

PRIOR CONDUCT STATEMENT FORM



Please answer the following questions. Sign, date and return this form to the Office of Admissions. Please note that failure to provide this information will delay an admissions decision.

1. Are you currently, or have you ever been, charged with or subject to disciplinary action for scholastic (such as plagiarism or cheating) or any other type of behavioral misconduct at any educational institution? You do not need to disclose academic dismissal, suspension, or probation for poor grades.

Yes

No

2. Have you ever been charged with a violation of the law, misdemeanor and/or felony (even if adjudication was withheld) which resulted in, or, if still pending could result in, probation, community service, restitution, a jail sentence or the revocation or suspension of your driver's license (you are not required to include traffic violations which only resulted in a fine)?

Yes

No

If your answer to any of the preceding questions is YES, you must complete the next page of the Prior Conduct Statement Form.

If your records have been "expunged" or "sealed" pursuant to applicable law, then you are not required to answer **YES** to these questions. You **must** supply, however, a copy of the document stating the record is "expunged" or "sealed." If you are in the process of having your records "expunged" or "sealed," then you must submit all documentation regarding the incident as the case is not yet "expunged" or "sealed" by the legal system.

If you are unsure whether to answer "yes," we strongly recommend that you answer **YES** and fully disclose all incidents. By doing so, you can avoid any risk of disciplinary action or rescission of an offer of admission.

Applicant's Name (Print): _____ University ID Number: _____

Applicant's Signature: _____ Date: _____

Please Note: You can use the electronic signature in the fillable PDF forms and upload the signed document to your online application or email it to admissions@usf.edu. **You do not need to print and sign by hand.** However, your signature (whether wet or electronic) still certifies that the information submitted is accurate.

Forms and additional documentation can be uploaded directly to your application, or submitted to the Office of Admissions.

Office of Admissions | 4202 E. Fowler Ave., SVC 1036 | Tampa, FL 33620 | P: 813-974-3350 | F: 813-974-9689 | E: admissions@usf.edu

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If you answered **YES** to one or both of the conduct questions on the reverse side of this sheet, please provide your responses below. If the space provided is not sufficient, please attach additional sheets (preferably type written).

Explanation of relevant facts and your specific involvement in the incident(s):

Brief statement of what you have been doing since the incident(s) and your educational goals for the future:

You are required to furnish the University with copies of all official court and/or educational institution documents explaining the original charge(s), sanction(s) and final disposition of the proceeding(s). Failure to provide this information will delay an admissions decision.

Please mark the following if applicable:

- I will be submitting additional paperwork once I have obtained all required documents.
- I have included all required documentation and have no further documentation to submit.

Please return this form and all additional documentation to:

University of South Florida Office of Admissions
4202 E. Fowler Ave., SVC 1036
Tampa, FL 33620-6900

Or fax to:

(813) 974-9689

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