

## Welcome to ACE!

Is it possible that you are as excited as we are that you have decided to be a part of ACE? We have been working with our partners to compile a checklist of next steps to assist with your transition as an ACE student into the University of South Florida. We had divided the next steps into three phases.

1. Phase 1 is for students who have been **admitted** to USF and into the ACE program.
2. Phase 2 is for ACE students who have decided to attend USF by submitting the **Admissions enrollment deposit** or related waiver - this phase addresses help for enrolling in both the Summer 2017 term and the Fall 2017 - Spring 2018 terms.
3. Phase 3 is related to **ACE program paperwork** such as CampU and the Study Away component.

Please note:

- Cost – The costs in the table refer to the application fee associated with the enrollment step. There may be additional costs for the related contract.
- Two Applications - When completing campus contracts, students will often need to fill out two contracts- one for the Summer ACE Program term and the second for the Fall/Spring 17-18 school year. Please read each contract completely, as some programs require commitments for both the Fall 2017 and Spring 2018 terms.
- Resource - The Office of Admissions has created a great resource ([link](#)) for you to ensure you complete all the processes necessary to begin this summer. We created the list below using that outline and added ACE specific information with Summer 2017 enrollment details in mind.
- (\*) Regarding due dates, the table includes suggested deadlines; mandatory deadlines denoted by a single asterisk.
- (\*\*) Any optional next step is denoted by a double asterisk.
- (\*\*\*) Education Abroad application items are intended only for ACE students, who are completing an International Study Away experience; denoted by a triple asterisk.

### PHASE 1

Step	Information	Date Step Available	Suggested Due Date	Cost for Step (Please note, additional costs associated with contract)
Activate Your USF NetID and USF Email	Activating your <a href="#">NetID</a> will give you access to your USF email account, which is how most University offices and staff will contact you.	Now	ASAP	N/A
Verify personal information	Through <a href="#">OASIS</a> , please verify your address, telephone number and email addresses. Also, take this time to check your residency status to ensure you are charged the correct tuition amount.	Now	ASAP	N/A

Explore Scholarships**	Once admitted into USF and your NetID has been activated, you can begin applying for <a href="#">scholarships</a> .	N/A	February 1st	N/A
Recommended: Visit campus and/or connect with ACE staff**	<p>One of the best ways to decide whether USF is right for you is by visiting our campus! Through your visit, you will be able to tour our campus, have access to our offices and be able to meet with an ACE staff member!</p> <p>Begin your USF experience and set up your <a href="#">visit</a> with the USF Office of Admissions.</p> <p>Additionally, to meet up with an ACE staff member on the day of your visit, make sure to fill out our <a href="#">form</a>. A staff member will contact you to confirm the form has been received and to verify a meet-up time and location.</p> <p>USF Office of Admissions also hosts open houses for admitted student on select dates during the year. Please call 813-974-3350 for more information about “Bulls Unite Day.”</p>	Now	ASAP	Admitted student events and campus visits are free. Students responsible for personal travel cost.
Follow us on Social Media**	<p>Sign up for our social media pages to ensure you are up to date! Here you will be able to meet other incoming students and ask questions of the peer mentors and the ACE professional staff.</p> <p>Facebook: <a href="#">USF ACE Program</a>  Instagram: <a href="#">USF Summer ACE</a>  Twitter: <a href="#">@USF ACE</a>  Blog: <a href="#">USF Summer ACE</a></p>	Now	ASAP	N/A
Financial Aid: (16-17 FAFSA for Summer 17; 17-18 FAFSA for Fall 17, Spring 18)	<p>USF’s mission is to deliver a quality, affordable education to all students, regardless of their financial circumstances. Maintaining affordability and quality are particularly important to us and we will continue to provide as many financial aid opportunities as possible to meet the needs of the student body.</p> <p>If you haven’t already, students should complete the <a href="#">FAFSA</a></p>	Now	Priority deadline January 1, 2017	N/A

	<p><a href="#">online</a>. As summer is part of last year's FAFSA, students will need to complete the <a href="#">2016-2017 FAFSA</a> form to be eligible for funding through ACE.</p> <p>Additionally, the <a href="#">2017-2018 FAFSA</a> needs to be completed for the Fall 2017 and the Spring 2018 semesters.</p>			
Submit Deposit through Oasis Account	Once you submit your Office of Admissions enrollment deposit, you will be officially a USF ACE student! <a href="#">Access Oasis here</a> .	Now	May 1, 2017*	\$200.00

PHASE 2

Step	Information	Date Step Available	Suggested Due Date	Cost
ACE FKL Course Selection	<p>Within two weeks of submitting the Admissions enrollment deposit or waiver, students will receive an email from the ACE staff with a link to a Google form, which allows students to prioritize their preferences for their FKL (general education) course in the ACE program. For more information on FKLs <a href="#">click here</a>.</p> <p>Student enrollment is based on a first-come-first-serve basis. Please explore the courses and locations <a href="#">here</a>.</p>	Within 2 weeks of paid enrollment deposit	ASAP	The cost of courses vary and will be added to your overall tuition cost for the summer term. Refer to the <a href="#">cost section</a> on the ACE website. Tuition for ACE is due July 21st, 2017.
Housing and Dining – Summer 17 (ACE)	<p>USF Housing &amp; Residential Education welcomes you to your ACE home in Poplar Hall. While students are not required to live in USF Housing during ACE, we highly recommend doing so. The ACE residential experience is focused on getting students acclimated to campus and forming a strong social network.</p> <p>When submitting this <a href="#">application</a> students will also be allowed to submit their dining application for the summer simultaneously.</p>	March 8, 2017.	To Be Updated	<p>\$50.00 application fee</p> <p>Summer ACE housing and dining costs are provided <a href="#">here</a>.</p>
Housing – Fall 17,	ACE students have the option to remain in their same room	Now	March 27,	\$50.00

Spring 18**	<p>throughout their entire first year (July-May). We strongly endorse this option as you will only have to move into the residence hall once and our main goal is to help you to build a strong community you can depend on. ACE staff are planning to continue programs in Poplar Hall during the fall and spring semester to further support you during your transition.</p> <p>If you would like to remain in the same residence hall, make sure to select Poplar Hall as your preference on the Fall/Spring 17-18 <a href="#">housing application</a>. We look forward to meeting you when ACE moves in on July 9th. These are the suggested 4 Steps on how to <a href="#">Apply</a> for Housing at USF.</p>		2017 - Room selection begins.	application fee
Dining - Fall 17, Spring 18**	<p>If living on campus during the Fall 2017 and Spring 2018 term, make sure to <a href="#">purchase a meal plan</a>. This meal plan can be used at any of the dining halls on campus as well as to purchase from vendors that take dining dollars.</p> <p>All meal plans starting in the fall are a two semester commitment, while meal plans starting in the spring or summer are a one semester commitment.</p>	TBD	TBD	Varies depending on the type of meal plan.
New Student Orientation - FTIC/ACE	<p>ACE students are required to attend the <a href="#">July 10th-11th Orientation dates</a> which take place the day after move-in. This will be a great experience and introduction to USF as you get to know one another.</p> <p style="text-align: center;">Orientation will consist of both ACE and non-ACE students. Students only have to attend one orientation in order to attend ACE and continue at USF.</p> <p>Parents and families are encouraged to sign up for the <a href="#">Parents and Families Orientation</a> session, for an additional fee.</p>	Now	ASAP	<p><a href="#">Orientation fee</a> covers facility rentals, meals, staffing and other services.</p> <p>ACE - First Year Student Orientation Fee: \$150</p> <p>Family member or guest fee: \$125 each</p>
Social Media for Deposited ACE Students**	Join the closed ACE Facebook group. Here, you will be able to meet other deposited ACE students, choose your roommate, contact mentors and prepare for the summer.	Now	ASAP	N/A

	Facebook: <a href="#">2017 Summer ACE Program</a>			
Immunization Compliance	<p>All students new to USF are required to submit immunization documentation and sign the <a href="#">Immunization History Form</a>. Without submitting proof of the required immunizations or signing the acceptable waivers you will not be able to register for classes or select the Housing room assignments.</p> <p>Upload all documents via the <a href="#">Admissions Portal</a>.</p> <p><b>Note that it can take up to 3 business days for the immunization hold to clear.</b></p>	Now	ASAP	N/A
Transportation – Summer **	<p>ACE students have the opportunity to bring their car to campus for the summer. Students can park on campus by purchasing a <a href="#">parking permit</a>.</p> <p>We recommend students to wait until closer to the move in date to purchase your summer permit, as you can have it prorated.</p>	Now	ASAP	The <a href="#">cost of permits</a> vary based on the type of permit that is obtained.
Transportation – Fall 17, Spring 18 **	A new parking permit must be purchased for each term. Students who bring their car to campus for the fall and spring term are required to purchase permits for both terms.	July	ASAP after July 1, 2017	<a href="#">Cost varies</a> on the type of permit.

### PHASE 3

Step	Information	Date Step Available	Suggested Due Date	Cost
CampU Application	All ACE students are required to attend <a href="#">CampU</a> . CampU is a three day, two night, off-campus experience filled with fun interactive social activities that are rooted in the four pillars of: Friendship; Tradition; Identity; and Purpose.	Information will be emailed when available.	June 20, 2017	N/A

	CampU will take place between Thursday, July 13th - Saturday, July 15th.			
Education Abroad Application***	Students traveling abroad will be required to fill out an application for their specific location. This process helps gather the appropriate information needed to book flights and accommodations. You will be sent the link to your program directly.	Will be emailed after student's course selection and enrollment.	June 15, 2017	N/A
Passport Finalized***	Students traveling outside of the country will be required to have a passport that is valid through February 13, 2018. To apply for a passport <a href="#">click here</a> .	ASAP	June 15, 2017	\$110+ based on delivery arrangement and current status.
Submit Final Transcripts (high school, test scores, dual credit)	Students need to submit official high school transcripts, AP/IB/AICE test scores, and dual enrollment transcripts to the Office of Admissions. These transcripts must reflect a graduation date and final grades.	High School Graduation	August 21, 2017	Varies based on each person's high school
Review Budget Guide and Packing List for ACE Study Away Experience***	After you have selected your course, we will be sending the packing list and a proposed budgeting document for your location.	May 15	Before traveling to USF.	N/A
Sign Service Waiver	As part of the University Experience course, students will participate in a community service event. Once the locations are finalized, we will be sending you more information.	You will be emailed directly with the forms.	July 9, 2017	N/A