



# Anthropology Internship

(ANT 4940 - 2-4 credits)

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## Course Description:

The Anthropology Internship is a non-classroom course that provides students the opportunity to review the approaches to applying the anthropological perspective to current problems and issues. The internship coordinator will help place students into internships that match students' interests and provide the best opportunity to receive educational, hands-on experience. Online course components include a portal on basic research methods and ethics, regular submission of fieldnotes, two longer reports, and a final project or paper. Students will receive feedback and guidance throughout this process. Success in the course is dependent upon completion of assignments, the completion of the required number of hours, and a satisfactory evaluation of the student's performance by the sponsor.

## Course Objectives:

The main objective of the internship program is to give students the opportunity to experience the challenges and dilemmas of doing applied anthropology in the world today. Students will gain first-hand experience applying the skills and principles learned in the classroom.

## Student Learning Outcomes:

Upon completion of the course, students should be able to:

- (1) Articulate in writing how applied anthropologists can engage in collaborative work with other disciplines in applied real-world settings.
- (2) Demonstrate an understanding of the ethical dimensions of applied anthropology.
- (3) Position oneself for employment or advanced study after graduation.

**Course Grades, Expectations, and Grading Scale:** Performance will be graded either S (satisfactory) or U (unsatisfactory) based on attendance (total hours), the quality of the final project, completion of course assignments, and an evaluation by the sponsor. While there may be some flexibility and customization depending upon the internship, course grades will generally be calculated as follows:

Completion of necessary hours and satisfactory evaluation	20 percent
Completion of online methods and ethics module	20 percent
Ten weekly Canvas journal entries	20 percent
Final project or portfolio	50 percent

**Final projects/portfolios:**

The specifics of the final project will be determined through conversation with the internship coordinator, your supervisor, and/or your other academic advisor(s). Generally speaking, a basic final project or portfolio would include the following:

- 1) A cover page giving your name, the semester, the course name and number, and the name and place of internship.
- 2) Weekly journal entries or updates through Canvas.
- 3) A portfolio with a cover letter, your journal entries, and a report of no less than 1,000 words, which should connect to your interests in anthropology and reflect and draw from your journal entries and experiences. This may also include any final outcomes or examples of work you did while at the internship (stories, web-based materials, pictures, stories, advertisements, flyers) to be determined in consultation with the internship coordinator.

Your portfolio can either be a binder or a PDF. If you use a binder, it will be returned to you. Please use a clean binder of the appropriate size with a plastic sleeve on the outside. If you use submit a PDF, please put everything in one file (include links if you have work samples online) and save the document using your last name.

**Attendance:** This non-classroom course does not require regular attendance. However, assignments must be due on Canvas by the due date. All late work will be penalized unless under extraordinary conditions. Illness or other minor incidents causing a student to miss assignments or time at the internship should be discussed with the internship coordinator and supervisor. Major issues should be documented.

**Accommodations:** Students in need of academic accommodations for a disability may consult with the office of Students with Disabilities Services to arrange appropriate accommodations. Students are required to give reasonable notice prior to requesting an accommodation. Students with Disabilities Services is located in SVC 1133. Their phone is (813) 974-4309 -- TTY: (813) 974-5651. The office's website address is <[www.sds.usf.edu](http://www.sds.usf.edu)>. I, the internship coordinator, will provide whatever accommodations requested by Students with Disabilities Services on your behalf.

**Religious Observance:** As per university policy, missing time from your internship due to a religious holiday or observance is permitted, and you should not be penalized by the supervisor for such missed time. However, you are still expected to make up missed time in order to achieve the minimum number of hours required.

**Canvas and USF Email:** This course requires you to have regularly email and Canvas access. Many components of the course are integrated through Canvas. If you need help learning how to perform various tasks related to this course or other courses being offered in Canvas, please view the following [videos](#) or consult the Canvas [help guides](#). You may also contact USF's IT department at (813) 974-1222 or [help@usf.edu](mailto:help@usf.edu). You will also be required to regularly check

your USF email for important course announcements. You will not be excused for missing an assignment or announcement because you did not check your USF email.

**Course Readings:** Some course readings may be required in consultation with the internship coordinator for your particular internship program. These readings will be made available through the course Canvas site or in consultation with the internship coordinator.