NOTICE TO DESIGN/BUILD TEAMS
REQUEST FOR QUALIFICATIONS

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The University of South Florida (USF), announces that Qualifications Based Design/Build Services, for design and construction services will be required for the project listed below.

PROJECT NUMBER: USF 558
PROJECT AND LOCATION: USF Wellness Center Complex Phase 1, University of South Florida, Tampa Campus, Tampa, Florida.

PROJECT DESCRIPTION: The project consists of the construction of a new USF Student Health building including clinical and administrative spaces as well as a covered ambulance bay on the USF campus. The primary goal and overarching purpose for this project is to empower and support student success through high quality medical care and innovative health education focusing on personal health and literacy of the health care system. USF is committed to providing comprehensive healthcare and wellness services for students to support student success. The limitations of existing space inhibits the broad goal of providing collaborative, comprehensive services which support developing healthy, capable students.

The current Student Health Services facility is inadequate and cannot accommodate necessary growth, development or further enhancement. Occupied since 1980, the current building is 12,500 square feet. Institutional standards for Student Health Services recommend an average of one square foot per student. Consequently, an adequate facility would be at least 41,000 square feet. To provide as much capacity as possible for increased enrollment and services, the Student Health building has been renovated several times in recent years. No options remain for increasing patient services space within the existing building. In 2015/16, the construction of a standalone Student Health Services building near the Campus Recreation Center emerged as Phase I of a larger multi-phased Wellness Center Project and USF began accumulating Capital Improvement Trust Fund distributions to finance construction. Current rounded projected total building scope is 47,000 GSF. The rounded projected construction budget is approximately $20,000,000.00.

The Design/Build Team, also known as the Design and Construction Services Team (DCST) shall be responsible for the management of the process and project to meet project scope, budget and schedule requirements. The DCST services contract shall be in compliance with the Qualifications Based Design/Build selection provisions in Section 287.055, Florida Statues, and Board of Governors Regulation 14.0055, including pre-construction fees, construction related service costs and a Guaranteed Maximum Price (GMP).

It is the University’s responsibility to negotiate a fair, competitive and reasonable compensation per Section 287.055, Florida Statutes. A fair, competitive and reasonable compensation shall be evaluated based upon the following information: (1) Compensation on similar projects; (2) other compensation reference data; and (3) after approval of the ranking, proposals requested from the shortlisted firms based upon a scope of services document to be provided at the time of negotiations.

USF will contract with a single contract entity DCST who shall provide all services including, but not limited to verification of the Facilities Program, site analysis, professional services, budgeting, cost estimating, construction services, labor, materials, and equipment required to design, construct, and furnish the project. The selected team will be required to provide computer drawings according to the standards of USF, including computer record drawings reflecting as-built conditions. Blanket professional design liability insurance will be required for this project in the amount of $2,000,000.00 and will be provided as a part of Basic Services. The respondent must be capable of bonding at 100% of the value of the contract with a surety licensed to do business in the State of Florida with a Best Rating A, Class IX. Project development including professional services is contingent upon availability of funds. If additional funding is realized, USF has the option to incorporate additional scope/funding under this contract. Any new construction projects
shall be USGBC LEED certified, to a minimum certification level of Silver, as required by the Owner, and shall be included as part of Basic Services and will not be considered as an additional service.

INSTRUCTIONS:
Teams desiring to apply for consideration shall submit a Request for Qualification submittal consisting of the information as required in the Submittal Requirements of the Request for Qualifications (RFQ), including a letter of interest, a completed USF Design and Construction Services Qualification Supplement (DCSQS) with attachments, and any required or additional information within the proposal limits as described in the RFQ. Applications on any other form may not be considered. The RFQ and the DCSQS which includes project information and selection criteria, may be obtained by contacting Terry Mead, Facilities Management - Design and Construction, University of South Florida, 4202 East Fowler Avenue / OPM 100, Tampa, FL 33620-7550, tmead@usf.edu, (813) 974-0843, Fax: (813) 974-3542. Applications which do not comply with the above instructions may be disqualified. Submittals are part of the public record. Application materials will not be returned. Teams must be properly registered to practice its profession(s) and licensed as General Contractor in the State of Florida at the time of application. If the applicant is a corporation, or a joint venture, it must be chartered by the Florida Department of State to operate in Florida at the time of application. If the applicant is the contract entity and has a consultant to perform the design or construction services, the contract entity and consultant must have an agreement at the time of application to formally contract for consulting services. Firms applying as “Associations” without a registered joint venture agreement or a contract entity and consultant without an agreement will not be considered.

Pre-Submittal Meeting: All interested firms are invited and encouraged to attend a Pre-Submittal Meeting to be held at 4:00 PM EST, September 26, 2018, at the: University of South Florida, Tampa Campus, Patel Center for Global Solutions, Auditorium, 11710 Maple Drive, Tampa, FL 33620, to review the scope and requirements of this project. (Directions and parking information can be obtained at the Campus Information Center at the Fowler entrance, or view map at website: www.usf.edu/administrative-services/parking/maps/index.aspx).

Request for Meetings: Requests for meetings by individual firms will not be granted. No communication shall take place between the applicants and the Selection Committee members, employees of USF, except as provided at the Pre-Submittal Meeting, the Pre-Interview Meeting and in the USF Design and Construction Services Qualification Supplement (DCSQS) and Request for Qualifications (RFQ) (which includes project information and selection criteria).

Request for Information: Requests for any project information, including the DCSQS and RFQ must be submitted in writing or email to: Terry Mead, Administrative Specialist, University of South FL, Facilities Management - Design and Construction, 4202 East Fowler Avenue / OPM 100, Tampa, FL 33620-7550, email: tmead@usf.edu, (813) 974-0843, or Fax: (813) 974-3542.

Submission: One (1) original and six (6) spiral-bound copies of the submittals are to be submitted to the attention of Terry Mead, Administrative Specialist, University of South Florida, Facilities Management - Design and Construction Office, 4202 East Fowler Avenue / OPM 100, Tampa, FL 33620-7550 by 2:00 PM, October 11, 2018. Facsimile (FAX) or electronic submittals are not acceptable and will not be considered. Submittals that do not comply with the above instructions may be disqualified. The award of this contract is subject to availability of funds. The University reserves the right to suspend, discontinue or cancel the selection process at any time and reject any or all submissions without obligation to the respondent.

PROJECT SELECTION CRITERIA:
Selection of finalists for interview will be made on the basis of professional qualifications of the proposed DCST, including team qualifications, team experience, and ability to provide services in meeting the project requirements and the goals and objectives of the of the project and USF Strategic Plan.

As part of the USF Strategic Plan, USF made a commitment to foster a diverse community distinguished by a shared purpose, collaboration, open and timely communication, mutual respect, trust, and inclusiveness. USF is an equal opportunity institution, and, as such, strongly encourages the lawful use of
Certified Business Enterprise (CBE) including certified Minority (MBE), Women (WBE), and Veteran (VBE) Business Enterprises in the provision of design and construction-related services by providing a fair and equal opportunity to compete for, or to participate in design and/or construction-related services.

The plans and specifications for the USF projects are subject to reuse in accordance with the provisions of Section 287.055, Florida Statutes.

As required by Section 287.133, Florida Statutes, a consultant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected consultant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of $25,000.00 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.