Bull Marketplace P2P Solutions Training Information

Bull Marketplace P2P Solutions Training will be provided by Zoom Video Webinar as six identical 2-hour sessions available on the dates and times provided on the USF Procurement Services website.

Zoom Video Webinar Access Information:

- At your preferred date and time, click the link below or paste into your browser:
  
  https://zoom.us/j/3598709202

- Dial in using either:
  
  +1 929 205 6099
  +1 669 900 6833

- Meeting ID:
  
  359 870 9202

Training Session Agenda:

- Navigation and User Profile Management
  - Q&A via Chat – 5 minutes

- Punchout Catalog Ordering
  - Q&A via Chat – 5 minutes

- Non-Catalog Ordering/Requisitions & PO Management
  - Q&A via Chat – 10 minutes

- Payment Request Forms
  - Q&A via Chat – 5 minutes

- Document Search
  - Q&A via Chat – 5 minutes or until end of scheduled time

Additional Information:

- There will be a brief Q&A period after each topic to answer questions pertaining to that topic.

- Given the potential for a large audience, questions will only be accepted via the Zoom Chat feature.

- All attendees will be put on mute during the training session to reduce distracting background noise.

- During the training session, you can immediately submit questions regarding the topic being discussed via the Zoom Chat feature, which the presenter will address during the next Q&A period.

- The time designated for each Q&A period will be strictly adhered to in order to ensure all topics are addressed in each 2-hour session.

- If additional time is available at the end of the training session, we will answer as many previously unaddressed questions as possible.

- If a question is not addressed during the training session, we will provide answers in a FAQ response which will be sent out over the FAST listserv and posted on the Procurement Services website.