



**Board of Trustees Microsoft Teams Meeting
December 11, 2020**

Chair Jordan Zimmerman called the BOT meeting to order at 10 a.m.

Vice President Cynthia Visot called the roll with the following Trustees in attendance.

Trustee Tim Boaz
Trustee Sandra Callahan
Trustee Mike Carrere
Trustee Stephanie Goforth
Trustee Michael Griffin
Trustee Oscar Horton
Trustee Clair Mitchell
Trustee Les Muma
Trustee John Ramil
Trustee Byron Shinn
Trustee Charles Tokarz
Trustee Nancy Watkins
Trustee Jordan Zimmerman

The Chair welcomed everyone to the Board of Trustees budget workshop. He thanked the trustees and faculty senate executive committee members who participated in Tuesday's discussion sharing that their input was informative in putting together the workshop.

The Chair shared that the objective of the workshop is to share additional information about the budget and reduction process. He presented the guiding principles that the Board discussed at the December 8, 2020 meeting and asked for a motion to approve them before starting the workshop. During discussion Trustee Boaz shared that he had requested utilizing the term "adverse impact" which relates to equal opportunity, or adversely impact a particular group. He stressed the faculty's concern that the process, as best as possible, minimize loss of jobs of faculty and staff at USF. GC Solis shared that the minutes will reflect that the use of the term in the guiding principles is not meant to be limited to the equal opportunity context, but rather is meant to refer generally to negative changes in the terms and conditions of employment for university employees, such as potential layoffs and furloughs.

Chair Zimmerman stressed that the responsibility of where the cuts occur are those of the deans and in consultation with their respective faculty. The Board's role is to ensure that the university is a good stewards of state money.

FL 101 – Approval of Guiding Principles with the understanding that these are living principles that the Board will revisit to ensure they remain relevant and useful for communicating the Board’s expectations in the strategic budget realignment process.

Guiding Principles Strategic budgeting decisions should:

- Safeguard the health and safety of students, faculty, and staff.
- Sustain commitment to student success.
- Strengthen USF’s stature as one of Florida’s Preeminent research universities, USF’s top-tier ranking on Florida’s performance-based funding metrics, top-25 ranking (*USN&WR*), eligibility for membership in the Association of American Universities, and broad institutional excellence.
- Maintain compliance and accreditations (i.e., institutional and specialized).
- Honor shared governance by iteratively engaging faculty, staff, and students on all campuses.
- Emphasize USF’s Principles of Community (e.g., transparency, respect, fairness, and equity) and campus identities.
- Prioritize investment by balancing USF’s competitive advantages as a research university and support for the external communities we serve.
- Maximize service quality, as well as operational and financial efficiencies.
- Ensure financial stewardship to reach budget objectives (e.g., liquidity and a balanced budget), while minimizing the adverse impact on faculty, staff, and students.
- Embrace creative and innovative change.

Trustee Stephanie Goforth moved to approve motion to approve the guiding principles as presented on December 8, 2020 with the understanding that these are living principles that the Board will revisit to ensure they remain relevant and useful for communicating the Board’s expectations in the strategic budget realignment process with a second from Trustee Oscar Horton. The guiding principles were approved by those trustees in attendance.

The meeting portion of the workshop was adjourned with Chair Zimmerman moving into the Board of Trustees budget workshop.