

SINGLE SOURCE CERTIFICATION

Authority is requested to make the following purchase under the provision of USF System Regulation USF4.02010(IV)(A)(2)(b) as a non-competitive purchase available from only one source. By submitting this form, department acknowledges that existing [exemptions](#) will not apply to this purchase. Single source requests exceeding \$75,000 must be signed by a Procurement Director and posted publicly for (3) business days.

DATE: November 08, 2022

ITEM(S): Consulting Contract

PRICE: \$ 81,000

FUND #: 20000

SUPPLIER ID: 56354

REQUISITION#: _____

SUPPLIER NAME: Dama Abshier

FEDERAL GRANT: Y N

In your words, describe the equipment, commodity, or contractual service. Explain how these specifications are essential to the accomplishment of your work:

The vendor, Dama Abshier, will provide consultation and training support for FCIC projects to mental health and positive behavior support.

In your own words, describe the reason(s) the item is not subject to competition from other sources and how the stated specification(s) restrict the requisition to only one supplier. Description may include unique features/compatibility/specifications/availability/delivery time frame etc. (Note: Price is not a valid reason).

Dr. Abshier is a sole source for the contract as she is a Florida PBIS trainer, serves as a district coordinator, and has experience applying an integrated systems framework for mental health and PBIS.

In your own words, describe the due diligence conducted to validate this supplier as Single Source. Description SHOULD list all other suppliers with item(s)/service(s) with similar functions, your efforts to identify other suppliers, and why these suppliers would not qualify to submit a competitive quote.

No other applicant would possess such a unique skill set that matches to our project's current needs.

This contract represents a fourth year of services provided by Dr. Abshier for the PBIS programs.

Approved By (Procurement) _____ DATE _____

Authority: USF4.02010(IV)(A)(2)(b)

START 11/8/22

END 11/14/22

PUBLIC POSTING DATES

Modified: 05/10/2021

OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES

University of South Florida | 4202 E Fowler Avenue, | Tampa, FL 33620-4301
813-974-2481 | usf.edu/