Effective June 1, 2020, the USF COVID-19 Construction Site Safety Initiative shall be implemented at all USF construction project sites in response to impact(s) of COVID-19.

A. PURPOSE

1. Two part purpose:
   a. Keep workers SAFE, HEALTHY, and WORKING and prevent workers from contracting COVID-19 while at the workplace.
   b. Maintain effective protections at project sites to minimize potential for spreading COVID-19 on the USF campus and within the local community.
2. Guidelines are based upon CDC recommendations. CDC recommendations shall have precedence over any conflicts with this Guidelines.

B. GENERAL REQUIREMENTS

For all USF project construction sites (project sites), the Contractor shall provide a written Construction Site Safety Plan for COVID-19 to address specific safety measures that are being put into place on the construction site. The written Construction Site Safety Plan for COVID-19 shall incorporate the following specific, minimum requirements and is to include any additional safety provisions being implemented by construction personnel to ensure a healthy workplace.

- The plan shall include policies regarding the following control measures:
  - PPE utilization,
  - COVID-19 safety training,
  - hygiene,
  - symptom monitoring,
  - incident reporting,
  - exposure response procedures
  - a positive-test response plan.
- The plan shall also include a place for the Contracting License Holder, the Site Superintendent, and the COVID-19 Compliance Coordinator to sign the plan, indicating their commitment to adhere to the requirements listed in the plan.

C. CONSTRUCTION SITE REQUIREMENTS:

All active construction sites shall:

- Prominently post CDC-approved COVID-19 informational materials in English & Spanish.
- Designate a “COVID-19 Compliance Coordinator”. The Coordinator must always be present during work hours, visibly identifiable (uniform, vest or helmet) and accessible to all workers, as
well as USF Facilities Management staff. This Coordinator shall also be responsible for COVID-19 safety training. The Coordinator may be the full-time supervisor on the project site.

- Be **CLOSED** to the general public. Ensure project sites are **clearly demarcated** by appropriate barriers, **limited entry points** and **monitored** to prevent entry by general public, including USF students and employees.
- Have **handwashing** (soap & water, fixed or portable) and/or **hand sanitizer** (60% alcohol) stations located in convenient locations.
- **Prohibit food service or dining** within the construction area.
- Establish a **designated path** to the construction site and shall designate a **single drop point/pick-up point** to limit interaction.
- **Provide employee parking** within the site, wherever possible, so as to limit interaction of construction personnel and USF students, faculty or staff.
- **Coordinate and closely monitor deliveries** to project sites and schedule deliveries and product and personnel load-in/load-out to minimize interactions between personnel.
- To the fullest practicable extent, pre-plan all project **progress and coordination meetings** to be **virtual meetings** in order to minimize direct contact and spread of COVID-19.
- **Limit construction office occupancy to ≤50%** at all times, with a **6 FEET SEPARATION BETWEEN PERSONNEL AT ALL TIMES**.

### D. Employee Health & PPE

- Construction-grade **gloves** must be worn at all times by personnel actively engaged in construction activity; the type of glove worn should be appropriate to the task.
- **Masks shall be worn** by personnel whenever they are **walking about** the construction site or within **10’ of the perimeter** of the site.
- **Masks shall be worn** by all construction workers when outside the perimeter of the site.
- Individuals at all job sites must maintain a **MINIMUM of 6 FEET SEPARATION BETWEEN PERSONNEL AT ALL TIMES**. If a task, or activity requires closer contact amongst personnel, the task must be **POSTPONED**, or redesigned to accommodate a **MINIMUM 6 FOOT SEPARATION** at all times, or redesigned to incorporate additional PPE to prevent the spread of the novel coronavirus through either touch or airborne droplets.
- Ensure all construction workers who enter the site are **screened for potential exposure** or symptoms of COVID-19. Any worker who reports feeling sick or experiencing symptoms consistent with COVID-19 (as listed on the CDC information) shall report the condition to the COVID-19 Compliance Coordinator and leave the USF Campus promptly.
- **Workers shall inform their supervisors** and the COVID-19 Compliance Coordinator if they have a sick family member at home with COVID-19. Recommended actions shall be consistent with the Florida Department of Health directions for those exposed to COVID-19.

### E. Site Safety Inspections

- **All sites are subject to unannounced spot-check** inspection by a member of the USF Facilities Management group to evaluate compliance with the CDC guidelines and the written **Construction Site Safety Plan for COVID-19**.
- The COVID-19 Compliance Coordinator shall **maintain a log** of daily **worker attendance** and of all **site visitors**. The log must include the **name, phone number, and Email address** of all workers and visitors and shall be kept and retained for at least four weeks.
- Individuals who fail to comply or are exhibiting “risky” **behaviors** that can lead to transmission of COVID-19 may be immediately **removed from the job site**.

### F. Implementation Period

This USF COVID-19 Response, **Construction Site Safety Initiative** shall remain effective until the Governor’s Emergency Order is fully rescinded and adopted by USF authorities.