**Amendment No.** {Enter amendment number here}**to Agreement** {Enter full contract number here}

This AMENDMENT No. {Enter amendment number here} to a previous Agreement (“Agreement”) executed {Start date of the original agreement} by and between the University of South Florida Board of Trustees, a public body corporate (“USF”) and (“Supplier”) is hereby effective {Enter the date you want the changes to take effect} (“Effective Date”) and is executed the date last signed below (“Execution Date”). USF and Supplier collectively known herein as “the Parties”.

WHEREAS any prior Amendments still in effect and not superseded which were executed by and between the parties are incorporated into this Agreement by reference.

NOWTHEREFORE, the Parties hereby agree as follows:

The Agreement will terminate on {End date of the original agreement, or amended end date}.

Total cost of the Agreement is not to exceed {Enter total cost of the agreement including amended cost}.

Additional modifications:

{Enter any additional details or modifications here including reference to attached quote or scope of work as needed, or type “Not applicable”

All other terms and conditions of the Agreement and prior amendments, if any, which are not in conflict with this amendment, are only be altered to the extent provided herein and remain otherwise unchanged and in full effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment for the purposes expressed herein.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **University of South Florida Board of Trustees** | |  | **Supplier** | |
| Signature: |  |  | Signature: |  |
| Printed: |  |  | Printed: |  |
| Title: | Procurement & Payment Services |  | Title: |  |
| Date: |  |  | Date: |  |