



**Board of Trustees
Academics and Campus Environment Committee**

Tuesday, May 30, 2023
Microsoft Teams

MINUTES

ACE Committee Chair Oscar Horton welcomed everyone and called the meeting to order. Chair Horton asked Kiara Gayle to call the roll.

Kiara Gayle called the roll

Trustee Oscar Horton
Trustee Cesar Esmeraldi
Trustee Jennifer Jasinski Schneider
Trustee Luran Monbarren
Trustee Fredrick Piccolo
Trustee Melissa Seixas

There were no public comments.

New Business- Action Items

a. Approval of the Minutes

February 21, 2023, and April 19, 2023, Minutes

Having no changes to the minutes, Chair Horton requested a motion for approval. The motion was given by Trustee Seixas, seconded by Trustee Monbarren and the minutes from February 21, 2023, and April 19, 2023, were approved.

b. Faculty Nominations for Tenure

Faculty nominees for tenure for review and approval by the USF Board of Trustees.

Please refer to the BOT Website for the list of Faculty nominations for tenure, their rank, and departments.

President Rhea Law has certified that the nominations for tenure have met the requirements and conditions contained in USF Regulations, Policies, and Procedures. She is satisfied that the nominees will make a significant professional contribution to USF and the academic community in general. If approved, tenure will be awarded effective August 7, 2023.

Interim Vice Provost Elizabeth Bell presented.

Interim Vice Provost Bell briefly described the long and vigorous review process of selecting faculty nominations for tenure.

Chair Horton asked if faculty members were ever denied tenure. The Chair also questioned if the process of nominating for tenure were similar at other universities.

The Interim Vice Provost commented that faculty members occasionally withdraw from nominations. It allows them the opportunity to reassess. The selection process is similar at most universities.

Trustee Monbarren had a question concerning faculty members who choose to withdraw from a nomination for tenure. Can they reapply for tenure at USF in the future? To withdraw from a nomination would be nonrenewable at USF. Faculty members would be eligible to reapply and go through the process at another university.

Trustee Jasinski Schneider commented on the advertisement for faculty positions at USF. In the description it's clear that the positions are tenure earning lines. We're looking for people who have teaching and research backgrounds. Faculty members who are hired must earn tenure by a certain time.

Trustee Esmeraldi had questions concerning faculty members who unsuccessfully go through the process.

Denials are mainly because faculty members didn't meet the expectations at the department level. Our expectations are very clear. The resources are there. Faculty members undergo constant evaluation.

Interim Vice Provost Bell announced the 25 faculty members nominated for tenure.
(Please refer to the BOT website)

Chair Horton commented on the number of nominees listed this year and requested a motion to approve the faculty nominations for tenure. The motion was given by Trustee Jasinski Schneider and seconded by Trustee Monbarren. The list of faculty nominees for tenure was approved.

c. Tenure as a Condition of Employment.

Interim Vice Provost Elizabeth Bell and Sr. Associate Vice President Hayward Brown presented

In nominating these faculty members for tenure as a condition for employment, President Rhea Law certifies that the requirements and conditions contained in USF Regulations, Policies, and Procedures for granting tenure have been met. The President is satisfied that the Nominees will make a significant professional contribution to USF and the academic community.

Interim Vice Provost Bell presented 5 nominees from Academic Affairs.

Sr. Associate Vice President Hayward Brown presented 2 nominees from USF Health.

Please refer to the BOT Website for the list of candidates nominated for Tenure upon hire as a Condition of Employment.

Chair Horton commented on the high caliber of people who are hired at USF and had questions concerning the recruiting process.

Sr. Associate Vice President Brown commented on the recruitment cabinet that meet on a weekly basis, the Blue Ridge Ratings in Health Sciences. Vice President Brown commented that most faculty members who hold leadership positions already know about the talent that's available in the country. There are also other advertising strategies used for recruiting purposes.

Interim Provost Bell commented on recruitment strategies in Academic Affairs. They initiate through word of mouth by reaching out to colleagues at other universities. We recruit at a discipline level, to post doctorates. We get the word out at conventions and advertise through several digital formats.

Chair Horton had a question concerning pay, and how it ties in with recruiting strategies.

Discussing pay is where the challenge steps in.

Chair Horton requested a motion to approve the 7 nominees selected for Tenure as a Condition of Employment. The motion was given by Trustee Jasinski Schneider and seconded by Trustee Seixas. The motion was approved.

d. UMatter Continuation Grant

USF Regional Chancellor Christian Hardigree and Exceptional Student Education, Principal Investigator of U Matter, Professor Lyman Dukes III presented.

The U_Matter program was launched in 2020 on the USF St. Petersburg campus with a \$900,000 grant from the Florida Center for Students with Unique Abilities. This is supported through the College of Education. This program allows those with different intellectual abilities to attend freshman and sophomore level courses and live on campus to get the on-campus housing experience and to have a traditional college life experience. The program helps with life skills to gain meaningful employment and live independently.

In 2021 Eileen and Andy Hafer donated \$1.2 Million to the U_Matter Program, which allows the program to extend on all three campuses. U_Matter was also selected to receive the USF Student Success Innovation Award for the 2021-22 academic year. This continued success is a tribute to the hard work of outstanding professors Lyman Dukes III and Danielle Roberts –Dahm.

Professor Lyman provided a brief overview and power point presentation: *U_Matter Program an Inclusive Postsecondary Education Program*. The power point highlighted the following:

- Request – 2023 Grant Renewal/ there is no cost to USF for hosting this program
- USF U_Matter Program Overview
- Outcomes
- Program Overview-History, Size and Program Expansion
- Program Impact
- Community Impact
- Request In Summary
- Questions or Comments

Trustee Monbarren commented favorably on the amazing program. Great job!

Chair Horton wanted to know the plans and vision over the next 5 years for the U_Matter program. The demand is currently higher than we can support.

Professor Lyman's comments surrounded the fact that there is a rigorous selection process to be accepted in to the U_Matter Program. Family involvement in the student's life is a priority. Our goal is to achieve a greater level of independence for the students and expand.

Trustee Seixas commented on a recent Campus Board meeting, an update was provided on this extraordinary program. The board members were truly engaged and interested to hear the progress of the U_Matter program. They were pleased to know it started at USFSP and will now expand to the Tampa and Sarasota-Manatee campuses.

Chair Horton suggested a source of revenue to Professor Lyman; for him to apply for a grant with the Community Foundation of Tampa Bay. Chair Horton offered his assistance and

requested a motion to approve. The motion was given by Trustee Seixas, seconded by Trustee Jasinski Schneider and the UMatteer continued grant was approved.

e. **2020-2030 Master Plan Update**

Vice President Carole Post presented.

The Master Plan Update builds upon the foundation of the USF Strategic Plan 2022-2027 and reinforces the USF Mission and Goals. This update includes the campus projects on the current Capital Improvement Plan (CIP) list as well as other funding sources.

Vice President Post reported that this process has been underway for about a year. This is a submission to the state that happens on a regular basis. It enables us to take stock of our physical assets across our entire enterprise. It reflects what we have today and our planned usage for the future.

A power point presentation was provided on the Master Plan Update.

Director of Planning and Space Management Ray Gonzalez provided a power point presentation. *USF Campus Master Plans-Adoption of USF Master Plans Updates-Tampa, St. Petersburg and Sarasota-Manatee Campuses*

The power point highlighted the following:

- Agenda
- Campus Master Plan Governance
- 2020-2030 ONE USF Single MP Document
- 2020-2030 Master Plan Update - Tampa Campus
- 2020-2030 Tampa Primary Updates
- 2020-2030 Tampa Illustrative 10 Year Plan
- 2020-2030 Tampa Proposed Updates
- 2020-2030 Tampa Campus Development Agreement
- 2020-2030 Master Plan Update - St. Petersburg Campus
- 2020-2030 St. Petersburg Primary Updates
- 2020-2030 St. Petersburg Illustrative 10 Year Plan
- 2020-2030 St. Petersburg Proposed Updates
- 2020-2030 St. Petersburg Campus Development Agreement
- 2020-2030 Master Plan Updates - Sarasota-Manatee Campus
- 2020-2030 Sarasota-Manatee Primary Updates
- 2020-2030 Sarasota-Manatee Illustrative 10 Year Plan
- 2020-2030 Sarasota-Manatee Proposed Updates
- 2020-2030 Sarasota - Manatee Campus Development Agreement

- 2020-2030 USF Campus Master Plans
- Next Steps

Trustee Piccolo questioned the status of the acquisition of property for Manatee County. President Law reported that there will be a hearing in June.

Trustee Seixas comments were regarding the Master Plan updates to the USFSP and USFSM campuses; Trustee Seixas would like to ensure that a representative from both campuses are involved in the discussions with the city.

Chancellor Hardigree reported that she is in communication with Vice President Post and is engaged in conversations as it relate to the Master Plan updates.

Regional Chancellor Karen Holbrook commented on another key representative from the USFSM campus. Assistant Vice Chancellor Casey Welch has also been instrumental in discussions and working with the Commission as well as President Law and members of the General Counsel's office. We're expecting more progress at the next County Commission meeting.

Chair Horton had questions concerning land acquisitions. When we seek to acquire land, is it available to us at market prices? He also had questions concerning the new USF Stadium and the parking at the stadium.

President Law acknowledged that the art of negotiations determines the price when acquiring land.

Vice President Post commented on the existing parking availability in proximity to where the new stadium will be. Parking will be fully assessable and accommodating in all ways that is required.

Chair Horton requested a motion to approve the Master Plan Update. The motion was given by Trustee Piccolo and seconded by Trustee Esmeraldi. The 2020-2030 Master Plan Update was approved.

f. Supplemental Education Plant Survey for Nursing Expansion Projects

Vice President Carole Post and Director of Campus Planning and Space Management Ray Gonzalez presented.

This project has been recommended based on the exception procedure in this Amended USF 2022 – 2027 Educational Plant Survey. This meets BOG requirements and is ready for BOT approval and adoption by the BOG.

A power point presentation was provided on the Supplemental Educational Plant Survey for Nursing Expansion Projects.

Director Ray Gonzalez provided a short power point presentation – *Amended Educational Plant Survey*. It highlighted the following:

- Purpose for this amended Educational Plant Survey
- Proposed Project Development

Chair Horton requested a motion to approve the Amended Supplemental Educational Plant Survey. The motion was given by Trustee Piccolo and seconded by Trustee Esmeraldi. The Supplemental Educational Plant Survey was approved.

g. BOG Regulations

i. New Regulation – Testing and Final Examinations

Dr. Cindy DeLuca presented

As part of the USF’s biennial review of all University regulations and policies, the following updates have been made for clarification purposes and to comply with the BOG Regulation 3.005, which requires each University to adopt a Regulation regarding testing and record keeping. Accordingly, the USF Policy is being brought forward as a USF Regulation.

ii. Regulation 3.018 Admission to Baccalaureate Programs of University of South Florida

Dr. Cindy Deluca Presented.

This regulation has been amended to adhere and more fully align with BOG Regulation 6.005, discontinuation of a program (INTO), and other technical regulation updates.

iii. New Regulation – Educational Sites: Establishment, Reclassification, Relocation and Closure

Vice Provost Theresa Chisolm presented.

This Regulation provides authority for administration related to the establishment, reclassification, relocation, and closure of educational sites. Pursuant to that BOG Regulation, all sites separate from the main campus including international sites, sites located in other states, the acquisition of real property, and the leasing of sites fall under this Regulation.

iv. Regulation 11.002 - University Major Gifts Challenge Grant Program for Eminent Scholars and Endowments

Sr. Vice President Jay Stroman Presented.

As part of the Biennial Review, the following updates have been made for clarification purposes and to comply with the new requirements established by the BOG Regulation 9.019 regarding Financial Accounting reporting.

v. Regulation 3.029 – Textbook Instructional Materials Affordability

Program Director Alexander Neff presented.

Section 1004.085, Florida Statute on Textbook and Instructional Materials Affordability and Board of Governors Regulation 8.003, on Textbook and Instructional Materials Affordability, establish required procedures for USF to minimize the cost of required or recommended textbooks and instructional materials to students while maintaining the quality of their educational experience and continuing to ensure academic freedom.

Chair Horton requested a motion to approve all amendments to the regulations presented today. The motion was given by Trustee Jasinski Schneider and seconded by Trustee Piccolo. The amendments to University Regulations were approved.

h. Foreign Language Teacher Education – 13.1306 M-Degree Program Termination

Associate Dean, College of Education Ann Cranston Gingras presented.

The enrollment for the degree program has been low for the past several years. Although program faculty have made efforts to increase enrollment, the efforts, unfortunately, did not yield sufficient enrollment.

Associate Dean Cranston Gingras reported that no faculty or staff will be impacted by this recommendation. There is a plan to teach out the students who are currently enrolled in the program. They are requesting termination Spring of 2024.

Chair Horton asked the current number of students enrolled. There are 10 students currently enrolled in the program.

The Chair requested a motion to approve. The motion was given by Trustee Piccolo and seconded by Trustee Esmeraldi. The Foreign Language Teacher Education-degree Program Termination was approved.

IV. New Business – Information Items

a. NCAA Rules Education

Sr. Associate Director Brendan Armitage presented. Talking points were provided on *NCAA Compliance Education*. *The following topics were discussed.*

- Booster / Representative of Athletic Interest
- NCAA's Definition of a Representative of Athletic Interest (booster)
- Definition of a Prospective Student-Athlete (PSA)
- Who is permitted to Recruit PSAs to USF for Varsity Athletics Participation?
- Permissible vs. Non Permissible Booster Activities
- Compliance Assistance

Chair Horton had questions concerning staff recruiting and Trustee interactions with student athletes who are already on campus and pre-established relationships with student athletes.

Director Armitage explained that interactions are allowed, however there are forms that the Compliance Office must monitor.

Trustee Jasinski Schneider commented on potential student athletes who are in the 9th grade and above. She also had comments on NCAA violations.

Having no further questions, Chair Horton thanked everyone for their participation and adjourned the ACE Committee meeting.