

Attachment 1: Laboratory Cleanout Checklist

Please make sure all items on this checklist are completed to ensure proper removal of chemicals.

All containers must be closed and in good condition or put into containers that are in good condition.

Chemicals must be labeled (if not known label as "unknown").

Chemicals must be removed out of the HITS inventory.

Separate chemicals from storage areas into the satellite accumulation area if possible. *

Keep incompatible chemicals segregated from each other.

Complete and submit the [lab cleanout form](#).

* Time sensitive chemicals, such as ethers, should not be moved or handled if they are expired or not in good condition due to their unstable characteristics!