**What’s new in Archivum Travel? – Traveler Name and Trip description now available on Create Tasks. – sent on Travel ListServ on 08/30/2018**

Travel received several requests from users for a system enhancement to include traveler name and trip description on the Create Travel Requests and Create Expense Report tasks.

Great news, this enhancement was developed by our partners in Information Technology and is now implemented in Archivum Travel.

Please take note of the following as you work in Archivum Travel.

* The ‘Save Draft’ button has been moved to the bottom right corner for all pages prior to the Travel Request or Expense Report number being generated.
* For all subsequent pages, the ‘Save Draft’ button remains on the top left corner.

 For any questions, please contact our Travel Help Desk [travelhelp@usf.edu](mailto:travelhelp@usf.edu)