to be administered.

The final type is serological testing, which determines if an individual has antibodies against the COVID-19 virus, and thus, if they have been infected previously. It typically involves a blood sample and can be used to estimate how many people within the group tested have already had COVID-19, even if they are not currently ill. At this time, the accuracy of serological testing is uncertain.

USF will monitor the accuracy of all COVID-19 tests it uses to ensure the most reliable and useful tests are being used for our testing program. More information about USF’s testing program can be found at www.usf.edu/coronavirus/returning-to-campus/testing-tracing-surveillance.aspx.

VOLUNTARY TESTING
Student Health Services on the Tampa campus offers COVID-19 testing Monday through Friday for those students who are symptomatic or have had a high risk contact with someone with COVID-19. Please contact 813-974-2331 or 813-445-4976 to schedule an appointment. Additionally, starting January 11, 2021, Hillsborough County will be operating a testing facility on the Tampa campus for anyone interested in testing. Please register for testing by visiting https://www.hillsboroughcounty.org/en/residents/public-safety/emergency-management/stay-safe/getting-tested.

The Wellness Center on the St. Petersburg campus offers COVID-19 testing Monday through Friday for students who are symptomatic or have had a high risk contact with someone with COVID-19. Please contact 727-873-4422 to schedule an appointment for testing. Additionally, starting the week of January 11, 2021, LabStat will be on campus every Wednesday from 12-4 PM in front of the Student Life Center to test anyone interested in testing for COVID-19.

The Sarasota-Manatee campus Wellness Center offers testing for students Monday through Friday who are symptomatic or have had a high risk contact with someone with COVID-19. Please contact 941-487-4254 to
schedule a telehealth appointment to be evaluated for testing. Starting the week of January 11, 2021, LabStat will be on campus every Thursday 12-2 PM outside the SMD building (near the basketball courts) to test anyone interested in testing for COVID-19.

Students who report symptoms or possible exposures on the USF Daily Symptom Check will be contacted and scheduled for a telehealth appointment to be evaluated for testing. Some students may choose to access testing services through the county testing sites that are located on or near our campuses, or through other available testing options in the community.

Any student who receives a positive test from anywhere other than our campus’ Student Health Services/Wellness Centers must report that test result immediately. This can be done through the Daily Symptom Check app or by calling Student Health Services at 813-974-2331 or 813-445-4976.

**1E. MITIGATION PROCEDURES**

If a student is experiencing any symptoms of COVID-19, they should stay home or in their residence hall room and inform all their instructors by phone or USF email. The student should complete their USF Daily Symptom Check (see 1C) and a representative from Student Health Services will contact the student and advise next steps. The student should self-isolate; a residential student will be given directions as to how to move to a quarantine space reserved for this purpose.

If a student has had at least 15 minutes of contact with a high-risk contact, such as a household member or co-worker who tested positive, the Florida Department of Health indicates there has been high risk exposure and the student must self-isolate and follow the instructions in the paragraph immediately above.

If the student tests positive for COVID-19, they should report and upload a copy of the test results into the USF Daily Symptom Check tool (see 1C). Student Health Services will evaluate the results, the patient’s symptoms, duration in isolation and make a determination as to when the student can be released from isolation. Class absences for COVID-19 will be treated with all due leniency.

Upon confirmation of a positive test, USF will contact the local county office of the Florida Department of Health of the person testing positive and the county office will conduct contact tracing. USF medical personnel will also reach out to anyone believed to be a high exposure risk to make sure they self-isolate or seek testing as appropriate.

Other measures to mitigate the spread of the virus rely on minimizing direct exposure or indirect exposure to virus-containing droplets. These measures include maintaining physical distance of six feet or greater, always properly wearing face coverings, frequent handwashing with soap and warm water for at least 20 seconds and using hand sanitizer that contains at least 60 percent alcohol.

**1F. PHYSICAL DISTANCING**

All students, faculty, and staff must observe physical distancing on campus, whether indoors or outside. In buildings, follow directional signs/arrows intended to create migration (or traffic) patterns that promote six feet of physical distancing, adhere to displayed COVID-19 room and elevator capacity, and avoid congregating in hallways
or stairwells. Consider taking the stairs whenever possible rather than the elevator. If a restroom is too full for safe use, wait outside in the hallway, observing physical distancing.

In the classroom, students and faculty must wear face coverings and be seated at least six feet apart from each other. Seating in every classroom has been clearly marked. Students should only sit in open seats. Enter and exit classrooms through indicated doorways, and follow any directions marked on the classroom floors or walls for moving through the room. During long classes, breaks for “fresh air” should be allowed, and face coverings should not be removed until outside the building when at a safe distance from other individuals.

**16. FACE COVERINGS**

Face coverings are critical for reducing the spread of the virus. All students, faculty, and staff must wear face coverings, such as cloth or surgical-type masks, when indoors, unless they are alone in an enclosed private office or residence hall room. Face coverings must also be worn when outdoors in any situation where other people may be present. Given our responsibility to the larger community, the use of face coverings is strongly recommended while off-campus as well and is required when city or county ordinances so dictate. Students needing accommodations regarding face coverings must contact [Student Accessibility Services](#) to explore options. Updated university guidance on face coverings can be found at [www.usf.edu/coronavirus/updates/06-19-face-covering-requirements-on-campus.aspx](#).

New students will receive two complimentary, washable, cloth face coverings from the university. On the Tampa
On the Tampa campus, students can pick up their face coverings at the Info Desk in the Marshall Student Center. On the Sarasota-Manatee campus, face coverings will be distributed from the main rotunda service desk. On the St. Petersburg campus, students may pick up their face coverings at the Info Desk in the University Student Center.

Face coverings will be available for new residential students at their check-in location on the Tampa and St. Petersburg campuses.

Additional face coverings are available for purchase at the university bookstores. Students can also provide their own face coverings or make them following the instructions at [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html).

Face coverings should be worn to cover the nose and mouth. For instructions on how to properly put on, wear, or remove face coverings, visit [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html).

The university expects students, staff and faculty to clean their personal or washable cloth face coverings daily. Instructions for washing and storing reusable face coverings can be found at [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wash-cloth-face-coverings.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wash-cloth-face-coverings.html). If you use a disposable face covering, please discard it in a trash receptacle immediately after one day’s use.

### 1H. HAND HYGIENE AND OTHER PRECAUTIONS

Individuals should wash their hands with soap and water for at least 20 seconds as often as possible or use personal hand sanitizers containing at least 60 percent alcohol (see the CDC recommendations at [www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html](http://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html)), especially after you’ve been in a public place like a restroom, classroom, dining area or after blowing your nose, coughing, sneezing, or touching your face.

Hand sanitizer stations are available throughout our campuses for students’ convenience. In addition, hand sanitizer vending machines have also been placed around all campuses to ensure access to a ready supply.

Other precautions to reduce the spread of the virus include:
- minimizing time spent in enclosed spaces with other individuals
- using proper cough/sneeze etiquette (cover your cough/sneeze or project it into your inner elbow)
- refraining from touching your face, nose, mouth, or eyes.
- maintaining physical distance of at least six feet between you and any other person
- properly wearing a face covering at all times when away from home.
11. DISINFECTION

Surface transmission of the virus is mitigated by frequent cleaning and/or disinfecting of surfaces with soap and water or disinfectants appropriate for the surface being cleaned to prevent damage to it. Best-practice measures are in place on all campuses to clean, sanitize, and disinfect the university facilities and spaces daily or on a more frequent basis, including high-use public spaces.

Students, faculty, and staff must take responsibility for cleaning their immediate area, such as desks, chair armrests, computer workstations and podiums, with USF-provided supplies BEFORE AND AFTER use in classrooms, computer labs, lounge areas, offices, etc. USF will provide disinfecting supplies, including hand sanitizer and sanitization supplies, to support general mitigation measures in instructional and research spaces. Frequently touched surfaces (door handles, light switches, podiums, instructor desks, keyboards, whiteboard markers, microphones, and student desktops) are to be disinfected before and after usage.

Custodial staff will be present to sanitize high touch surfaces as much as possible.

1J. COMPLETION OF REQUIRED USF COVID-19 TRAINING

Before coming to campus, students, faculty, and staff are required to complete an online training module, if you have not completed it previously. The purpose of the training is to make sure everyone is fully informed of the university’s guidelines, policies and the consequences of not following them. It is further intended to encourage responsible actions and choices and to provide tips so members of the university community can engage in collective action to promote health and safety. The student training module, Students: Returning to Campus, is posted in Canvas for students to complete and takes about 35 minutes. It is highly advisable to have completed this training before returning to campus.

1K. CONDUCT EXPECTED TO SUPPORT USF SAFETY AND HEALTH STANDARDS

The following table depicts the various risk mitigation strategies intended to promote the health and safety at the university. Each is accompanied by enforcement strategies intended to promote compliance. The specific action(s) taken in response to conduct that does not support health and safety standards will be fast, specific, and consistent with USF due process requirements. The behaviors and university responses listed in the matrix are not exhaustive or all-inclusive. Further information can be found in USF Policy Return to Regular Operations in COVID-19 Environment; watch for updates on https://www.usf.edu/general-counsel/regulations-policies/new-proposed-regulations-policies.aspx. The university reserves the right to respond to noncompliance with health and safety standards in lawful ways not described in the following matrix.
<table>
<thead>
<tr>
<th>Risk Mitigation Strategies</th>
<th>Response to Conduct that is Inconsistent with Strategies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Isolation of COVID-19 positive cases for medically indicated time period</td>
<td>Removal from campus and/or on-campus housing, referral to Student Conduct and Ethical Development (SCED), possible provisional suspension if a student; referral to Human Resources (HR), possible disciplinary action if faculty or staff</td>
</tr>
<tr>
<td>Isolation due to exposure and/or awaiting an indicated test result for medically indicated time period</td>
<td>Removal from campus and/or on-campus housing, possible provisional suspension if a student; possible disciplinary action if a faculty or staff</td>
</tr>
<tr>
<td>Report of a positive test result to Student Health Services or the COVID Task Force via <a href="mailto:assesscovid@usf.edu">assesscovid@usf.edu</a></td>
<td>Referral to SCED or HR; possible provisional suspension or disciplinary action</td>
</tr>
<tr>
<td>Completion of the return to campus assessment</td>
<td>Reminders followed by redirection when attempting to access other applications, followed by suspension of network access</td>
</tr>
<tr>
<td>Completion of daily symptom checks; displaying the Campus Pass whenever asked on any campus</td>
<td>Reminders followed by redirection when attempting to access other applications; removal of access to in-person services, activities, and facilities</td>
</tr>
<tr>
<td>Participation when selected in random surveillance testing/screening</td>
<td>Unless authorized to decline, may result in a mandatory self-isolation period of up to two weeks</td>
</tr>
<tr>
<td>Wearing of face coverings in any campus building at all times; or outside where social distancing may be difficult to maintain</td>
<td>Request to comply with the guidance followed by removal from the activity (e.g. class, lab, studio), congregate spaces, or a workplace, followed by consequences for disrupting the activity</td>
</tr>
<tr>
<td>Maintaining 6 feet of physical separation distance between other people, where signage and markings indicate such is to be maintained</td>
<td>Request to comply with the guidance followed by removal from the activity</td>
</tr>
<tr>
<td>Completion of education modules on risk mitigation and enforcement</td>
<td>Multiple reminders to reach goal of 90% of students and employees in any unit on-campus completing</td>
</tr>
<tr>
<td>Local disinfecting of workspaces, including offices, frequently used areas, and other areas where work is conducted including classrooms, labs, studios, and similar spaces</td>
<td>Request to comply with the guidance, followed by reminders then followed by warnings</td>
</tr>
<tr>
<td>Prohibiting in-person meetings or in-person events or gatherings of any kind until and unless authorized and approved by the university</td>
<td>Referral to SCED or to HR; possible provisional suspension or disciplinary action</td>
</tr>
</tbody>
</table>
Faculty and staff will instruct students to help ensure compliance with health and safety standards, but it is the student’s responsibility to comply. For example, if a student arrives at a face-to-face class without a required face covering, the following protocol will be followed:

1. The instructor should remind the student that, consistent with USF stated requirements and in the interest of everyone’s health, a face covering is required to be worn, and to be worn properly, in order to attend class.

2. If available, the instructor may offer a disposable face covering to the student in the event they simply forgot.

3. If the student refuses to wear a facemask, or refuses to wear it properly, then the student should be reminded that wearing a face covering is a condition of remaining in the classroom and if he or she refuses to do so, they will need to leave the class and proceed to the office designated by the Dean of the College or Regional Chancellor to discuss their concerns with a team trained in conflict resolution. The instructor should call the office to alert them to the student’s pending arrival.

4. If the student refuses to leave, the instructor should call the office designated by the Dean of the College or Regional Chancellor, who will send a team, trained in conflict resolution, to escort the student out of the classroom and the building. The team will engage in conversation with the student to determine their concerns and attempt to come to a resolution. (Resolution may include, for example, suggesting a different type of face covering, referring for a medical or mental health assessment, or recommending switching course modalities or withdrawing from the course). If a resolution cannot be achieved, the team will report the student to SCED. The team may also recommend to the instructor that the student be dropped from the course for disruptive behavior; a student so dropped will not receive a refund for the cost of the class.

5. If the team does not arrive in a timely fashion (within ten minutes), the instructor should dismiss the class, asking them to leave in an orderly fashion, to not congregate, and to plan to return in 10 minutes. If the instructor wishes to dismiss the class immediately, he or she may do that as well, again, asking the students to leave in an orderly fashion, to not congregate, and to plan to return in 20 minutes.

6. Once the class reconvenes, the instructor should give the students in the class a moment to ask any questions they may have about the situation and then should resume instruction.

7. A student who leaves class but does not seek out the conflict team will be contacted by the team in an attempt to follow-up to see if they can provide any assistance to the student.

8. If a student is dropped from the course and later attempts to re-enter the classroom, they would be considered a trespasser and University Police can be called to remove them from the premises.
1L. MENTAL HEALTH CONSIDERATIONS
There are a number of resources available to help students who are showing signs of stress related to COVID-19.

Counseling services are available to provide essential mental health services to students. The counseling centers on USF campuses are especially engaged in helping students affected by the COVID-19 emergency. These services by professional staff members can be accessed via secure video conference. USF also offers a couple different online counseling services that are free and totally confidential. Look in the Current Student Toolkit for current information.

The Student Outreach and Support Office can assist students of concern. They coordinate referrals of students who are needing assistance or whose behavior is disruptive or a safety concern. The referral form can be accessed at usf-advocate.symphlicity.com/care_report/index.php/pid2027357. This department works closely with the Students of Concern Assistance Team (SOCAT) who reviews the referrals and provides guidance on the outreach to the student.

This referral system is only monitored during business hours, so if there is an emergency or an extreme concern, please contact university police. SOCAT asks that any person who is concerned about a student complete and submit the referral form. Please do not just direct the student to contact the Student Outreach and Support Office themselves.
1M. USF COVID-19 PHASES

USF developed and is implementing a four-phased approach to encourage and support health and safety standards as the university resumes business operations so that faculty, staff, and students may gradually return. These four phases provide flexibility and adaptability based on current and projected developments in COVID-19 trends. Each phase limits the number of individuals on campuses, while collecting data to determine next actions. Throughout all phases, USF’s core mission and services remain unchanged; however, the university may modify methods of delivery of services along with the physical learning and work environments to reduce the risk of COVID-19 effects.

USF’s full plan for phased reopening was approved by the USF Board of Trustees on June 9, 2020 and by the Board of Governors on June 23, 2020. Current information related to this plan is available at www.usf.edu/coronavirus/returning-to-campus.

It is important to note that because this situation remains fluid, these phases and how they are implemented are subject to modification, including potentially reverting to earlier phases if the situation warrants such action. No one anticipates moving into phase IV for many more months. USF’s phased approach to resuming regular operations relies on the acknowledgment and acceptance of shared responsibility by all members of the USF community to take individual actions that support the health and safety of all. Every member of the USF community has a personal vested interest in supporting health and safety standards.

- PHASE I: Allows for up to 25 percent of staff returning to the campuses, based on space configuration, and allows additional critical functions to be performed beyond those allowed in the planning period. USF continues to enforce strict protective measures to limit exposure of returning employees and reduce potential for community transmission of the virus.
- PHASE II: Allows for up to 50 percent of staff returning to the campuses, based on space configuration, and expanded resumption of critical services, with extensive protective measures still in place. Prepares for resumption of University operations, while continuing to limit exposure of returning employees and reduce community transition. During Phase II, the mitigation requirements remain the same as in Phase I.
- PHASE III: Allows for up to 75 percent of staff returning to the campuses, based on space configuration, and near-full resumption of critical operations. Protective measures remain in place, to limit exposure of returning employees and students, and reduce community transmission. During Phase III, the mitigation requirements remain the same as in Phases I and II.
- PHASE IV: CDC lifts physical distancing guidance, herd immunity is achieved, or the rate of transmission (Rt) in the six-county area of the university is stable below 1.0 (i.e. the average number of people who become infected by an infectious person). All community members return to campuses and normal operations resume. Protective measures necessary to limit exposure to residual circulating COVID-19 remain in place as appropriate and necessary, based on data and expert advice.
# Section 2

## The Academic Calendar

Because dates are subject to change due to interdependence, visit the Office of the Registrar website at [www.usf.edu/registrar](http://www.usf.edu/registrar) for the most current edition.

<table>
<thead>
<tr>
<th><strong>SPRING 2021</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>January 1</strong></td>
<td>New Years Day holiday; no classes &amp; USF offices closed</td>
</tr>
<tr>
<td></td>
<td>Winter Intersession final grading opens</td>
</tr>
<tr>
<td><strong>January 7</strong></td>
<td>Spring State employee registration at 5 p.m.</td>
</tr>
<tr>
<td><strong>January 8</strong></td>
<td>Last day to register for Spring classes without late registration fee penalty Last day of class for Winter Intersession</td>
</tr>
<tr>
<td><strong>January 11</strong></td>
<td><strong>Spring classes begin</strong></td>
</tr>
<tr>
<td></td>
<td>Drop/add ends; fee liability/ tuition payment deadline</td>
</tr>
<tr>
<td></td>
<td>Last day to submit Spring residency reclassification applications</td>
</tr>
<tr>
<td></td>
<td>Spring senior audit application deadline</td>
</tr>
<tr>
<td></td>
<td>Winter Intersession grades due</td>
</tr>
<tr>
<td><strong>January 15</strong></td>
<td></td>
</tr>
<tr>
<td><strong>January 18</strong></td>
<td>Dr. Martin Luther King Jr. holiday; no classes &amp; USF offices closed</td>
</tr>
<tr>
<td><strong>January 19</strong></td>
<td>Spring senior citizen audit registration</td>
</tr>
<tr>
<td><strong>February 8</strong></td>
<td>Spring graduation application deadline</td>
</tr>
<tr>
<td><strong>February 22</strong></td>
<td>Spring midterm grading opens</td>
</tr>
<tr>
<td><strong>March 5</strong></td>
<td>Spring midterm grading closes</td>
</tr>
<tr>
<td><strong>March 15</strong></td>
<td>Spring final grading opens</td>
</tr>
<tr>
<td><strong>March 27</strong></td>
<td>Spring last day to withdraw; no refund &amp; no academic penalty</td>
</tr>
<tr>
<td><strong>March 29</strong></td>
<td>Summer/Fall registration for degree-seeking students begins</td>
</tr>
<tr>
<td><strong>April 12 - 18</strong></td>
<td>Spring Break</td>
</tr>
<tr>
<td><strong>April 26</strong></td>
<td>Maymester non-degree registration begins</td>
</tr>
<tr>
<td><strong>April 26 - 30</strong></td>
<td>Test Free Week</td>
</tr>
<tr>
<td><strong>April 30</strong></td>
<td>Spring last day of classes</td>
</tr>
<tr>
<td><strong>May 1 - 6</strong></td>
<td>Final Exam Week</td>
</tr>
<tr>
<td><strong>May 3</strong></td>
<td>Non-degree registration begins for Summer</td>
</tr>
<tr>
<td><strong>May 6</strong></td>
<td><strong>Spring end of term</strong></td>
</tr>
<tr>
<td><strong>May 6 - 10</strong></td>
<td>Spring Commencement</td>
</tr>
<tr>
<td><strong>May 10</strong></td>
<td>Maymester begins; drop/add begins</td>
</tr>
<tr>
<td><strong>May 11</strong></td>
<td>Canvas closes for Spring final grades</td>
</tr>
<tr>
<td><strong>May 13</strong></td>
<td>Maymester drop/add ends; Spring grades visible on OASIS</td>
</tr>
<tr>
<td><strong>May 14</strong></td>
<td>Last day to register for Summer Sessions A &amp; C without late fee</td>
</tr>
</tbody>
</table>
Section 3

Student Responsibilities

3A. CLASSROOM RESPONSIBILITIES
Students who select face-to-face classes acknowledge that they must meet all health and safety standards required (see Section 1) in order for them to do so. If they do not believe they can comply with these measures, they should not choose a face-to-face option.

Once in a classroom, students should be considerate of others in the class by participating fully in these public health guidelines (see Section 1). This includes wearing face coverings in class, following all markings, maintaining physical distancing, and disinfecting their desk area before and after class.

It is everyone’s responsibility to make sure all mitigation measures, including the wearing of face coverings, are followed at all times. Should a student observe that another individual in a classroom is not wearing a face covering (whether that be another student, a staff person, or the instructor), the student has the right and responsibility to call this to the attention of the instructor. If the student is not comfortable doing so, or if the instructor responds in a negative or disinterested manner, the student has the right and responsibility to leave the classroom. The student should report the incident to the Dean of the college or the Dean of Students and can be assured that there will be no academic repercussions for so reporting.

Importantly, students should communicate with their instructor promptly if they develop problems related to COVID-19, such as the need to self-isolate or to take care of themselves or family members who are sick. Instructors should provide as much leniency as possible under the circumstances.

Students are encouraged to recognize that USF faculty are dedicated to providing a high-quality educational experience for all their students. Online students or those accessing a face-to-face class remotely should meet the minimum technology standards for each course. They should know their best learning style and select courses -- whether they are online, remote, or face-to-face -- that ensure their success. Students should attend class, participate fully, study diligently, and do their own work.

It is entirely possible that during the course of the semester, a class may need to transition to remote-only mode. Instructors will notify students as soon as possible to alert them if this is happening. As such, even students choosing face-to-face options should make sure they are prepared to join the class remotely if such a temporary transition becomes necessary.

Students should establish a schedule for each class so that they can better keep up with the course expectations. If a student falls behind, they should consult with their instructor for options on how to catch up. They should
recognize when they need to get help with the coursework. They should seek out the available tutoring services (Current Student Toolkit Info), start a study group, or talk with their instructor via email or during office hours. Students should let their instructor know when an assignment, lecture link, or other technical difficulties are encountered. They should not assume someone else will tell them.

3B. UTILIZING FACULTY OFFICE HOURS
Depending on the COVID-19 situation, faculty may not be present in person and office hours will need to be held online through Microsoft Teams or other remote platforms. Where possible, office hours of a faculty member should match the mode of course delivery and be clearly defined in the syllabus. Faculty are expected to do their best to accommodate students as much as possible in regard to office hours. Students should consult the course syllabus and pay attention to any notice of changes their instructor makes regarding office hours. It is a student’s responsibility to utilize office hours if they need help from their instructor, regardless of the form office hours take.

3C. PROCTORIO
Proctorio is the USF proctoring system for students taking exams and quizzes online. Students should review their syllabus and visit www.usf.edu/innovative-education/digital-learning/learn-new-tool/Proctorio-student-faq.aspx to determine if they will be using Proctorio. Students should confirm they have the proper equipment to use Proctorio, as well as learn how to set it up and use it.

3D. STUDENT ACCESSIBILITY SERVICES
USF remains committed to the Americans with Disabilities Act (ADA) and accessible education in all forms. We recognize that COVID-19 presents unique challenges for those with disabilities. Some preventative health measures create additional barriers for students with disabilities (i.e. face covering usage disrupts lip-reading for those who are deaf). Student Accessibility Services (SAS) remains available to assist students with academic accommodations. Learn more at www.usf.edu/sas. Students who believe they may be challenged in meeting the face-to-face classroom requirements should contact SAS to explore their options at www.usf.edu/student-affairs/student-accessibility/about-us/contact-us.aspx.

Although SAS encourages students to provide accommodation letters early in the semester, it is important to note that students may request accommodations and provide faculty with letters at any time. Faculty may request reasonable notice (typically no more than five business days prior to the requested accommodation). Attendance and deadline accommodations are applicable to all courses, including those delivered online.

Quizzes, tests, and other evaluative/graded work should be delivered online for all students. **SAS will not be able to provide any in-person testing or proctoring services on any USF campus for spring 2021.** If face-to-face exams/tests/quizzes are required, the instructor of record becomes responsible for proctoring and providing an appropriate, reduced distraction testing environment. Students who use academic accommodations and have disability-related concerns about Proctorio or other exam monitoring software should consult with SAS.
3E: HEALTH AND SAFETY PREPAREDNESS
Students should be equipped with the following health and safety supplies:

- Thermometer, face coverings, hand sanitizer, disinfectant wipes, fever/cold/flu medications, etc.
- Prescriptions filled for 30 days

If students are sharing living quarters with a roommate(s), they should connect with their roommate(s) before move-in to exchange information and create a contingency plan to establish your own COVID-19 housing rules. Reference the CDC guide for shared housing and household planning ideas at www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/shared-housing/index.html.

Students traveling to campus should give themselves ample time to prepare and plan before traveling (driving or flying). Reference CDC traveler’s site at www.cdc.gov/coronavirus/2019-ncov/travelers/index.html for travel tips and ideas.

3F. CAMPUS RESIDENCE HALLS
Housing and Residential Education has communicated directly with students living on USF campuses regarding move-in procedures, testing requirements, and health and safety standards in the residential communities on campus. Students living in the residence halls will be tested upon arrival with no exceptions. Students should refer to that information for details and instructions:

- Tampa: www.usf.edu/housing/residential-experience/moving-in/spring.aspx

For the safety of the community, residents are expected to abide by access and occupancy limitations in the residence halls, including a restriction on visitors and limited access to amenities and common areas in the buildings.

3G. STAY INFORMED
Students should check their university email and Canvas account regularly for special instructions and updates. In addition, they should also regularly review the USF Coronavirus website for announcements and updates at www.usf.edu/coronavirus.
Section 4

Learning in a Hybrid Environment

4A. OVERVIEW
A flexible hybrid academic model has been designed and adopted for planned delivery of both undergraduate and graduate classes for the 2020-21 academic year. This is intended to support a mix of academic delivery formats that meet different student needs with regard to access, timely progression, and graduation. The model includes a mix of:

- **Classroom (CL)** face-to-face instruction with physical distancing through reduced density, rotational attendance, and contingency plans to move online at any time,
- **Hybrid Blend (HB)** mode of delivery including live face-to-face, synchronous, (including live streaming), and/or asynchronous sessions, and
- Quality online courses (Primarily Distance Learning (PD) and All Online (AD)) with the innovative use of active learning technologies.

<table>
<thead>
<tr>
<th>USF Instructional Methods</th>
</tr>
</thead>
<tbody>
<tr>
<td><em><em>Classroom 1-49%</em> (CL)</em>*</td>
</tr>
<tr>
<td>Meets face-to-face (in person) at specified days and times.</td>
</tr>
</tbody>
</table>

*All students must comply with university policies and posted signs regarding COVID-19 mitigation measures, including wearing face coverings and maintaining physical distancing.*

**Students will not be required to register for face-to-face classes,** and those in “high risk” groups are provided access to coursework through a range of alternative delivery platforms and accommodations, as appropriate and consistent with ADA and university guidelines.

University space has been extensively mapped and evaluated in light of current CDC, state, and local physical distancing guidelines and a revised student capacity, by classroom and laboratory, has been established. Moreover,
available instructional technology has been identified for each instructional and student learning space. Deans and building supervisors have addressed and will manage how each class section will provide sufficient time for sanitizing surfaces between classes, and how to ensure appropriate physical distancing in hallways, elevators, and stairwells upon entry and exit from classes.

Certain classes are identified as high priority for face-to-face delivery due to specialized accreditation standards, access to equipment (e.g. upper division and graduate STEM labs), and/or the essential need for performance and experiential learning (e.g. studios in the performing arts). In the case of face-to-face classes, reduced student density will adhere to CDC guidelines (at approximately 25-30 percent capacity for classrooms and 50 percent for labs).

If a faculty member adopts a face-to-face rotation for class attendance/participation (e.g. every Monday or Wednesday attendance in a MW class), as appropriate, all class sections will be delivered synchronously, and/or recorded and made available to all students enrolled in the class through password protected access.

Classes with 100 or more students have moved to a fully online format, and class sizes of 50-100 students are strongly encouraged to move to an online delivery format. However, larger class sections may be divided into multiple smaller sections to facilitate expanded access to face-to-face or blended delivery, depending upon concurrently available instruction space and added instructional resources. Student Instructional and Learning Assistants will provide appropriate support for faculty members inside and outside the classroom.

Active student learning, engagement, and academic success will be supported through out-of-class activities and student support services in face-to-face and/or virtual formats, including but not limited to academic advising, financial aid, mental health counseling, faculty office hours, small group study, tutoring, library services, and career services.

Spring Break has been rescheduled for the week of April 12-18, 2021. All instruction, student learning, and final examinations will migrate to a quality online platform on April 19, 2021, following Spring Break, to mitigate the spread of COVID-19 resulting from break related travel. Limited exceptions may be approved in USF Health. Residence halls, dining options, and student support services will remain open after Spring Break for students who need access through the end of the semester.

All students, faculty, and staff at USF must remain flexible, as schedules and delivery modes may need to be adjusted at any point during the spring 2021 semester. We cannot stress enough that this public health event is highly dynamic and requires flexibility and adaptability throughout the broader university community.

4B. LIBRARIES AND STUDY SPACES/GROUPS
Favorite study spots, like the libraries and the student union buildings on our campuses, will be open for face-to-face services following university health and safety standards, including capacity limits, physical distancing, and
face coverings. For detailed information about the library services on all campuses, visit lib.usf.edu/campusreturn. You must reserve your seat at the Tampa campus and the St. Petersburg campus libraries in the new USF Libraries Seating Reservation System. Keep your physical distance and check occupancy online before you arrive.

Study groups meeting face-to-face will need to be limited in size and must be properly managed to ensure physical distancing and face coverings. Students are encouraged to connect with each other on virtual platforms as much as possible using university provided Microsoft Teams.

Lounge areas on all campuses will be set up with physical distancing observed; please do not move the furniture. Alternative lounges will be designated around campus, and outside lounge area options are being expanded.

**4C. LAPTOP LOAN PROGRAM**
USF’s Libraries on the three campuses offer a laptop loan program for students. The laptops are loaned for up to the duration of the semester. Supplies are limited. Visit https://lib.usf.edu/campusreturn/laptop-checkout/ for more information.

**4D. COMPUTER LABS**
Computer labs on USF campuses will be open, subject to university health and safety standards. Due to physical distancing, capacities will be limited and usage may be by reservation. Students will be expected to disinfect the computer workstation before and after their use with provided supplies.

**4E. TUTORING**
Tutoring services will be available to students on all campuses primarily via phone or Microsoft Teams. In exceptional circumstances, in-person meetings may be conducted in alignment with university health and safety standards. Current Student Toolkit Info

**4F. ACADEMIC ADVISING**
Academic advising services will be available to students primarily via phone or Microsoft Teams. In exceptional circumstances, in-person meetings will be conducted in alignment with university safety guidelines. All walk-in/drop-in meetings will be held virtually. Current Student Toolkit Info

**4G. INTERNSHIPS AND COOPERATIVE EDUCATION**
Internships and Co-operative (co-op) education opportunities are available for fall following CDC guidelines for working safely. Internships and co-op opportunities are posted in Handshake and can be found at usf.edu --> My Resources --> Find A Job/Handshake. Students seeking internships can find the schedule for USF’s virtual career
fairs in Handshake also. USF prefers students to work remotely when possible, but know that some experiences cannot be completed online. To assist students when working virtually or onsite, Career Services has provided guidelines in the Working Remotely Toolkit at remoteintern.usfcs.info. Current Student Toolkit Info

4H. TRAVEL AND STUDY ABROAD
There will be no study aboard and travel study programs during the spring 2021 semester. If students are interested in future programs, please contact Education Abroad. USF World will continue to monitor travel advisories, individual country conditions from the U.S. Department of State, and USF study aboard partner organizations and universities regarding the feasibility of summer and fall 2021 programs.

Non-essential travel is currently prohibited for university students, faculty, and staff, although they may continue to travel between university locations, as needed.

4I. BOOKSTORES
For the safety of the university community, the USF Bookstores highly encourage everyone to order textbooks and school supplies online. Free of charge, contact-less pick-up is available during regular hours of operation. USF Bookstores also offer a price matching guarantee on textbooks. All bookstores will be following the USF health and safety guidelines for physical distancing, face covering, and disinfecting. Students are encouraged to take advantage of extended hours and shop late in the day to avoid lines. The Bookstore Advance Purchase Program (BAPP) is available in store and online. Current Student Toolkit Info

4J. RESEARCH LABS
USF is working to ensure that research and laboratory efforts can continue and research spaces can remain open while following established protocols for the safety of students, faculty, and staff. For information on research and labs courses, capacity, and schedules, please contact your academic department for updated information.

4K. THRIVING IN AN ONLINE ENVIRONMENT
One result of the COVID-19 pandemic is that students are frequently studying from home or in their residence hall room. Students might miss the level of social interaction they would normally expect as part of the college experience. Students should take a look at the resources in the Current Student Toolkit, especially Tips and Tricks for Thriving During Self-Isolation and Strategies for Successful Online Learning.

Students should set up Microsoft Teams or Canvas-based study groups and engage with their instructors. They should reach out to their mentors and supervisors if they are student employees or Graduate Assistants to be sure they carry out their needed activities. All students should reach out to others when they have questions or need help.
If a student feels negatively impacted by the isolation resulting from COVID-19, the full resources of our campus counseling services and other support are available. Students are encouraged to utilize campus and online services at no cost. See 1L Mental Health Considerations for more information.

Students should be sure to engage in student activities, even if online, to stay connected with friends and peers. See 5D University Events and Programs for more information.
Section 5

Student Activities and Engagement

5A. OVERVIEW
Engagement and involvement activities are important aspects of the college experience. Although the necessary safety regulations seem to minimize social interaction, the focus is on physical distancing rather than on social distancing. USF departments will continue to hold events to give students opportunities to engage in social activities. However, these activities will be necessarily altered to protect all members of the USF community. Students will also still have the opportunity to get involved in student organizations.

No face-to-face group events or meetings may be held. When the university begins allowing these to occur, all student organizations, fraternities and sororities, and sports clubs will need to submit plans for how they will share responsibility for maintaining a healthy campus community by abiding by USF health and safety guidelines during events and programs. A committee will review and approve these plans before they can begin functioning in a face-to-face format (see 5C). More information will be provided when these activities are permitted.

Health and safety standards (see Section 1) must be observed at all times. If you observe an individual not complying with the standards, you may request that they do so. If they do not comply with your request, notify the nearest faculty or staff member to address the situation.

5B. STUDENT GATHERINGS AND STUDY GROUPS
Face-to-face student gatherings will need to be limited in size and must be properly managed to ensure physical distancing and face coverings. Students are encouraged to connect with each other on virtual platforms as much as possible using university provided Microsoft Teams.

All campuses have created spaces for study groups to come together, especially in the student centers. The Marshall Student Center on the Tampa campus allows students to reserve space for study groups by visiting www.usf.edu/student-affairs/msc/building-amenities/reservable-study-spaces.aspx.

5C. EVENT/PROGRAM/GROUP ACTIVITY APPROVAL PROCESS
In our current opening phase, all events, programs, and group activities must be held virtually. When the university changes these restrictions, all events, programs, and group activities will be required to go through an approval process. Hosts will submit an event/meeting safety plan to the university for approval well in advance of the event. No event/meeting in person can be promoted or held until approval is obtained. More information on the process will be provided to students, student organizations and departments when available.
5D. UNIVERSITY EVENTS AND PROGRAMS
All USF campuses are planning engaging and entertaining events and programs for spring semester virtually.

Students can find information about virtual events and programs available on all campuses in the weekly Note-a-Bull News & Events at www.usf.edu/student-success/note-a-bull-news, which is updated every Sunday evening, as well as the Go Bulls Guides - Student & Family Guide app.

Other sources for events and programs include:
- Tampa campus: BullSync
- St. Petersburg campus: PeteSync
- Sarasota-Manatee campus: BullSyncSM

5E. STUDENT ORGANIZATIONS
Students can explore their interests and connect with other students by getting involved with any of approximately 700 student organizations on USF’s campuses. Student organizations are encouraged to be active on virtual platforms, which are accessible by all students regardless of location.

In the current opening phase, organizations will only meet virtually. As the restrictions change, organizations wanting to meet face-to-face must follow guidelines for the health and safety of participants and will need to submit an event/meeting safety plan to the university for approval per 5C. above. More information on the process will be provided to organization leaders when available.
5F. FRAternalities AND SORORITIES
USF has a robust fraternity and sorority community that welcomes all interested students. Fraternity and sorority recruitment or intake events will take place virtually and more information can be found at www.usf.edu/student-affairs/involvement/fraternity-and-sorority-life. The Center for Student Involvement is working with student leaders to offer an experience that promotes the values and ideals of fraternities and sororities while abiding by the safety guidelines.

5G. Recreation Facilities AND ActivitIEs
USF campuses have recreation facilities offering a variety of both indoor and outdoor activities, including fitness classes, exercise equipment, intramural sports, pools, kayaking, outdoor trails, and much more. Recreation facilities on our campuses will operate based on current recommendations from university, federal, state, and local public health experts. The operating hours, guidelines for use of equipment, and participation in activities have been modified accordingly for each campus. Visit the websites for campus specific information:
- Tampa campus: www.usf.edu/recwell
- St. Petersburg campus: www.stpetersburg.usf.edu/student-life/facilities/campus-rec
- Sarasota-Manatee campus: www.smcampus.usf.edu/student-engagement/recreation

5H. IntraMurals AND Sports Clubs
Intramural sports will transition to individual, non-contact activities as space and university guidance allows. Possible options for participation in Intramural sports programs will include emphasis on groups less than 10 for expanded outdoor activities and minimal indoor activities. Sport club activities will be assessed per sport. Both will conform to all requirements of physical distancing, face coverings and group size.
- Tampa campus: www.usf.edu/student-affairs/campus-rec/intramural-sports
- St. Petersburg campus: www.stpetersburg.usf.edu/student-life/facilities/campus-rec/intramural-sports

5I. Lounge AREAS
Lounge areas on all campuses are set up with physical distancing observed; students should not move the furniture. Alternative and outside lounge areas are designated around our campuses.
Section 6

Student Support Resources

Student services on USF campuses will be offered in a mix of face-to-face and online delivery depending upon university, local, state and federal restrictions in place for COVID-19. For your convenience, we have aggregated information and website links for critical services below and in the Current Student Toolkit.

**STUDENT HEALTH SERVICES/WELLNESS CENTERS**
Student Health Services on the Tampa campus will provide the following services to students on all campuses:
- Student support for USF Daily Symptom Check
- Symptomatic students screening by telehealth and, if appropriate, COVID-19 testing
- Coordination of care of COVID-19 cases

Student Health Services and the St. Petersburg campus and Sarasota-Manatee campus Wellness Centers will provide COVID-19 testing to registered students at no out-of-pocket cost. Video consultations, telehealth, and in-person appointments are offered for registered students for general medical consultations for illness, injury or wellness with no out-of-pocket cost.

[Current Student Toolkit Info]

**BULLS COUNTRY PHARMACY**
The pharmacy in the Marshall Student Center (Tampa campus) offers prescription and over-the-counter medications and other sundries.

[www.usf.edu/student-affairs/student-health-services/services/pharmacy.aspx]

**MEDICAL RESPONSE UNIT (MRU)**
This non-emergency service vehicle supports injuries, illness, sprains, and broken bones with free on scene medical treatment and courtesy transportation to campus clinics on the Tampa campus.

[www.usf.edu/student-affairs/student-health-services/services/mru.aspx]

**COUNSELING SERVICES**
Provides inclusive, innovative, and accessible mental health services for students.

[Current Student Toolkit Info]

**CAMPUS FOOD PANTRIES**
Confidential food pantries on each campus provide weekly food to students who are food-insecure and can adapt to dietary needs or vegetarian requests.

[Current Student Toolkit Info]
STUDENTS OF CONCERN ASSISTANCE TEAM (SOCAT)
Reviews referrals for students who are needing assistance or whose behavior is disruptive or a safety concern.

SUCCESS AND WELLNESS COACHING
Map out a plan for your future with a coach, who will help you explore your strengths, find your motivation, and choose the right tools for success.
Current Student Toolkit Info

VICTIM ADVOCACY & VIOLENCE PREVENTION
Offers free and confidential services to students, faculty, and staff who have experienced crime, violence or abuse on or off campus either recently or in the past.
Current Student Toolkit Info

CAMPUS DINING
The dining halls and food venues on our campuses are following enhanced cleaning and disinfecting procedures and have plexiglass separation between cashier and customer, contactless payment options, and cashless operations. Indoor and outdoor eating areas provide for appropriate physical distancing and all patrons must comply with university health and safety standards (see Section 1). Students on the Tampa and St. Petersburg campuses are able to use online/app ordering for pick up options and delivery to the student residence halls. There is expanded “grab-n-go” and shelf stable meals available.
- Tampa/St. Petersburg campuses: usf.campusdish.com
- Sarasota-Manatee campus: www.sarasotamanatee.usf.edu/campus-life/campus-cafe

EMPLOYMENT AND CAREER SERVICES
Look for campus employment opportunities on Handshake, as well as opportunities for employment off-campus. Career development services will be available to students primarily via phone or Microsoft Teams. In exceptional circumstances, in-person meetings will be conducted in alignment with university safety guidelines. All walk-in/drop-in meetings will be held virtually.
Current Student Toolkit Info

OFFICE OF THE REGISTRAR
The Office of the Registrar offers both online and face-to-face service to students on USF campuses for spring 2021 following university plans and health and safety standards.
Current Student Toolkit Info

CASHIER’S OFFICE
All USF cashier’s offices are cashless and no longer accept physical payments. Student Financial Services is operating fully remote. If you have questions on your student account, email: sfshelp@usf.edu
www.usf.edu/business-finance/controller/student-services/cashiers
FINANCIAL AID
Financial Aid offices offers both online and face-to-face service to students on USF campuses for spring 2021, following university plans and health and safety standards.
Current Student Toolkit Info

PARKING
We are committed to providing the USF community and our guests with information and guidance about all available parking and transportation options as well as parking rules and regulations. Parking permits are required to park on campus 24/7.
- Tampa campus: www.usf.edu/administrative-services/parking
- St. Petersburg campus: www.stpetersburg.usf.edu/resources/administrative-and-financial-services/auxiliary-services/parking-transportation.aspx

UNIVERSITY ID CARDS
The USF Card offices are conveniently offering both online and face-to-face service to students on all campuses for spring 2021, following university health and safety standards.
- Tampa/Sarasota-Manatee campuses: www.usf.edu/it/class-prep/usf-card.aspx
- St. Petersburg campus: lib.stpetersburg.usf.edu/OLITS/home/idcards

TAMPA CAMPUS TRANSPORTATION
A valid USF identification card is needed to ride the Bull Runner bus system on the Tampa campus. To comply with physical distancing requirements, maximum occupancy will be limited and signage will assist with physical distancing. Additionally, face coverings are required when boarding and must be kept on for the duration of the transport. Avoid touching surfaces with your hands. The buses are sanitized daily but, to help stop the spread, wash or sanitize your hands as soon as possible after disembarking. Track the buses at usfbullrunner.com.
www.usf.edu/administrative-services/parking/bull-runner/index.aspx

STUDENT OMBUDS
Provides independent, impartial, informal, and confidential conflict resolution and problem-solving services to all students in the university community.
Current Student Toolkit Info

INTERNATIONAL SERVICES (USF WORLD)
Provides immigration services, support, and co-curricular programming for international students.
- Tampa campus: www.usf.edu/world/international-services/index.aspx
- St. Petersburg campus: www.stpetersburg.usf.edu/student-services/usf-world-st-petersburg
LIBRARIES
Utilize the links below to explore library services available or to reserve your seat at the Tampa campus or St. Petersburg campus libraries. [lib.usf.edu/campusreturn](http://lib.usf.edu/campusreturn)

**Seat reservation:**
- Tampa campus: [calendar.lib.usf.edu/seats](http://calendar.lib.usf.edu/seats)
- St. Petersburg campus: [lib.stpetersburg.usf.edu/service/seating](http://lib.stpetersburg.usf.edu/service/seating)

**Laptop Loan Program:** [lib.usf.edu/campusreturn/laptop-checkout/](http://lib.usf.edu/campusreturn/laptop-checkout/)

BOOKSTORES
The USF Bookstore on all campuses are great sources for textbooks, as well as USF merchandise and apparel. They also offer a price matching guarantee.
- Tampa campus: [www.bkstr.com/usftampastore/home](http://www.bkstr.com/usftampastore/home)
- St. Petersburg campus: [www.bkstr.com/usfspstore](http://www.bkstr.com/usfspstore)

INFORMATION TECHNOLOGY SUPPORT SERVICES
Online resources for classroom instructional technology can be found at [www.usf.edu/it](http://www.usf.edu/it) [www.usf.edu/it/remote/index.aspx](http://www.usf.edu/it/remote/index.aspx)
Section 7

Support for Students with Symptoms or COVID-19

7A. STUDENTS WITH COVID-19 SYMPTOMS
If a student is experiencing any symptoms of COVID-19, they should stay home or in their residence hall room and inform all their instructors by phone or email. The student should complete their USF Daily Symptom Check (see 1C) and a representative from Student Health Services will contact the student and advise next steps. The student must follow any directions to self-isolate or be moved into quarantine and follow all guidance provided by Student Health Services.

All symptoms must be gone before returning to campus. The self-isolation period is typically 10-14 days from the emergence of symptoms; in addition, you must be fever-free for at least 24 hours before you can return to campus. Reference the CDC website at [www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html](http://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) for additional tips and information.

7B. STUDENTS IN SELF-ISOLATION
If an off-campus student is required to self-isolate, they must comply with all federal state, local, and the university directives, including observing proper CDC guidelines for isolation and quarantine, and participating in all contact tracing efforts conducted by public health officials.

Should a residential student need to self-isolate, they will be given direction from Student Health Services on the protocols in place. They will be advised to go home if safe to do so. If that is not possible, the resident will be relocated to a designated USF isolation facility. They will be required to participate in USF Dining’s meal delivery service while in isolation.

While in isolation, if a student is able to do so, they should continue their courses online. If the student is too sick to participate in classes, they should contact their instructor to discuss their options. Class absences for COVID-19 will be treated with all due leniency.

A USF COVID-19 Care Team will reach out to any student who is asked to self-isolate due to illness, exposure, or while awaiting a test result to make sure they have the support they need during the required isolation time.

7C. STUDENTS WHO TEST POSITIVE FOR COVID-19
Any student testing positive for COVID-19 must report that result immediately to Student Health Services and should inform their instructors so that all available services and supports can be provided and
so that university health personnel can quickly determine if anyone else may be at risk of exposure.

Students should report the positive test via the USF Daily Symptom Check tool (see 1C). Student Health Services will send them a message to advise next steps and to schedule a telehealth appointment either with a Student Health Services provider or with their primary medical provider.

Students will be enrolled in an isolation assessment to track their medical and emotional needs as they progress through isolation. Students must not come to campus or leave their residence unless directed by Student Health Services to do so.

Upon confirmation of a positive test, USF will contact the local county office of the Florida Department of Health of the person testing positive and the county health office will conduct contact tracing. USF medical personnel will also reach out to anyone believed to be a high exposure risk to make sure they self-isolate or seek testing as appropriate.
STUDENT GUIDANCE
for Fall 2020

Student Success
www.usf.edu/student-success

Any questions should be directed to
COVIDquestions@usf.edu