

July 2020

Newsletter for the Office of Administrative Services

COMING TOGETHER AS ONE USF



As of July 1, USF Tampa, USF St. Petersburg, and USF Sarasota-Manatee have consolidated into one USF. Two years after starting the consolidation process, the previously separately accredited universities, are now operating under one umbrella.

Consolidating into one university allows students at each location to access the same services and programs, such as academic advising, financial aid, career services, and mental health counseling, along with uniform tuition and fees. Each campus will be able to maintain their own identities while sharing in the prestige, extra funding, and other benefits that come with USF's status as a preeminent university in Florida.

The Southern Association of Colleges and Schools Commission on Colleges, who signed off on the plan, will be visiting each campus over the next year to verify the consolidated university complies with their requirements.

REMINDERS

- Fall semester begins on August 24
- Nominate a deserving coworker for an excellence award at bit.ly/ExcellenceRecognition



EMPLOYEE PROFILE

SARAH BAYNARD

ASSISTANT DIRECTOR,
DESIGN AND CONSTRUCTION

Sarah Baynard has been with OAS since August of 2001. Sarah started working part-time as a student doing CAD drawings for the Utilities Department. A few years later she went into project management, leading her to her current position as Assistant Director for Design and Construction.

Now, Sarah spends most of her days having meetings and conversations on projects and budgeting. Her favorite part about her job is that her unit is very diverse, and with their combined expertise they are able to problem solve and develop solutions to anything that arises. Her team gets a lot of surprises, and Sarah enjoys that her job is never boring.

Outside of work, Sarah enjoys gardening and recently started a vegetable garden. When her four and seven year old daughters are not in control of the TV, she's watching Good Bones on HGTV.

THE FULL PACKAGE

University of South Florida employees may participate in a variety of benefit programs, but often opportunities for personal and professional development go unused because many do not know about them. This month, we want to highlight one of these opportunities, the Employee Tuition Program (ETP).

The ETP is a program offered to all full-time faculty and staff that waives the cost

of tuition for up to six credit hours per semester. You do not have to be degree-seeking to take advantage of this program, meaning if you want to learn more about a subject, you can enroll in a single course.

If you would like to use the ETP for Fall 2020, forms will be accepted until August 27. To find forms or get more information on the ETP visit bit.ly/EmployeeTuition.

HELP THE HERD STAY HEALTHY

As the fall semester begins, there will be an increase in the amount of people on-campus. In order to ensure the safety of the USF community and prevent the spread of COVID-19, we encourage all those who will be on-campus to practice the following behaviors.

First, practice physical distancing by staying at least six feet apart and avoiding hugs, handshakes, and close quarters. The capacities of classrooms, offices, and facilities have been adjusted to accommadate physical distancing.

USF will issue two reusable and washable face coverings for each student, staff and faculty member. Face coverings are required to be worn inside university facilities and should also be worn outdoors when physical distancing is not possible.

Make sure to wash your hands often with soap and water for 20 seconds or use hand sanitizer that contains at least 60% alcohol. USF is providing two bottles of hand sanitizer every 30 days via vending machines throughout campus.

Finally, make sure you are cleaning and disinfecting frequently touched surfaces often. The hand sanitizer provided by USF is an appropriate disinfectant to clean your personal space.

To ensure a safe and healthy environment as students, faculty, and staff return to campus, USF is taking a four phase approach that is adapted as new data is collected.

While we try to return to normal, remember to do your part to stop the spread by physical distancing, wearing a face covering, frequently washing your hands, and sanitizing your space often. To view the four phase plan and to find other information and frequently asked questions on COVID-19 and returning to campus, visit usf.edu/coronavirus.

SERVICE PHILOSOPHY

"WE **IMPACT** LIVES EVERY DAY
BY **EXCEEDING** EXPECTATIONS AND
CREATING **WOW** MOMENTS"

WORK ANNIVERSARIES

FACILITIES

Sonia Jackson	30
Neftali Espana	30
Robert Gonzalez	25
Gregory Lewis	22
James Giligan	22
Gerardo Fernandez	22
John Courtney	15
Julia Cummings	15
Charles Hamilton	12
Danielle Hill	11
Falicia Royal	11
Erickson Amida	10
Priscilla Stevens	8
Danny Stearns	8
Jeremy Ocasio	8
Lindsey Hanson	5
Eustace Joseph	4
Roosevelt Reid	4
Scott Alvarez	4
Christopher Martin	3
Lance Rocks	3
Eric Berrios	3
Lon Crawford	2
Matthew Howell	2
Ashley James	2
Jason Ramos	1

PARKING & TRANSPORTATION

Ivette Torres	22
Tracy DeCrescenzo	5
Vincent Carlo	
Mikael Stead	4
Doroteo Cruz	2
Winston Francis	

BUSINESS CENTER

_		
Gregory	Williams	4

Office of Administrative Services