

INCOMPLETE "I" GRADE CONTRACT

Department of Major _____		Fall Semester	20	_____
Undergraduate _____ Graduate _____		Spring Semester	20	_____
Name _____		Summer A	20	_____
Email _____		Summer B	20	_____
USF ID _____		Summer C	20	_____
Current Address _____		Current phone	_____	
Course Title _____		Credits	_____	
Reference no.	Prefix	Number	Section	
_____	_____	_____	_____	

State briefly the reason(s) for receiving "I" grade:

State terms for removal of "I" grade:

State final date for completing requirements (not to exceed two academic semesters):

Date	Or end of term: 20
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_____ Signature of Instructor:	_____ Date:	_____ Signature of School Director:	_____ Date:
_____ Signature of Student:	_____ Date:		

IMPORTANT: Student will not re-register for the course from which an "I" grade is being removed. Student is responsible for distributing copies. The time limit for removing an "I" grade is two semesters regardless of student's status. An "I" grade not removed will be changed to an "IF" (or "IU" if appropriate).

Distribution: Student Instructor Department Office Advising Office