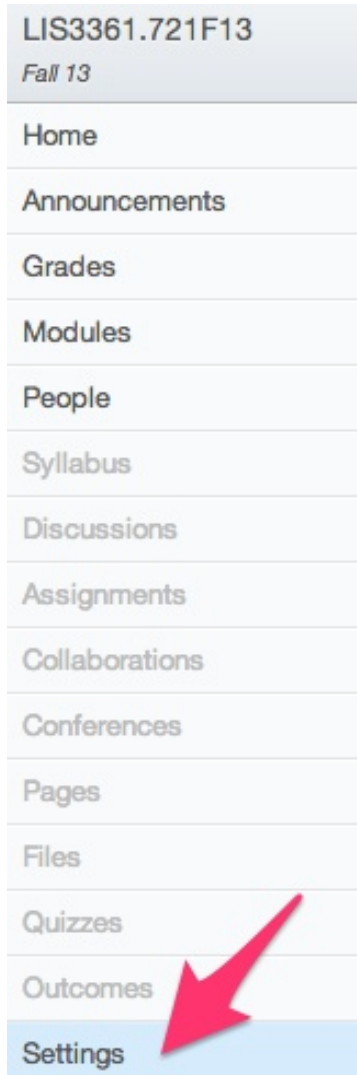


To enable Bb Collaborate in Canvas

To enable Bb Collaborate in Canvas, there are two (2) options:

1. a. Enter the course in which you want to enable Bb Collaborate
- b. Click "Settings" in the main course menu (lower left)



c. Click the "Navigation" tab

d. Drag the "Blackboard Collaborate" menu item to the top half of the list;

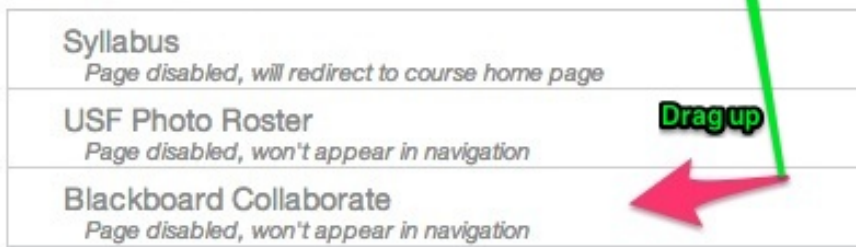


Drag and drop items to reorder them in the course navigation.



Drag items here to hide them from students.

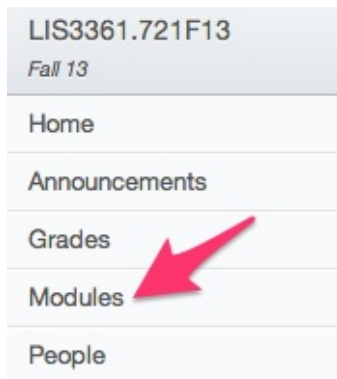
Disabling most pages will cause students who visit those pages to be redirected to the course home page.



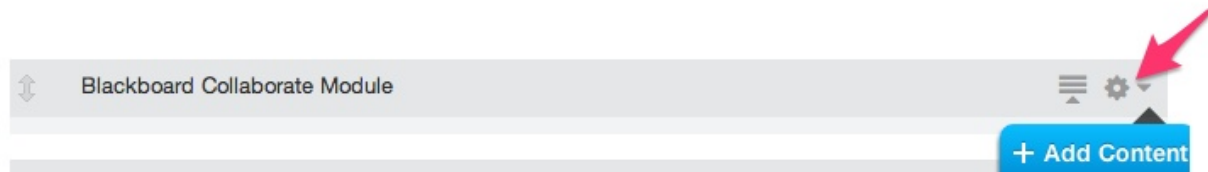
e. Scroll down > Click "Save"



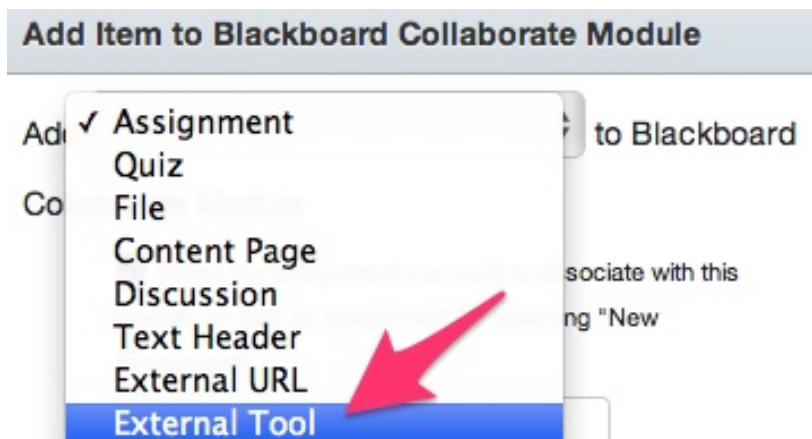
2. a. Enter the course in which you want to enable Bb Collaborate
- b. Click on "Modules" in the main course menu (left)



- c. Click "Create a Module" OR if you already have a Module in which you'd like to add Bb Collaborate:
- d. Click "Add Content"



- e. In the Add field, select "External Tools"




f. Select "Blackboard Collaborate." g. Click, "Add Item"

Add Item to Blackboard Collaborate Module ✕

Add to

Blackboard Collaborate Module

 Select a tool from the list below, or enter a URL for an external tool you already know is configured with Basic LTI to add a link to it to this module.


Ares Course Reserves
View reserved content for this course

Blackboard Collaborate
Web Conferencing

Add Item to Blackboard Collaborate Module ✕

Add to

Blackboard Collaborate Module

 Select a tool from the list below, or enter a URL for an external tool you already know is configured with Basic LTI to add a link to it to this module.

Ares Course Reserves
View reserved content for this course

Blackboard Collaborate
Web Conferencing

THE END