

SINGLE SOURCE CERTIFICATION

Authority is requested to make the following purchase under the provision of USF System Regulation USF4.02010(IV)(A)(2)(b) as a non-competitive purchase available from only one source. By submitting this form, department acknowledges that existing [exemptions](#) will not apply to this purchase. Single source requests exceeding \$75,000 must be signed by a Procurement Director and posted publicly for (3) business days.

DATE: September 11, 2023

ITEM(S): MCOM Funding options assessment consulting

PRICE: \$ 214,500.00 FUND #: TBD

SUPPLIER ID: TBD REQUISITION#: TBD

SUPPLIER NAME: The Chartis Group, LLC

FEDERAL GRANT: Y N

In your words, describe the equipment, commodity, or contractual service. Explain how these specifications are essential to the accomplishment of your work:

Support University of South Florida in understanding and defining funding options it can deploy to support Morsani College of Medicine in four task phases:
 High-level Assessment of Current College of Medicine Funding
 University Funding Case Studies
 Funding options and recommendations
 Facilitated Discussions between COM and University

In your own words, describe the reason(s) the item is not subject to competition from other sources and how the stated specification(s) restrict the requisition to only one supplier. Description may include unique features/compatibility/specifications/availability/delivery time frame etc. (Note: Price is not a valid reason).

1. Chartis was one of the original architects of our new financial relationship with TGH and this work dovetails off of the original work.
2. Chartis knows and understands the relationship between USF and TGH and would not require onboarding.
3. Chartis is a leader in this space with respect to AMCs and the relationships between the various component parts.
4. We have a short timeline to get this work completed and having consultants who have been there and done that with us already helps us achieve a rather short turnaround for the final deliverable.

In your own words, describe the due diligence conducted to validate this supplier as Single Source. Description SHOULD list all other suppliers with item(s)/service(s) with similar functions, your efforts to identify other suppliers, and why these suppliers would not qualify to submit a competitive quote.

ECG is other leader in space. Not engaged due to items 1, 2 & 4 above.

DocuSigned by:

George Lotter

9/11/2023 | 13:12 EDT START 09/11/2023 END 09/14/2023

Approved By (Procurement)

DATE

PUBLIC POSTING DATES

Authority: USF4.02010(IV)(A)(2)(b)

Last Modified: 05/10/2021

OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES

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