



**On the Job: Jose Tirado**, one of USF's recycling truck operators, working his route. With his help USF collects over 400 tons of recyclables every year.

## Welcoming New Additions...

**Michelle Greene**, Executive Admin. Spec.  
*Facilities Management*

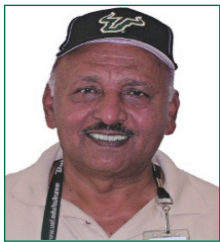
**Kevin Thomas**, Maintenance Technician  
*Facilities Management*

**Edward Hagelstein**, Parking Enforcement Spec.  
*Parking & Transportation*

someone out no matter what. Syed has a great disposition and truly cares about his teammates, the passengers he transports as a bus driver, and the work he does on a daily basis. He is the most senior of the drivers with almost 17 years as part of the Bull Runner team.

Syed is notorious for saying hi with his famous Bull Runner salute as he passes by on his bus.

## Syed Ahmed Retires



Since Syed Ahmed has worked at USF, he has brought nothing but joy to everyone around him and will go out of his way to help

He has been talking about retiring since forever, now the time has come for him to return back to India to be with his family. The Parking and Transportation team is extremely thankful and honored to have worked alongside him. They will all miss "Driver 16", Syed, and wish him nothing but the best.

*(Contributed by David Santos)*

## Reminders

**Hurricane Season begins June 1st** and runs through November 30th. If you don't have a disaster supply kit now is the time to put one together. Visit [www.ready.gov/kit](http://www.ready.gov/kit).

Summer is here! Whether at work, at home, or maybe on the beach... when you are out in the heat, remember to **stay hydrated**.

## "Meet the Team"

### Building Services Team Morsani Building Night Shift

The Morsani building (MDH) night shift team from Building Services is responsible for cleaning the entire Morsani Center for Advanced Healthcare building in the evenings from 6:00 PM to 2:30 AM. Each member of the team has a role to play and teamwork is a must to get the job done in a timely manner. They each contribute to the upkeep of this very busy 200,000 square foot building where health care professionals, faculty, and students from USF Health see patients.

The team is made up of Bernice Pugh, Adeline Zephino, Marie Pierre, Veronica Weatherspoon, Adriana Floyd, Tania Pascual, Joyce McHayle, and team leaders Shelli McNeal and Geraldine Hudson. Bernice Pugh works on the 2nd Floor and has been employed at USF for five years. Adeline Zephino (four years) works on the 3rd Floor, with her coworker Marie Pierre (three years). Veronica Weatherspoon (nine years) and Adrianna Floyd, the newest employee, work on the 5th floor. Tania Pascual (five



*Members of the night shift Building Services team for the Morsani Center for Advanced Healthcare. They help keep the inside of this high profile building clean and well maintained for the staff, faculty, students, and patients that use it.*

years) and Joyce McNayle (almost one year) work on the 6th Floor of Morsani. Team Leader Shelli McNeal (5 years) works on the 1st Floor and Team Leader Geraldine Hudson (13 years) works on the 4th Floor of Morsani as Senior Custodians.

The team has a demanding job and USF is thankful for their tireless service. With their applied skills, the team gets the job done. Thank you so much for all you do!

## Facilities Management Operations Department's Swing Shift

USF is a growing 24 hour operation with classes taking place until 10:00 PM weekly, 24/7 library services, and 21% of enrolled students living on campus. Recent data indicates almost 80% of after-hours calls to Facilities Management occur between 5:00 PM and Midnight, Monday through Friday.

In the past, after hours calls (5:00 P to 7:00 AM) went to an answering service which would contact the on-call duty officer who would contact the needed on-call personnel. Usually, the response time was an average of two hours.

To meet the needs of our customers in this expanding after-hours environment, Facilities Management Operations has initiated a swing shift that is on-site from 5:00 PM to Midnight, Monday through Friday. The swing shift includes two employees from a pool of 37 individuals from Facilities Management Operations.

Now after hours calls received Monday through Friday, 5:00 PM to Midnight, are sent to the on-site swing shift employees, who can respond immediately.

In addition to an estimated savings of over \$25,000 per year, the big benefit is the immediate response to customers needs as well as avoiding major, costly problems like flooding and sewage back-up damages.

After hours calls are still received by calling the Facilities Management Service Center at (813) 974-2845.

## MoBull » messenger

MoBull Messenger allows you to receive official USF emergency updates via text message. If you haven't already, you are strongly encouraged to sign up at: [mobull.usf.edu](http://mobull.usf.edu).

## ASBC Anniversary

April 22nd marked the one year anniversary of the Administrative Services Business Center (ASBC). The team celebrated with a team building exercise called the "ASBC Race". After racing to different Administrative Services locations, the first team to return with a group picture from the Library basement were the winners.

The teams had to answer questions at each destination. If correct, they would be given a clue to the next destination and if incorrect, they would be sent to a different location where they were told to race back



*From left: Fiscal & Business Specialist Clifton James, Fiscal & Business Analyst Corey Kelly, Student Lauren Caba, and Lead Fiscal & Business Analyst Shawna Neckar; all from the ASBC*

to the destination they just came from. The ASBC would like to thank all of Administrative Services for their support. The ASBC is continually working to improve processes and create efficiencies that will have a positive impact for our customers.

## Anniversaries

### Parking & Transportation Services

Glenn Dutton	14
Tracy Williams	13
Deborah Beavers	11
Teasa LeJeune	8
Sakeena Phillips	1

### Administrative Services

Dorinda Agosto	4
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## Anniversaries

### Facilities Management

William Brantley	20
Horace Mullen	17
Marilyn Thomas	16
Fariba Nazari	16
Charlene Womack	13
Stacy Brown	10
Ethel Palmore	8
Veronica Weatherspoon	8
Carla McNeel	8
Hai Le	7
Raymond Smith	6
David Simpson	4
Shanteria Cason	4
Douglas Battle	4
D'Shanta White	2
Gregory Hanchell	2
Roxie Johnson	2
Sylvester Powell	1
Eddie Echevarria	1
Linda Harper	14
Ercilia Colon	2
David Gilbert	10
Rob Risavy	4
Katherine Ogelvie	1
Wilson Bull	1
Jean Desir	4
Adrian Smith	3
Dick Saa	23
Toufic Moumne	20
Glen Aleo	16
Jose Rivera Rodriguez	10
James Niblett	10
Jose Pagan-Rodriguez	6
Chadaphan Hanwisai	6
Carrie Towner	22
Carlos Hernandez Vazquez	12
<b>Human Resources</b>	
Cereise Mullings	13
Beverly Jerry	13
Debra Faulkner	6
<b>Business Center</b>	
Hollie Chancey	25
Diane Neyland	25
James Scull	11

## Administrative Services Excellence Awards

On May 9th Administrative Services held our second Town Hall of 2017 in the Marshall Student Center Oval Theater. The first quarter 2017 Excellence Award winners were announced at the event. Congratulations to all of the winners and nominees!

### First Quarter 2017 Individual Winners:

- Angela Badell – Human Resources
- Sarah Baynard – Facilities Management
- Samuel Brown – Facilities Management
- Roy Clark – Facilities Management
- Denise Haunstetter – Human Resources
- Carolyn Glover – Facilities Management

### First Quarter 2017 Team Award:

- Nereo Rojas, James Groover, James Orf, Matt Knowles, Louis Frazier, Manny Acevedo - Parking & Transportation Services and Facilities Management

These quarterly winners were selected from an outstanding group of nominees based on their demonstration of excellence; specifically, in the areas of communication, action and effect, and “wow” factor. Each winner receives a monetary award and a framed certificate. Also, the annual Excellence Award winners are selected from the pool of quarterly winners for the year.

The Excellence Awards are open to ALL Administrative Services employees (administrative, staff, and OPS). If a co-worker goes above and beyond, please take a moment to nominate them. Nomination forms are available at the nine Excellence Box locations located in or near most break rooms, or you can submit them online at [usf.edu/ExcellenceAwards](http://usf.edu/ExcellenceAwards).



### First Quarter Individual Winners...



Roy Clark



Angela Badell



Sarah Baynard



Denise Haunstetter



Samuel Brown



Carolyn Glover

First Quarter Team Winners...



James Groover



James Orf



Matt Knowles



Louis Fraizer



Manny Acevado



The Recognition & Awards Pillar Team dressed to impress as our very own "MIB" at the Town Hall meeting. (Left to Right) Wayne Wilcox, John Luksas, Rosemary Frusci, and Michael Ballester.

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Do you have an idea that will help make Administrative Services one of the "best places to work in Tampa Bay"?



## Submit an Idea Proposal!

Idea Proposal forms are available at all Excellence Box locations or you can submit an idea online. Just look for the "Idea Proposal Form" link on the Administrative Services "About Us" page found at: [usf.edu/administrative-services/about-us](http://usf.edu/administrative-services/about-us)

While you're submitting all of your great ideas, remember to nominate a deserving co-worker for an Excellence Award too!