

USF Board of Trustees
Strategic Initiatives Committee Meeting
May 31, 2022
Teams Meeting

I. **Call to Order and Comments**

Chair Carrere called the meeting to order and welcomed the committee members and other members of the Board of Trustees.

II. **Public Comments Subject to USF Procedure**

There were no requests for public comment.

III. **New Business – Action Items**

a. **Approval of February 22, 2022 meeting notes**

The meeting notes were approved unanimously.

IV. **New Business – Information Items**

a. **Implementation of the USF 2022-2027 Strategic Plan**

Chair Carrere introduced the item as an important update on the Strategic Plan which was recently presented to and approved by the Board of Governors. He noted the strategic plan is on track for implementation at the start of the fiscal year on July 1, thanks to the hard work by the co-chairs of our implementation advisory committee, Drs. Terry Chisolm and Pritish Mukherjee, the Strategic Planning Implementation Committee and the various planning officers from across the university. He explained that the entire process of creating and preparing to implement the strategic plan has been one that spans both the breadth and depth of the entire university—and one that has been transparent and inclusive.

Chair Carrere noted that this critically important process is being conducted in tandem with the President’s new vision for a university-wide budget process. While the budget process is not yet complete, that process and the strategic plan implementation are running on parallel tracks—with both groups of leaders and advisors contributing to the success as a whole.

Chair Carrere then asked Terry Chisolm, Vice Provost for Strategic Planning, Performance & Accountability and Pritish Mukherjee, Vice Provost & Associate Vice President and Strategic Talent Recruitment, University Reputation and Impact to begin the presentation. They presented a slide deck overviewing the implementation strategy for the Strategic Plan.

Dr. Mukherjee went on to explain the work that has been done since the Board of Trustees received their last update. Tracking the success of the plan is critically important and will be done so through a proposed set of distilled primary and support metrics. The Planning Officers from across the university have developed unit-specific strategies and tactics that align with the measures of success. Finally, the plan continued to be guided by input from the Strategic Planning Implementation Advisory Committee.

Dr. Mukherjee explained how the distilled metrics came to be through university consultation and a survey mechanism with the Strategic Planning Implementation Advisory Committee. The results produced a set of metrics that helped focus the document into primary and supporting metrics. The primary metrics are intended to respond to the needs USF has from an aspiration perspective including Top 25, PBF, Preeminence metrics, etc. which allowed the primary metrics being distilled to 1/3 of the original metrics proposed. He went on to explain various themes that have also been identified for each of the goals.

Dr. Mukherjee described the work of the Planning Officers and the process for developing unit-specific strategies and tactics. He noted that he and Dr. Chisolm engaged in weekly planning meetings with the Committee of USF Planning Officers to ensure questions were answered and guidance was provided. Additionally, a fillable pdf form was developed to gather unit-level strategies and tactics aligned with the measures of success for all 5 goals of our Strategic Plan. The Unit Planning Officers engaged broadly with their respective stakeholders to provide extensive strategies and tactics aligned with their unit's strategic aspirations. Final input was received by May 13, 2022 and the cumulative output has been condensed in a draft of institutional "Super-Strategies" for our Strategic Plan. These are aligned with the themes for each of our goals.

Dr. Chisolm provided a brief overview of next steps including the need to confirm a concise set of "primary" metrics for high level monitoring by theme (aligning with PE, PBF, USNWR Top-25, AAU, community priorities), working through information governance processes for metric definitions, stabilizing data sources as needed, and creating publicly available visualizations for monitoring planning & performance.

Dr. Chisolm closed the presentation by noting the enthusiasm the committee and university stakeholders have shown with their engagement and how ready they are to implement the plan to continue USF's forward momentum.

President Law provided her thanks for the tremendous amount of work that has been done and Trustees Patel and Piccolo echoed the President's remarks.

V. **Adjournment**

Chair Carrere thanked Drs. Mukherjee and Chisolm and the rest of the Strategic Plan Implementation Advisory Committee for their thoughtful and productive work and adjourned the meeting.