Ways to “Write on the Board” in Microsoft Teams
- Use the document camera in the classroom – shows writing to online and in-person students.
- The whiteboard in Teams is an option, but you will have to draw with the mouse (unless you have a stylus and a touchscreen).
- If you’re only teaching to online students, you can write on a physical whiteboard during a Teams session. Make sure that your writing is big, the marker dark, the board clean, and visible to all students.

Student Participation in Teams for Over 150 Students
- Have students answer a Canvas quiz.
- Ask questions over Microsoft Forms. You can create a form on https://forms.office.com/, and then import it into your class team. This webpage shows how to import Forms into Teams.
- Slido is a poll system that supports up to 1000 students.

Sharing Students’ Images in Class Recordings
- Currently, we have not been made aware of the need for disclosures for recording.
  - Store the videos in Streams or in a similar USF-based host like Kaltura – not YouTube – this option offers a little more privacy.
- Note that if students have joined the class as presenters (see meeting options in Microsoft Teams), they are able to start a recording. As the meeting organizer, you have the ability to delete that recording in Microsoft Stream.