



**Department of Communication
Successful Completion of Comprehensive Exams**

The undersigned verify that the Doctoral candidate has successfully completed their Comprehensive Exams. Please return the completed and signed form to the Academic Program Specialist.

Full Name: _____ **USF ID#:** _____

Successfully Completed on: _____

Examining Committee

Major Professor: _____ **Date:** _____

Member: _____ **Date:** _____

Member: _____ **Date:** _____

Member: _____ **Date:** _____

Member: _____ **Date:** _____

UNIVERSITY OF SOUTH FLORIDA

DEPARTMENT OF COMMUNICATION

COLLEGE OF ARTS AND SCIENCES



CONTRIBUTE TO OUR FUTURE

ABOUT

UNDERGRADUATE

GRADUATE

PEOPLE

NEWS AND EVENTS

MyUSF

Directory

Graduate

Department of Communication / Graduate / Resources

PROGRAMS

ADMISSIONS

TEACHING ASSISTANTSHIPS

CURRENT COURSES

GRADUATE COMMUNICATION ASSOCIATION (GCA)

GRADUATE HANDBOOK

RESOURCES

SPOTLIGHT

FAQ

RESOURCES

Please note: if you are unsure of where the below forms are submitted to, please contact the **Academic Program Specialist (APS)**.

DOCTORAL FORMS & INFORMATION

(Please note: Each Ph.D. form has been put in order of completion below.)

Permanent Advisor Request

Establish a permanent advisor. Turn in completed form to **APS**.

Plan of Study (*downloadable template*)

Instructions in the **Graduate Handbook**.

Graduate Student Supervisory Committee Appointment Form	Used to identify your finalized Doctoral committee. If changes are made after this form, fill out the "Changes to Graduate Student Supervisory Committee" form.
Admission to Doctoral Candidacy	Must be filled out immediately following your Comprehensive Defense. Turn in completed form to APS .
Dissertation Defense Instructions	Instructions on how to initiate a Dissertation Defense.
Request for Dissertation Defense	First form to complete when requesting a Dissertation Defense. Must be submitted to APS with the "Defense Announcement" and "Successful Defense" forms.
Doctoral Defense Announcement	Used to announce Ph.D. dissertation defenses to the department and public.
Successful Dissertation Defense Form	Must be filled out immediately after defense has ended. Return completed form to APS .
Electronic Thesis Dissertation (ETD) Certificate of Approval	The last form used when submitting a dissertation. There is a checklist included in the form to assist with the process. (<i>Ph.D. and MA ETD forms are the same.</i>)

MASTER'S FORMS & INFORMATION

(Please note: Each MA form has been put in order of completion below.)

Permanent Advisor Request	Establish a permanent advisor. Turn in completed form to APS .
Plan of Study (<i>downloadable template</i>)	Instructions in the Graduate Handbook .

Graduate Student Supervisory Committee Appointment Form

Used to identify your finalized Doctoral committee. If changes are made after this form, fill out the "Changes to Graduate Student Supervisory Committee" form.

Successful Completion of Comprehensive Examination

Must be signed immediately after defending MA Comps. Turn in completed form to **APS**.

Thesis Defense Announcement
(MA Thesis track only!)

Used to announce MA thesis defenses to the department and public.

Successful Master's Defense Form
(MA Thesis track only!)

Must be filled out immediately after defense has ended. Return completed form to **APS**.

Electronic Thesis Dissertation (ETD) Certificate of Approval
(MA Thesis track only!)

The last form used when submitting a thesis. There is a checklist included in the form to assist with the process. Ph.D. and MA ETD forms are the same.

OTHER GRADUATE FORMS AND INFORMATION

Contract for Graduate Directed Reading/Research

Form to request a Directed Reading or Directed Research. Once completed and signed, turn this form in to the **APS** to initiate the permit and registration process.

Graduate Studies Add/Drop Petition Form

To add, drop, or change hours for course registration, after the end of the first week, Add/Drop/Fee deadline, in each semester

Changes to Graduate Student Supervisory Committee

If any changes are made after the original "Graduate Student Supervisory Committee Appointment Form" has been submitted and approved, a change form has to be submitted. It is mandatory once any changes occur.

Dual Degree Form ("Application for ConCurrent Degree")

The application for dual graduate degree is to be used only when one or both degrees will

have shared coursework.

GPA Calculator (XLS)

Excel calculator spreadsheet aid.

Reinstatement Form

Students must also complete:

- **Legal Disclosure Statement Form**
- **Florida Residency Information & Form**

These forms should be used to reinstate students who have exceeded the requirements of the Graduate Continuous Enrollment Policy, have been placed on inactive status, and will finish their degree requirements by their original time limit as specified in the Graduate Catalog at the time of admission.

Course Currency Form

Form used for students seeking to include coursework taken since enrolling in their current Graduate Program at USF that is over the University time limit as specified in the Graduate Catalog.

Change of Program

Any student who has been officially accepted into a Graduate Program at USF may request a program change within the same or to a lower classification, e.g., from an Ed.S or Doctoral to a Master's program.

Delete Course Form

The delete course form is used to delete a course from the student's record. (The form can be used to delete up to two courses, registered in, in the same semester.)

Leave of Absence Request (LOA)

A documented Leave of Absence is necessary to suspend the time limit requirement for the period of the leave. This form should be filled out for any semester(s) that a student will not be able to register, and should be submitted at least one semester prior to the first semester of the requested leave. All "I" and "M" grades must be cleared prior to the leave of absence approval.

Transfer of Course

Students can use this form to have previously completed courses transferred into their current degree of study.

Time Limit Extension Request (TLE)

The time limit extension may be filed when a student nears the end of the time limitation for completion of the requirements for their degree but needs more time to complete the degree. Time limits are specified in the graduate catalog corresponding to the year the student was admitted (or readmitted) to the program.

Voluntary Withdrawal Form

Voluntary withdraw form when a student wishes to exit the program.

Student Grievance Process

The purpose of the grievance process is to provide all undergraduate and graduate students within the University of South Florida System (USF System) an opportunity for objective review of facts and events in case of a violation of policy or regulations. In addition, this Policy 30-053: Student Grievance Processes Index is meant to help students identify those regulations and policies that address specific student concerns (not inclusive of all processes) as listed below.

Graduate Catalog

Degree Certification Letter (DOC)

Letter to certify to a third party a student's completion of their degree.



[Apply Now](#)

[About USF](#)

[Academics](#)

[Admissions](#)

[Campus Life](#)

[Research](#)

[Partner with USF](#)

[Administrative Units](#)

[Regulations & Policies](#)

[Human Resources](#)

[Work at USF](#)

[Emergency & Safety](#)

[USF Health](#)

[USF Athletics](#)

[USF Alumni](#)

[Support USF](#)

[USF Libraries](#)

[USF World](#)

4202 E. Fowler Avenue, CIS 1040,
Tampa, FL 33620, USA
813-974-2145



Copyright © 2020, University of South Florida. All rights reserved.

This website is maintained by Department of Communication.

[About This Site](#) | [Contact USF](#) | [Visit USF](#)

UNIVERSITY OF SOUTH FLORIDA

DEPARTMENT OF COMMUNICATION

COLLEGE OF ARTS AND SCIENCES



CONTRIBUTE TO OUR FUTURE

ABOUT

UNDERGRADUATE

GRADUATE

PEOPLE

NEWS AND EVENTS

MyUSF

Directory

Graduate

Department of Communication / Graduate / Resources

PROGRAMS

ADMISSIONS

TEACHING ASSISTANTSHIPS

CURRENT COURSES

GRADUATE COMMUNICATION ASSOCIATION (GCA)

GRADUATE HANDBOOK

RESOURCES

SPOTLIGHT

FAQ

RESOURCES

Please note: if you are unsure of where the below forms are submitted to, please contact the **Academic Program Specialist (APS)**.

DOCTORAL FORMS & INFORMATION

(Please note: Each Ph.D. form has been put in order of completion below.)

Permanent Advisor Request

Establish a permanent advisor. Turn in completed form to **APS**.

Plan of Study (*downloadable template*)

Instructions in the **Graduate Handbook**.

Graduate Student Supervisory Committee Appointment Form	Used to identify your finalized Doctoral committee. If changes are made after this form, fill out the "Changes to Graduate Student Supervisory Committee" form.
Admission to Doctoral Candidacy	Must be filled out immediately following your Comprehensive Defense. Turn in completed form to APS .
Dissertation Defense Instructions	Instructions on how to initiate a Dissertation Defense.
Request for Dissertation Defense	First form to complete when requesting a Dissertation Defense. Must be submitted to APS with the "Defense Announcement" and "Successful Defense" forms.
Doctoral Defense Announcement	Used to announce Ph.D. dissertation defenses to the department and public.
Successful Dissertation Defense Form	Must be filled out immediately after defense has ended. Return completed form to APS .
Electronic Thesis Dissertation (ETD) Certificate of Approval	The last form used when submitting a dissertation. There is a checklist included in the form to assist with the process. (<i>Ph.D. and MA ETD forms are the same.</i>)

MASTER'S FORMS & INFORMATION

(Please note: Each MA form has been put in order of completion below.)

Permanent Advisor Request	Establish a permanent advisor. Turn in completed form to APS .
Plan of Study (<i>downloadable template</i>)	Instructions in the Graduate Handbook .

Graduate Student Supervisory Committee Appointment Form

Used to identify your finalized Doctoral committee. If changes are made after this form, fill out the "Changes to Graduate Student Supervisory Committee" form.

Successful Completion of Comprehensive Examination

Must be signed immediately after defending MA Comps. Turn in completed form to **APS**.

Thesis Defense Announcement
(MA Thesis track only!)

Used to announce MA thesis defenses to the department and public.

Successful Master's Defense Form
(MA Thesis track only!)

Must be filled out immediately after defense has ended. Return completed form to **APS**.

Electronic Thesis Dissertation (ETD) Certificate of Approval
(MA Thesis track only!)

The last form used when submitting a thesis. There is a checklist included in the form to assist with the process. Ph.D. and MA ETD forms are the same.

OTHER GRADUATE FORMS AND INFORMATION

Contract for Graduate Directed Reading/Research

Form to request a Directed Reading or Directed Research. Once completed and signed, turn this form in to the **APS** to initiate the permit and registration process.

Graduate Studies Add/Drop Petition Form

To add, drop, or change hours for course registration, after the end of the first week, Add/Drop/Fee deadline, in each semester

Changes to Graduate Student Supervisory Committee

If any changes are made after the original "Graduate Student Supervisory Committee Appointment Form" has been submitted and approved, a change form has to be submitted. It is mandatory once any changes occur.

Dual Degree Form ("Application for ConCurrent Degree")

The application for dual graduate degree is to be used only when one or both degrees will

have shared coursework.

GPA Calculator (XLS)

Excel calculator spreadsheet aid.

Reinstatement Form

Students must also complete:

- **Legal Disclosure Statement Form**
- **Florida Residency Information & Form**

These forms should be used to reinstate students who have exceeded the requirements of the Graduate Continuous Enrollment Policy, have been placed on inactive status, and will finish their degree requirements by their original time limit as specified in the Graduate Catalog at the time of admission.

Course Currency Form

Form used for students seeking to include coursework taken since enrolling in their current Graduate Program at USF that is over the University time limit as specified in the Graduate Catalog.

Change of Program

Any student who has been officially accepted into a Graduate Program at USF may request a program change within the same or to a lower classification, e.g., from an Ed.S or Doctoral to a Master's program.

Delete Course Form

The delete course form is used to delete a course from the student's record. (The form can be used to delete up to two courses, registered in, in the same semester.)

Leave of Absence Request (LOA)

A documented Leave of Absence is necessary to suspend the time limit requirement for the period of the leave. This form should be filled out for any semester(s) that a student will not be able to register, and should be submitted at least one semester prior to the first semester of the requested leave. All "I" and "M" grades must be cleared prior to the leave of absence approval.

Transfer of Course

Students can use this form to have previously completed courses transferred into their current degree of study.

Time Limit Extension Request (TLE)

The time limit extension may be filed when a student nears the end of the time limitation for completion of the requirements for their degree but needs more time to complete the degree. Time limits are specified in the graduate catalog corresponding to the year the student was admitted (or readmitted) to the program.

Voluntary Withdrawal Form

Voluntary withdraw form when a student wishes to exit the program.

Student Grievance Process

The purpose of the grievance process is to provide all undergraduate and graduate students within the University of South Florida System (USF System) an opportunity for objective review of facts and events in case of a violation of policy or regulations. In addition, this Policy 30-053: Student Grievance Processes Index is meant to help students identify those regulations and policies that address specific student concerns (not inclusive of all processes) as listed below.

Graduate Catalog**Degree Certification Letter (DOC)**

Letter to certify to a third party a student's completion of their degree.



[Apply Now](#)

[About USF](#)

[Academics](#)

[Admissions](#)

[Campus Life](#)

[Research](#)

[Partner with USF](#)

[Administrative Units](#)

[Regulations & Policies](#)

[Human Resources](#)

[Work at USF](#)

[Emergency & Safety](#)

[USF Health](#)

[USF Athletics](#)

[USF Alumni](#)

[Support USF](#)

[USF Libraries](#)

[USF World](#)

4202 E. Fowler Avenue, CIS 1040,
Tampa, FL 33620, USA
813-974-2145



Copyright © 2020, University of South Florida. All rights reserved.

This website is maintained by Department of Communication.

[About This Site](#) | [Contact USF](#) | [Visit USF](#)

UNIVERSITY OF SOUTH FLORIDA

DEPARTMENT OF COMMUNICATION

COLLEGE OF ARTS AND SCIENCES



CONTRIBUTE TO OUR FUTURE

ABOUT

UNDERGRADUATE

GRADUATE

PEOPLE

NEWS AND EVENTS

MyUSF

Directory

Graduate

Department of Communication / Graduate / Resources

PROGRAMS

ADMISSIONS

TEACHING ASSISTANTSHIPS

CURRENT COURSES

GRADUATE COMMUNICATION ASSOCIATION (GCA)

GRADUATE HANDBOOK

RESOURCES

SPOTLIGHT

FAQ

RESOURCES

Please note: if you are unsure of where the below forms are submitted to, please contact the **Academic Program Specialist (APS)**.

DOCTORAL FORMS & INFORMATION

(Please note: Each Ph.D. form has been put in order of completion below.)

Permanent Advisor Request

Establish a permanent advisor. Turn in completed form to **APS**.

Plan of Study (*downloadable template*)

Instructions in the **Graduate Handbook**.

Graduate Student Supervisory Committee Appointment Form	Used to identify your finalized Doctoral committee. If changes are made after this form, fill out the "Changes to Graduate Student Supervisory Committee" form.
Admission to Doctoral Candidacy	Must be filled out immediately following your Comprehensive Defense. Turn in completed form to APS .
Dissertation Defense Instructions	Instructions on how to initiate a Dissertation Defense.
Request for Dissertation Defense	First form to complete when requesting a Dissertation Defense. Must be submitted to APS with the "Defense Announcement" and "Successful Defense" forms.
Doctoral Defense Announcement	Used to announce Ph.D. dissertation defenses to the department and public.
Successful Dissertation Defense Form	Must be filled out immediately after defense has ended. Return completed form to APS .
Electronic Thesis Dissertation (ETD) Certificate of Approval	The last form used when submitting a dissertation. There is a checklist included in the form to assist with the process. (<i>Ph.D. and MA ETD forms are the same.</i>)

MASTER'S FORMS & INFORMATION

(Please note: Each MA form has been put in order of completion below.)

Permanent Advisor Request	Establish a permanent advisor. Turn in completed form to APS .
Plan of Study (<i>downloadable template</i>)	Instructions in the Graduate Handbook .

Graduate Student Supervisory Committee Appointment Form

Used to identify your finalized Doctoral committee. If changes are made after this form, fill out the "Changes to Graduate Student Supervisory Committee" form.

Successful Completion of Comprehensive Examination

Must be signed immediately after defending MA Comps. Turn in completed form to **APS**.

Thesis Defense Announcement
(MA Thesis track only!)

Used to announce MA thesis defenses to the department and public.

Successful Master's Defense Form
(MA Thesis track only!)

Must be filled out immediately after defense has ended. Return completed form to **APS**.

Electronic Thesis Dissertation (ETD) Certificate of Approval
(MA Thesis track only!)

The last form used when submitting a thesis. There is a checklist included in the form to assist with the process. Ph.D. and MA ETD forms are the same.

OTHER GRADUATE FORMS AND INFORMATION

Contract for Graduate Directed Reading/Research

Form to request a Directed Reading or Directed Research. Once completed and signed, turn this form in to the **APS** to initiate the permit and registration process.

Graduate Studies Add/Drop Petition Form

To add, drop, or change hours for course registration, after the end of the first week, Add/Drop/Fee deadline, in each semester

Changes to Graduate Student Supervisory Committee

If any changes are made after the original "Graduate Student Supervisory Committee Appointment Form" has been submitted and approved, a change form has to be submitted. It is mandatory once any changes occur.

Dual Degree Form ("Application for ConCurrent Degree")

The application for dual graduate degree is to be used only when one or both degrees will

have shared coursework.

GPA Calculator (XLS)

Excel calculator spreadsheet aid.

Reinstatement Form

Students must also complete:

- **Legal Disclosure Statement Form**
- **Florida Residency Information & Form**

These forms should be used to reinstate students who have exceeded the requirements of the Graduate Continuous Enrollment Policy, have been placed on inactive status, and will finish their degree requirements by their original time limit as specified in the Graduate Catalog at the time of admission.

Course Currency Form

Form used for students seeking to include coursework taken since enrolling in their current Graduate Program at USF that is over the University time limit as specified in the Graduate Catalog.

Change of Program

Any student who has been officially accepted into a Graduate Program at USF may request a program change within the same or to a lower classification, e.g., from an Ed.S or Doctoral to a Master's program.

Delete Course Form

The delete course form is used to delete a course from the student's record. (The form can be used to delete up to two courses, registered in, in the same semester.)

Leave of Absence Request (LOA)

A documented Leave of Absence is necessary to suspend the time limit requirement for the period of the leave. This form should be filled out for any semester(s) that a student will not be able to register, and should be submitted at least one semester prior to the first semester of the requested leave. All "I" and "M" grades must be cleared prior to the leave of absence approval.

Transfer of Course

Students can use this form to have previously completed courses transferred into their current degree of study.

Time Limit Extension Request (TLE)

The time limit extension may be filed when a student nears the end of the time limitation for completion of the requirements for their degree but needs more time to complete the degree. Time limits are specified in the graduate catalog corresponding to the year the student was admitted (or readmitted) to the program.

Voluntary Withdrawal Form

Voluntary withdraw form when a student wishes to exit the program.

Student Grievance Process

The purpose of the grievance process is to provide all undergraduate and graduate students within the University of South Florida System (USF System) an opportunity for objective review of facts and events in case of a violation of policy or regulations. In addition, this Policy 30-053: Student Grievance Processes Index is meant to help students identify those regulations and policies that address specific student concerns (not inclusive of all processes) as listed below.

Graduate Catalog

Degree Certification Letter (DOC)

Letter to certify to a third party a student's completion of their degree.



[Apply Now](#)

[About USF](#)

[Academics](#)

[Admissions](#)

[Campus Life](#)

[Research](#)

[Partner with USF](#)

[Administrative Units](#)

[Regulations & Policies](#)

[Human Resources](#)

[Work at USF](#)

[Emergency & Safety](#)

[USF Health](#)

[USF Athletics](#)

[USF Alumni](#)

[Support USF](#)

[USF Libraries](#)

[USF World](#)

4202 E. Fowler Avenue, CIS 1040,
Tampa, FL 33620, USA
813-974-2145



Copyright © 2020, University of South Florida. All rights reserved.

This website is maintained by Department of Communication.

[About This Site](#) | [Contact USF](#) | [Visit USF](#)

UNIVERSITY OF SOUTH FLORIDA

DEPARTMENT OF COMMUNICATION

COLLEGE OF ARTS AND SCIENCES



CONTRIBUTE TO OUR FUTURE

ABOUT

UNDERGRADUATE

GRADUATE

PEOPLE

NEWS AND EVENTS

MyUSF

Directory

Graduate

Department of Communication / Graduate / Resources

PROGRAMS

ADMISSIONS

TEACHING ASSISTANTSHIPS

CURRENT COURSES

GRADUATE COMMUNICATION ASSOCIATION (GCA)

GRADUATE HANDBOOK

RESOURCES

SPOTLIGHT

FAQ

RESOURCES

Please note: if you are unsure of where the below forms are submitted to, please contact the **Academic Program Specialist (APS)**.

DOCTORAL FORMS & INFORMATION

(Please note: Each Ph.D. form has been put in order of completion below.)

Permanent Advisor Request

Establish a permanent advisor. Turn in completed form to **APS**.

Plan of Study (*downloadable template*)

Instructions in the **Graduate Handbook**.

Graduate Student Supervisory Committee Appointment Form	Used to identify your finalized Doctoral committee. If changes are made after this form, fill out the "Changes to Graduate Student Supervisory Committee" form.
Admission to Doctoral Candidacy	Must be filled out immediately following your Comprehensive Defense. Turn in completed form to APS .
Dissertation Defense Instructions	Instructions on how to initiate a Dissertation Defense.
Request for Dissertation Defense	First form to complete when requesting a Dissertation Defense. Must be submitted to APS with the "Defense Announcement" and "Successful Defense" forms.
Doctoral Defense Announcement	Used to announce Ph.D. dissertation defenses to the department and public.
Successful Dissertation Defense Form	Must be filled out immediately after defense has ended. Return completed form to APS .
Electronic Thesis Dissertation (ETD) Certificate of Approval	The last form used when submitting a dissertation. There is a checklist included in the form to assist with the process. (<i>Ph.D. and MA ETD forms are the same.</i>)

MASTER'S FORMS & INFORMATION

(Please note: Each MA form has been put in order of completion below.)

Permanent Advisor Request	Establish a permanent advisor. Turn in completed form to APS .
Plan of Study (<i>downloadable template</i>)	Instructions in the Graduate Handbook .

Graduate Student Supervisory Committee Appointment Form

Used to identify your finalized Doctoral committee. If changes are made after this form, fill out the "Changes to Graduate Student Supervisory Committee" form.

Successful Completion of Comprehensive Examination

Must be signed immediately after defending MA Comps. Turn in completed form to **APS**.

Thesis Defense Announcement
(MA Thesis track only!)

Used to announce MA thesis defenses to the department and public.

Successful Master's Defense Form
(MA Thesis track only!)

Must be filled out immediately after defense has ended. Return completed form to **APS**.

Electronic Thesis Dissertation (ETD) Certificate of Approval
(MA Thesis track only!)

The last form used when submitting a thesis. There is a checklist included in the form to assist with the process. Ph.D. and MA ETD forms are the same.

OTHER GRADUATE FORMS AND INFORMATION

Contract for Graduate Directed Reading/Research

Form to request a Directed Reading or Directed Research. Once completed and signed, turn this form in to the **APS** to initiate the permit and registration process.

Graduate Studies Add/Drop Petition Form

To add, drop, or change hours for course registration, after the end of the first week, Add/Drop/Fee deadline, in each semester

Changes to Graduate Student Supervisory Committee

If any changes are made after the original "Graduate Student Supervisory Committee Appointment Form" has been submitted and approved, a change form has to be submitted. It is mandatory once any changes occur.

Dual Degree Form ("Application for ConCurrent Degree")

The application for dual graduate degree is to be used only when one or both degrees will

have shared coursework.

GPA Calculator (XLS)

Excel calculator spreadsheet aid.

Reinstatement Form

Students must also complete:

- **Legal Disclosure Statement Form**
- **Florida Residency Information & Form**

These forms should be used to reinstate students who have exceeded the requirements of the Graduate Continuous Enrollment Policy, have been placed on inactive status, and will finish their degree requirements by their original time limit as specified in the Graduate Catalog at the time of admission.

Course Currency Form

Form used for students seeking to include coursework taken since enrolling in their current Graduate Program at USF that is over the University time limit as specified in the Graduate Catalog.

Change of Program

Any student who has been officially accepted into a Graduate Program at USF may request a program change within the same or to a lower classification, e.g., from an Ed.S or Doctoral to a Master's program.

Delete Course Form

The delete course form is used to delete a course from the student's record. (The form can be used to delete up to two courses, registered in, in the same semester.)

Leave of Absence Request (LOA)

A documented Leave of Absence is necessary to suspend the time limit requirement for the period of the leave. This form should be filled out for any semester(s) that a student will not be able to register, and should be submitted at least one semester prior to the first semester of the requested leave. All "I" and "M" grades must be cleared prior to the leave of absence approval.

Transfer of Course

Students can use this form to have previously completed courses transferred into their current degree of study.

Time Limit Extension Request (TLE)

The time limit extension may be filed when a student nears the end of the time limitation for completion of the requirements for their degree but needs more time to complete the degree. Time limits are specified in the graduate catalog corresponding to the year the student was admitted (or readmitted) to the program.

Voluntary Withdrawal Form

Voluntary withdraw form when a student wishes to exit the program.

Student Grievance Process

The purpose of the grievance process is to provide all undergraduate and graduate students within the University of South Florida System (USF System) an opportunity for objective review of facts and events in case of a violation of policy or regulations. In addition, this Policy 30-053: Student Grievance Processes Index is meant to help students identify those regulations and policies that address specific student concerns (not inclusive of all processes) as listed below.

Graduate Catalog**Degree Certification Letter (DOC)**

Letter to certify to a third party a student's completion of their degree.



[Apply Now](#)

[About USF](#)

[Academics](#)

[Admissions](#)

[Campus Life](#)

[Research](#)

[Partner with USF](#)

[Administrative Units](#)

[Regulations & Policies](#)

[Human Resources](#)

[Work at USF](#)

[Emergency & Safety](#)

[USF Health](#)

[USF Athletics](#)

[USF Alumni](#)

[Support USF](#)

[USF Libraries](#)

[USF World](#)

4202 E. Fowler Avenue, CIS 1040,
Tampa, FL 33620, USA
813-974-2145



Copyright © 2020, University of South Florida. All rights reserved.

This website is maintained by Department of Communication.

[About This Site](#) | [Contact USF](#) | [Visit USF](#)